

**Halifax Township  
Board of Supervisors  
Monthly Business Meeting  
April 13, 2009**

**Call To Order:** Chairman Shearer called the meeting to order at 7:00PM.

**Roll Call:** Supervisors Shearer, Ruff, Eppley, Hoover and Shultz were present. K&W Engineer Tom Wilson, Solicitor Steve Dzurainin and Secretary/Treasurer David Hoover were also present.

No citizens were taping the meeting.

**Public Comment Period:**

**A. Carolyn Nye:** Responded to Norma's comments from last months meeting.

**B. Robert Lego:** Asked about signage for Mountain Road to deter heavy truck traffic. Dale will address the issue during the Roadmaster's report.

**C. Corrine Gelnett:** Presented opinions she has gathered from residents while gathering signatures for petitions.

**D. Mike Decker:** Requested approval to attend County training and asked for assistance in completing the Hazard Mitigation Plan. He also requested that the BOS approve the EOP Resolution. Linda Ruff moved to approve his requests. Carol Eppley seconded the motion and motion carried unanimously. Tom Wilson (K&W Engineers) will work with Mike in completing the Hazard Mitigation Plan.

**E. Janet Greene:** She asked the Supervisors to review and consider wind turbine ordinances.

**F. Flo Mallonee:** She inquired about the Kauffman litigation and the building permit fees. She was told that both would be addressed in the Solicitor's report.

**G. Bonnie Freeman:** She stated that Linda Ruff applied for a grant for The Friends of Fort Halifax to stabilize the barn. They have received a \$5000 grant.

**Secretary/Treasurers Report**

The paid interim bills and unpaid current bills were presented for approval. Linda Ruff moved to approve the bills as presented. Gary Shultz seconded the motion and the motion was approved unanimously.

The March 9, 2009 Business meeting minutes were presented for approval. Carol Eppley moved to approve the minutes as presented. Gary Shultz seconded the motion and the motion carried unanimously.

The March Financial Reports were accepted.

**Planning Commission**

Fred Ford presented the report. See the attached Solicitor's Report.

### **Engineers Report**

The Engineer's Report was reviewed by Tom Wilson of K&W Engineers. Tom Wilson also presented a report of the Barn Structural Assessment.

See attached Report for the remainder of the Engineers information.

### **Solicitors Report**

The Solicitor's Report was reviewed by Solicitor Dzuramin.

- A. HAARA (See e1 Solicitors report) waivers requested. Ken Hoover motioned to grant the waivers. Gary Shultz seconded and the motion carried unanimously.
- B. HAARA (See e2 Solicitors report) Conditional approval. Ken Hoover motioned to conditionally approve the plan. Linda Ruff seconded the motion and the motion carried unanimously.
- C. Eshenbaugh (See i1 Solicitors report) Waiver of SALDO provision 404. Carol Eppley moved to approve the request. Linda Ruff seconded the motion and the motion carried unanimously.
- D. Eshenbaugh Plan approval without conditions. (See i2 Solicitors report) Carol Eppley moved to approve. Gary Shultz seconded the motion and the motion carried unanimously.
- E. Eshenbaugh (See i2 Solicitors report) Deed of Dedication. Ken Hoover moved to accept and approve the Deed of Dedication. Carol Eppley seconded the motion and the motion carried unanimously.
- F. Fellowship Drive: Solicitor Dzuramin reviewed the status and what is needed to accept the Deed of Dedication. A plan, a deed and payment of fees needs to be completed before it can be approved.
- G. Kauffman Litigation: Attorney Lapas no longer represents Mrs. Kauffman. Defendants need to present a new and single deed and pay the appropriate fees. Sol Dzuramin recommended filing a Petition of Contempt. Linda Ruff moved to approve the recommendation. Gary Shultz seconded and the motion carried unanimously.
- H. Township Building Permit Fees: The method being used complies with other municipalities methods and the PA Dept of L&I, however it does not directly reflect the Township's cost to administer the building permit requests. Solicitor Dzuramin recommends refunding fees collected in excess of \$25 per permit which were paid during the three years prior to November 2008. Norma Shearer will assist Solicitor Dzuramin in working out the details. Gary Shultz moved to approve the recommendation. Linda Ruff seconded the motion and the motion carried unanimously.
- I. Right To Know Policy Draft: Carol Eppley motioned to approve the policy as presented. Linda Ruff seconded the motion and the motion carried unanimously.
- J. Halifax Fire Company: Will be meeting with the Fire Company shortly.

See the attached report for the remainder of the Solicitors information.

### **Roadmaster's Report**

Dale Shoop asked Tom Wilson if the Mountain Road traffic study was complete and if the signage information is included. Tom said it was complete and included the signage information.

A. Building Permits: Halifax Fire Company for a roof over the entry/sidewalk area– Ken Hoover moved to approve the Building Permit. Linda Ruff seconded the motion and the motion carried unanimously.

Richard Schoffstall of Hershey Road for a garage – Carol Eppley moved to approve the Building Permit. Linda Ruff seconded the motion and the motion carried unanimously.

B. Township Cleanup: Is scheduled for May 8&9. Discussion ensued regarding pickup by the Township Employees. No pick up will be provided on May 8&9.

C. Park Electric: Dave Bitting has approval and will meet with PPL this week with the work to be done shortly after the Festival. Florence McGuire asked if Jeff Haste has approved the electric work. She was told yes.

Gary Shultz said he would like to correct a citizen statement that was made at a previous month's meeting. The statement was that Dale was not present while Raymond was changing a truck tire by himself. Gary Shultz said this was a malicious attempt to discredit Dale and Raymond as he was reportedly performing an unsafe act. Gary said the statement was untrue and he wanted to make a point that lies will not be tolerated.

### **SEO Report**

See the Report.

A. Norma Shearer said there are confirmed malfunctions in the proposed Act 537

Plan. The Township can wait until the plan is approved or we can have the SEO address them now. Discussion ensued. Tabled until next months meeting.

### **Valleys Regional Comprehensive Plan Report**

No Report. The Plan development has not yet begun.

### **Old Business**

**Meeting Room Use Policy:** Donna Rode was amazed at the swiftness of the policy draft after We The People's request to use the room. She asked if the alcohol and drug prohibition is for all Township property. She was told the intention was the meeting room only. She asked various questions and made several comments. Discussion ensued. Changes in verbiage of the Meeting Room Policy Use were discussed and made. Carol Eppley motioned to approve the amended Meeting Room Policy. Gary Shultz seconded the motion and the motion carried with all in favor except Ken Hoover who opposed.

**Fort Halifax Park Rules & Regulations:** Rules & Regulations are to be posted on the website for action next month.

**Park Seeding:** Donna Rode suggested future consideration of community gardening. Melinda Warfel said there is some erosion on the west side of the Road where water inlets come out. Ken Bechtel said basins should be made and seeding should be done just at the wash areas. Bruce Snyder said the hills on the south east part of the property will also wash if no seeding is done. No formal action was taken.

**Tenant Utility Arrears:** After some discussion Gary Shultz made a motion for the tenants to pay \$250 per month from May through September for the utility arrears in addition to the current electric and rent. The topic should be revisited for the winter months. Ken Hoover seconded the motion and the motion carried with all in favor except Linda Ruff who was opposed.

**HARA:** A letter was received from HARA Solicitor and Chairman Rank. Norma Shearer reviewed some points of the letter. Discussion ensued as to whether a response letter was appropriate. Linda Ruff will assist Solicitor Dzurainin with a response to the HARA letter. Melinda Warfel pointed out that Norma Shearer signed a new HARA Bylaw document. She cited that no approval can be found in the minutes. Discussion ensued. Solicitor Dzurainin will review the document.

**Fellowship Drive:** Donna Rode asked again specifically what is needed for the Township to accept the Road for dedication. Solicitor Dzurainin responded with the information again. Tom Wilson (Engineer) also participated in the explanation. Bob Burrell asked various questions of the Board of Supervisors, Solicitor Dzurainin and the Engineer who all responded. Ken Hoover moved to accept \$500 in full payment for inspection fees if Mr. Miller provides the rest of the requirements. No one seconded the motion and the motion died on the floor. Donna Rode asked for the four Supervisors who did not respond to the motion to resign.

**Act 537 Plan:** Norma Shearer said in talking with Justin Kuhn it was suggested that an informational workshop (similar to the January planning meeting) should be held to provide further information. Discussion ensued. A May 12 Workshop was scheduled from 6-7:30PM. Melinda Warfel asked if additional questions will be addressed after receiving an initial response from K&W regarding the 537 Plan. She was told yes. She thanked the Board for holding the March 24 meeting.

**Fort Halifax Park Electric:** See the Roadmaster's Report.

#### **New Business**

**Dauphin Co/Ft Halifax Park Music Festival – Larry Moore:** Tabled.

**Eagle Scout Project – Darren Mauser:** Tabled.

**EOP Resolution – Mike Decker:** See Public Comment above.

**Spring Cleanup:** See the Roadmaster's Report.

**Webmaster Proposal – Travis Enders:** Travis has worked with Jefferson Township and COG for some time and demonstrated a proposed website. The cost would be \$19.95 per month which includes two hours of time. Any time over the two hours is \$25 per hour for maintenance and \$30 per hour for design. A one-time design fee of \$70 is applicable. Travis will provide a written proposal for consideration next month.

**Township Insurance Review:** Gary Shultz and Carol Eppley are considering participating with David Hoover.

**Fort Halifax Festival:** The Festival will be held Saturday May 2 from 10am to 6pm. Education Day at the Park is May 1. Linda Ruff described the activities.

Norma Shearer announced that a town meeting will be held on May 20, 2009 at 7PM at the Township Building located at 214 N River Road.

**Adjournment**

Linda Ruff motioned to adjourn at 10:37 PM. Carol Eppley seconded the motion and the motion carried unanimously.

Respectfully Submitted,

David W Hoover  
Secretary