

**Township
Board of Supervisors Meeting
March 14, 2011**

CALL TO ORDER: Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

ROLL CALL: Supervisors Bechtel, Shultz, Eppley, Stopfel and Hoover are present.

EXECUTIVE SESSION: Chairman Bechtel announced an executive session from 6:03 to 6:55 p.m. regarding litigation and personnel matters.

PUBLIC COMMENT: Donna Rode has no comment at this time. **Patricia Powley** asks about the cleanup day. Dale will report on this. **Loretta Prouse** gave a brief history of the Upper Dauphin Human Services Center. She stated 100 families were provided service over the Christmas Holiday. The center provides services to the Halifax Area. She also thanked Halifax Township for its contribution to the center. **Norma Shearer** reminded the Board that the secretary's salary has not been acted on in any meeting.

SECRETARY REPORT: Minutes of February 14, 2011 - Supervisor Hoover made a motion to approve the minutes as written, seconded by Supervisor Shultz, no discussion, vote called, motion carried 5-0.

TREASURER REPORT: Paid Interim Bills – Supervisor Shultz made a motion to pay the bills, seconded by Supervisor Hoover, no discussion, vote called, motion carried 5-0.

Unpaid Bills – Secretary clarified the Fire Department payment and the State Workers Comp bill. Supervisor Hoover made a motion to pay the bills as listed, seconded by Supervisor Shultz, no further discussion, vote called, motion carried 5-0. Supervisor Stopfel asks the secretary to check to see if the previous secretary enrolled her for the grant workshop at the PSATS Convention.

FINANCIAL REPORT – A question was raised about the Workers Comp bill not reflecting on the Financial Report. Secretary stated since the Workers Comp bill was paid in the interim in March it will not reflect on the February financial report. This will show on the March report.

PLANNING COMMISSION REPORT – Fred Ford presented the report which included the Lenker Plan Review and Discussion and the SALDO Update.

Morris Rill Property Issue – Motion was made by Supervisor Hoover to send a letter to Mr. Rill stating that if he intends to do more than the earth disturbance, he will have to submit a land development plan, seconded by Supervisor Shultz, no discussion, vote called, motion carried 5-0.

Lebo Trust Plan – Motion was made by Supervisor Stopfel to send a letter to the landowner with review estimates from the solicitor and engineer, seconded by Supervisor Hoover, no discussion, vote called, motion carried 5-0.

DONCO Development – Discussion surrounded the Solicitor preparing a Developer's Agreement which would be introduced to outline summary of the plan and be acted on by the Board of Supervisors to resolve the outstanding litigation. There will be an executive session held to go over the agreement and then the Board will meet to vote on the agreement in the public meeting. Supervisor Eppley asked for clarification regarding the review process involved with this plan and the review process regarding other

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plans. The Solicitor clarified the difference by stating this plan involves litigation and is not a new plan coming in for review. It was agreed the revised plan should be presented to the Planning Commission 14 days before their meeting to allow them and the Township engineer time to review this plan. **Motion** – Supervisor Hoover made a motion to authorize the Solicitor, Bruce Warshawsky, to prepare a draft of the agreement, seconded by Supervisor Shultz, no further discussion, vote called, motion carried 5-0.

SOLICITOR REPORT: Revised Plan Submission Application – The revised plan submission application was drafted to include language that would address the concern about the applicant's obligation to pay for review of the plan to determine the escrow fees if they choose to back out of the plan after submission and acceptance for review by the Planning Commission. **Motion** – Supervisor Hoover made a motion to adopt the revised application, seconded by Supervisor Shultz, Supervisor Stopfel asks for a moment to review the application, vote called, motion carried 5-0.

Sewer Extension Plan - Discussion was brought up about the Township paying the Township Engineer review fee regarding this plan. **Motion** – Supervisor Hoover made a motion for Township to pay the engineer review fees for this plan, seconded by Supervisor Shultz, under discussion Norma Shearer stated if she remembers correctly Accu Mold was going to pay for the sewer line and there might have been grant money available, Fred Ford did not agree with this. Motion was amended by Supervisor Hoover for Engineer fees to be paid as long as it was not over \$500.00, seconded by Supervisor Shultz, no further discussion, voted called, motion carried 5-0.

ENGINEER REPORT - Justin Kuhn read Tom Wilson's report dated March 4, 2011.

ROADMASTER REPORT - Dale reported the Summerville property is now in compliance.

Cleanup Days - Supervisor Stopfel made a motion to authorize cleanup day May 13 and 14, seconded by Supervisor Eppley, under discussion Supervisor Shultz asks about the tire dropoff, Dale will contact Rob Bowman about this, vote called, motion carried 5-0.

Letter to Mr. Williams – This has to do with Mr. Williams requesting the stop sign at Witmer Manor be fastened to PPL's pole and the No-Outlet sign be removed. After some discussion the Board opted to not fasten the stop sign to the pole and to not remove the No-Outlet sign. The secretary will send a letter to Mr. Williams reflecting this decision.

ADMINISTRATIVE –Computer Update – NAS will be picking up the hard drive to transfer records onto the new computer. The secretary will be without a computer for at least a day.

Alternative Representative to COG – Supervisor Eppley made a motion to appoint Chairman Bechtel as the alternate representative to COG, seconded by Supervisor Hoover, vote called, motion carried 5-0.

OLD BUSINESS: Craig/Matter Plan - It was discovered there is no official record in the minutes showing approval of this plan. The plan was approved and recorded at the courthouse. In order to officially correct this the Board decided to do an official motion. **Motion** – Supervisor Shultz made a motion to amend the June 8, 2009 minutes per the Solicitor's report of July 10, 2009 stating the approval of the plan, seconded by Supervisor Hoover, no further discussion, vote called, motion carried 5-0.

Summerville Nuisance - Previously discussed under Roadmaster Report.

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DONCO PLAN – Previously discussed.

Nightwine Outstanding Fee Issue – Motion – Supervisor Stopfel made a motion that secretary send a certified letter to Mr. Nightwine notifying him of the outstanding fee and further action to be taken by the Board, no further discussion, vote called, motion carried 5-0.

Bistline – Solicitor will contact Mr. Bistline’s engineer Tony Trost.

Audio Recording – The Solicitor will move forward with formatting a policy and will present this at the next meeting.

Tree Grant – Discussion involved the details surrounding removal of the Pin Oaks by PPL and what to do with the logs as well as marking the specific trees and getting a Vegetation Permit. Flo Mallonee commented about the Township taking down healthy trees. Donna Rode objected to taking down healthy trees and allowing sycamore trees to stand which are in bad shape and a danger to the public. Chairman Bechtel questioned the matching funds relating to this grant for replacing the pin oaks and planting sycamore trees in their place. Supervisor Stopfel stated the labor from community participation is considered in-kind contributions which qualifies as matching funds. Discussion continued regarding how to get rid of the logs, brush and stumps.

Alternate SEO - It was stated the law allows for a company to be an alternate SEO. K & W has been authorized to be the alternate SEO.

Secretary’s Salary – Motion - Supervisor Hoover made a motion to approve the 2011 salary of \$32,800.00 for the secretary, seconded by Supervisor Shultz, no discussion, vote called, motion carried 5-0.

NEW BUSINESS: Morris Rill Land Issue - Previously discussed.

Damages at Ft. Halifax Park - On March 6 damages occurred to the field next to the creek on the East side of the park by teenagers driving their four wheel drive trucks around in the muddy field. A few of the teenagers who were involved came to the meeting with apologies and offered to put the field back to its original state. Dale will pursue getting estimates of the damage. Supervisor Stopfel will contact DCNR to get their feedback on this.

Use of Meeting Room for Training – Fred Ford brought up about a Penn State Zoning Course for the Upper Dauphin Area. **Motion** – Supervisor Stopfel made a motion to permit the group to use the Township meeting room for the training, seconded by Supervisor Hoover, no further discussion, vote called, motion carried 5-0. The Township will receive one free registration for this training.

Vendors for Emergency Equipment – Discussion surrounded vendors to call on for emergency situations, such as a natural disaster etc. This pertains to contracting with someone when needed with certainty of costs. The project members will be Charlie Bisking who is the Emergency Management Coordinator along with Supervisor Shultz and Chairman Bechtel.

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ANNOUNCEMENTS: Special Workshop Meeting of Planning Commission March 21 at 7 p.m. Special Workshop Meeting of Plannig Commission April 18 at 7 p.m. Planning Commission Meeting April 4 at 7 p.m. Board of Supervisors meeting April 11 at 7 p.m. Regional Comprehensive Plan Meeting March 23 starting at 6:30 p.m., hearing at 7 p.m.

ADJOURNMENT: Supervisor Eppley made a motion to adjourn, seconded by Supervisor Hoover, vote called, motion carried 5-0.