

**HALIFAX TOWNSHIP  
BOARD OF SUPERVISORS  
MONTHLY BUSINESS MEETING  
AUGUST 13, 2012**

**CALL TO ORDER:** Chairman Bechtel called the meeting to order at 7 p.m. followed with the Pledge of Allegiance.

**ROLL CALL:** Supervisors Bechtel, Bruner, Hoover, Paul and Shultz are present. Bruce Warshawsky Solicitor, Tom Wilson Engineer, Carolyn Nye Secretary and Corey Stazewski Roadmaster are present.

**EXECUTIVE SESSION:** None Held.

**PUBLIC COMMENT PERIOD:** **Patricia Powley** feels the Board should be aware of what she feels is obvious nuisance violations especially at the intersection owned by Cedar Shopping Center and a property on Leiser Lane. **Flo Mallonee** commented on her concern regarding the grading along Parmer Drive. **Dean Miller** provided an update on the winery. **Lanny Millette** gave an update on the Irish Road Bowling. **Frank Wilmarth** was granted this time to ask for permission for the annual park festival held by the Friends of Fort Halifax in early May and the dedication ceremony for the sycamore trees. The Board gave permission for these events. Frank also mentioned a bus trip to Ft. Ligonier in October and provided flyers for the public.

**SECRETARY/TREASURER REPORT:** **Paid Interim Bills – Motion:** Supervisor Hoover made a motion to approve the Interim Bills, seconded by Supervisor Shultz, vote called, motion carried 5-0. **Current Unpaid Bills – Motion:** Supervisor Shultz made a motion to authorize the Unpaid Bills, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Minutes – Motion:** Supervisor Paul made a motion to approve the July 9 regular board meeting minutes and the July 23 Special Meeting Minutes, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Financial Report:** Chairman Bechtel stated the Township's income is still behind from a year ago. The Secretary indicated compared to last year there is an approximate \$38,000.00 shortfall. The Financial Report is on file for audit.

**EMC REPORT:** No activity.

**PLANNING COMMISSION RECOMMENDATION:** Fred Ford reported on the August 6, 2012 meeting. He indicated there was no business from the floor. Lanny Millette from Camp Hebron came to the meeting to discuss five cottages being added to the camp. The Planning Commission recommended a waiver for the land development. Gary Lenker submitted a subdivision plan to remove a road and put in a lot line. The plan was accepted for review and the preliminary plan waiver was recommended. There was no public comment. The Solar part of the SALDO will be worked on in the September meeting.

**ENGINEER REPORT:** Tom Wilson went over his report of August 1, 2012. No action taken.

**SOLICITOR REPORT:** Bruce Warshawsky went over his report of August 10, 2012. **Harman Stove Plan** – Dauphin County provided a report and the township engineer sited things that need to be done. **Nuisances** – Fox and Masser hearing to be held at the District Justice office August 22. **Hoffman** – no other township issue, property has been mowed. Dauphin

## **Halifax Township Board of Supervisors Meeting August 13, 2012**

County has an issue with mosquitoes breeding in the pool. Township has not heard anything further about this issue. **Harner /Hoover Property Issue** – Matt Williard was contacted and did a site inspection and since that visit, the pipes have been removed and area covered. Corey called Light-Heigel about providing a report of the incident. The Solicitor will follow-up with Mr. Hoover once report is provided. **Tourist Park Pipe Issue** – Chairman Bechtel talked to John Lyter who has a different opinion about what PennDOT should do about the water issue/blockage. Chairman Bechtel stated Mr. Lyter mentioned there is a water problem at Alex Acres. Water comes across 147 from the property. **Ebenezer Road Drainage** - The Solicitor indicated a meeting was held with Mr. Zelinski July 31, 2012. It is the opinion of the engineer that the detention facility which was required has little or no impact on the property below. The Solicitor indicated when the building permit was issued, the stormwater plan should have been taken into consideration and reviewed. **Motion:** Supervisor Bruner made a motion to accept the Solicitor's recommendation to forgo any enforcement action and draft a memorandum of understanding to Mr. Zelinski, seconded by Supervisor Hoover, vote called, motion carried 4 in favor and 1 opposed. **LST Resolution** – The Solicitor drafted a resolution which will be up for consideration at the September meeting.

**ROADMASTER REPORT:** Corey submitted his July 2012 report. **Sycamore Tree Growth** – Corey contacted George Kutt who indicated the trees will straighten up as they grow. George examined them and administered fertilizer/vitamins. **Fire Proof File Cabinets In Garage**– The Secretary removed the audited files from these cabinets and put them in the meeting room cabinets which are in a better air controlled area to avoid molding. The Board agreed for Corey to put the file cabinets on municibid. This will free up some area in the garage for other things.

**ADMINISTRATIVE: Mileage Reimbursement** – Due to the increasing cost of gas, the Secretary asked the Board for consideration in authorizing mileage reimbursement when using her car to do errands. She indicated she uses the township truck when available. **Motion:** Supervisor Bruner made a motion to authorize mileage reimbursement for the secretary when doing errands with her vehicle, seconded by Supervisor Paul, vote called, motion carried 5-0. **Retention Resolution** – The Secretary indicated she would like to purge some records that fall under the retention regulations sited in the Municipal Records Manual. She forwarded a draft resolution to the Solicitor for his review. The purging of the appropriate records will free up more filing space and will allow the secretary to organize the filing system.

**SEO REPORT:** None submitted. Supervisor Hoover questioned not receiving timely reports from Light-Heigel. The secretary indicated she had talked previously to Matt Williard about providing monthly reports for the Board whether there is activity or not. Supervisor Bruner will contact Light-Heigel about this issue.

**OLD BUSINESS: Paving/Grading Issues** – Corey indicated brush trimming and pipe replacement needs to be done on Camp Hebron Road. He wanted to know if the Board wants to continue to have the flaggers/road crew for road work. It is estimated that it would take ten more weeks to finalize the road grading work at approximately \$1,100 per pay period for employees. The Solicitor indicated since this money was not appropriated in the budget, a motion needs to be made. The Board agreed that Taylor School Road and Price Road be graded for now. **Motion:** Supervisor Paul made a motion to appropriate an additional \$2,000.00 for the seasonal

**Halifax Township Board of Supervisors August 13, 2012 Meeting**

laborers, seconded by Supervisor Bruner, vote called, motion carried 5-0. Tom and Corey will start the process of getting permits for working on the pipes along Camp Hebron Road.

**Lanny Millette/Camp Hebron** – Lester Weaver, Elvin Engel and Lanny Millette presented a proposed plan of Camp Hebron which reflects the areas where they want to demolish and replace various cottages. The discussion resulted in the township engineer requesting a plan that shows the existing setting, the proposed demolition and the final plan showing the improvements. This will be needed in order to review and consider a waiver. The representatives were told that the Engineer and Solicitor fees will have to be paid for the review of the plan.

**Frank Wilmarth/Park Festival** – Addressed under Public Comment.

**Nuisances – Commons at Triangle:** The Board agreed to send a friendly letters to Cedar Shopping Centers and ask them to mow the grass. Also, a letter is to go to Carl Snyder to have the property along Leisure Lane mowed.

**NEW BUSINESS: Alex Acres Stormwater Issue** – There is storm water coming from the access road across 147. The Solicitor asks for the address and tax parcel number in order to research a plan. Melinda Warfel provided the tax parcel number which is 29-007-077.

**Jon Miller Complaint** - Mr. Miller sent in an email complaining about the edge of his driveway being dug up by the Township grader. Corey stated the edge of the driveway which is on the township right-of-way was accidentally hit by the grader. Corey said he repaired the spot and indicated this will be cut out and paved over when the paving begins anyway. Supervisor Shultz will contact Mr. Miller and inform him of what will be taking place.

**AGENDA ITEMS FOR NEXT MEETING:** Employee Manual, LST Ordinance and Record Retention Resolution.

**ANNOUNCEMENTS:** Planning Commission Meeting September 5 at 7 p.m. and Township Meeting September 10 at 7 p.m.

**ADJOURNMENT:** Supervisor Hoover made a motion to adjourn at 9:20 p.m., seconded by Supervisor Bruner, vote called, motion carried.

Respectfully Submitted By,

Carolyn Nye  
Secretary