

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
SEPTEMBER 10, 2012**

CALL TO ORDER: Chairman Bechtel called the meeting to order at 7 p.m. followed with the Pledge of Allegiance.

ROLL CALL: Supervisors Bechtel, Bruner, Hoover and Paul are present. Supervisor Shultz is absent. Solicitor Bruce Warshawsky, Engineer Tom Wilson, Roadmaster Corey Stazewski and Secretary Carolyn Nye are present.

EXECUTIVE SESSION: None.

PUBLIC COMMENT PERIOD: **Patricia Powley** asks for the status on the two nuisance properties she mentioned at the August 13th meeting. Supervisor Bruner stated the Fire Company is going to cut the grass at the Cedar Shopping Center's property at the triangle. There are some obstructions on the property that hinders complete mowing at this point. The Carl Snyder property has been sprayed at places. **Lannie Millette** stated Camp Hebron is not going to pursue their plan. **Flo Mallonee** has nothing at this time. **Lynn Wells** stated his concern regarding water runoff on his property. This issue will be further discussed under the Solicitor's Report. **Melinda Warfel** announced there will be a shots clinic for dogs and cats at her property on October 20. This clinic is being provided by the Central PA. Animal Alliance and Sunbury Animal Hospital for rabies, distemper and bordetella shots.

SECRETARY/TREASURER REPORT: **Paid Interim Bills** – Supervisor Hoover made a motion to approve the interim bills, seconded by Supervisor Paul, vote called, motion carried 4-0. **Current Unpaid Bills** – Supervisor Paul made a motion to authorize payment of the current bills, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Minutes** – Supervisor Paul made a motion to approve the August 13 minutes as written, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Financial Report** – Supervisor Paul made a motion to approve the August financial report, seconded by Supervisor Hoover, vote called, motion carried 4-0.

EMC REPORT: None.

PLANNING COMMISSION RECOMMENDATION: Fred Ford gave a report of the September 5th meeting. The Planning Commission recommended a conditionally approved Lenker Estates II Plan which involved Lot 37. Tom Wilson indicated Mr. Lenker resubmitted the plan and the engineer comments were addressed. Also recommended for approval by the Planning Commission was the waiver of the preliminary plan. **Motion for Waiver:** Supervisor Hoover made a motion to approve the waiver for the preliminary plan, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Motion for Plan Approval:** Supervisor Hoover made a motion to approve the plan, seconded by Supervisor Bruner, vote called, motion carried 4-0. It was stated that Steve Sipe is going to resign from the Planning Commission. **Motion:** Supervisor Paul made a motion to advertise the vacancy upon receipt of Steve's resignation letter, seconded by Supervisor Bruner, vote called, motion carried 4-0.

ENGINEER REPORT: Tom Wilson read his report dated September 6, 2012. No action taken.

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SOLICITOR REPORT: Jorich/Matamoras – Jorich to provide “As-Built” plans and stormwater calculations as required. **Tobias** – Executive session needed to discuss this issue. **Harn** – Bank got property thru Sheriff’s Sale. The Solicitor will follow up with a letter when in receipt of Sheriff’s Deed. **Masser** – Next hearing October 11. Very little progress made since hearing. **Motion:** Supervisor Bruner made a motion to authorize the Solicitor to send a letter to Mr. Masser indicating he has 10 days to comply with District Justice’s order, Jerry Kissinger asks what happens after 30 days, the Solicitor stated the District Justice has not issued a ruling yet, discussion followed regarding current nuisance ordinance and the Solicitor stated he is working on a new ordinance, Gary Lenker mentioned frustration with Mr. Masser not cleaning up his property, the Solicitor stated at the end of the 10 days which will be September 21, Corey will take pictures of the property and this will reflect what representation Mr. Masser made to the judge, vote called, motion carried 4-0. **Fox Nuisance** – The hearing is set for Sept 19. Mr. Fox stated he wants to get rid of the car and boat trailer. The storage trailers will be both locked. Mr Lenker stated the deed does not provide for business trailers as storage units. The Board indicated this is a private issue between Mr. Lenker and Mr. Fox. **Motion:** Supervisor Bruner made a motion to withdraw complaint, seconded by Supervisor Paul, vote called, motion carried 4-0. **Stewart Mortgagee** – Wells Fargo is under no obligation to clean up the property. Will wait to see if they initiate any action toward this issue. **Cedar Shopping Center Property at Triangle** – Nuisance letter sent out August 23. Corey will check the property in another ten days to see if there has been any progress. **Carl Snyder Property** – Nuisance letter sent out August 23. Since then weeds have been sprayed on the property. The Board decided not to enforce any further. **Galli Road** – A new DEP permit needs to be obtained and a survey needs to be done. **UDITO** – The Solicitor indicated an executive session should be held in October for updates on this litigation. **Ebenezer Road Drainage** – Discussion among the Wells’, the Board, Solicitor and Engineer proceeded regarding the alleged water runoff issue onto the Wells’ property. Supervisor Paul stated he would like to take a look at the property. The Wells’ invited any Board member and Engineer to do a site visit. **Motion** – Supervisor Paul made a motion to authorize Tom Wilson to do a site visit onto the Wells’ property, seconded by Supervisor Bruner, vote called, motion carried 4-0. **Motion** – Supervisor Bruner made a motion to defer action of the Memo of Understanding pending Tom Wilson’s review, seconded by Supervisor Hoover, vote called, motion carried 4-0.

ROADMASTER REPORT: Voyager Fleet Systems – The Co-Stars contract is going to expire with Voyager Fleet Systems on Sept 30. Received information from Wright Express who is the new Co-Star credit contractor. Reed’s Sunoco is the fuel supplier under this contract. **Motion:** Supervisor Paul made a motion to apply to Wright Express, seconded by Supervisor Hoover, vote called, motion carried 4-0. **Camp Hebron Pipe Issue** – **Motion:** Supervisor Bruner made a motion to authorize Tom Wilson to proceed with the permitting process for this site work, seconded by Supervisor Bechtel, vote called, motion carried 4-0. **Out Buildings at Park** – **Motion:** Supervisor Paul made a motion for demolition of the block building and double corn crib/shed, seconded by Supervisor Hoover, vote called, motion carried 4-0. **ADMINISTRATIVE: Annual Township Convention, Oct. 4** – The Secretary announced the convention and asks the Board to let her know if anyone wants to attend ASAP. **A to Z Construction, LLC bill for Camp Hebron Road** - The Secretary asks the Board if they want this bill paid from the Liquid Fuel Fund or the General Fund. **Motion:** Supervisor Paul made a motion to authorize payment from the General Fund, seconded by Supervisor Hoover, vote called, motion carried 4-0.

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SEO REPORT: An issue has been developing regarding a lack of timeliness pertaining to a monthly report along with a written explanation of the activity. The Board would like to see a more detailed report pertaining to the activity done by Light-Heigel and a more timely submission to the Township. Supervisor Bruner has been in contact with Light-Heigel about this issue. Marty Sowers will be contacted.

OLD BUSINESS: Employee Manual – The Board went over the proposed employee manual. The Secretary and Roadmaster had questions regarding leave and holidays. The Solicitor recommended an executive session to go over the manual and have the employees invited to the meeting since this deals with employee matters.

LST Ordinance: Motion: Supervisor Bruner made a motion to advertise the ordinance for adoption prior to December 31, 2012, seconded by Supervisor Bechtel, vote called, motion carried 4-0.

Record Retention Resolution: Motion to Waive Reading of Resolution: Supervisor Paul made a motion to waive the reading of the resolution, seconded by Supervisor Hoover, vote called, motion carried 4-0. **Motion to Accept Resolution:** Supervisor Paul, made a motion to accept Record Retention Resolution # 12-3-2012, seconded by Supervisor Bruner, vote called, motion carried 4-0.

Archaeological Dig: Dane Snyder asked if the Township would dig a pit on September 19 in order for the archaeological process to begin. The Board authorized Corey and Raymond to dig the pit for Dane.

Ride Attractions at 2013 Ft. Halifax Festival: Frank Wilmarth on behalf of The Friends of Ft. Halifax asked the Board if the organization could pursue looking into helicopter rides and or balloon rides at the park for next years May festival. The Board gave permission to pursue contingent upon the fact that the companies would have to show proof of insurance and name the Township in their coverage.

Alex Acres: The Board discussed the deplorable conditions at the trailer park and how and when to take action. The Solicitor recommended a conditional permit with a letter listing the issues. The Solicitor will draft a letter for the Board's review.

NEW BUSINESS: Sun Home Health and Hospice – The Board did not authorize a contribution.

American Lung Assoc./Support Letter: The American Lung Association will be applying for a grant for The Tobacco Control Program which provides education and cessation services in numerous worksites and schools. They have asked the Township for a letter of support. The Board authorized the Secretary to send a letter of support.

Potential Budget Meeting Dates: The Board set the budget meeting dates for October 15 and 29 at 7 p.m. Meeting dates will be advertised.

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HARA Budget: Supervisors Bruner and Bechtel will be attending the next HARA meeting.

AGENDA ITEMS FOR NEXT MEETING: Employee Policy.

ANNOUNCEMENTS: Planning Commission Meeting October 1 at 7 p.m., Township Meeting October 8 at 7 p.m., Secretary on Vacation Sept 14 and 17 (Office Closed). Budget meetings October 15 and 29 at 7 p.m.

ADJOURNMENT: Motion: Supervisor Paul made a motion to adjourn at 10:15 p.m., seconded by Supervisor Hoover, vote called, motion carried 4-0.

Respectfully Submitted By,

Carolyn Nye