

**HALIFAX TOWNSHIP  
BOARD OF SUPERVISORS  
MONTHLY BUSINESS MEETING  
FEBRUARY 11, 2013**

**CALL TO ORDER:** Chairman Bechtel called the meeting to order at 7 p.m. followed with the Pledge of Allegiance.

**ROLL CALL:** Supervisors Bechtel, Bruner, Hoover, Paul and Shultz are present. Solicitor Bruce Warshawsky, Engineer Tom Wilson, Roadmaster Corey Stazewski and Secretary Carolyn Nye are present.

**MEETING RECORDING:** The Secretary is the only individual taping tonight's meeting.

**EXECUTIVE SESSION:** There was an executive session held from 6:40 to 6:50 regarding litigation.

**PUBLIC COMMENT PERIOD:** John Logan, Hara Frank, Steve Boyer, Chad Lebo, Melvin Lebo, Flo Mallonee, Clark Miller, Mike Snody, Frank Wilmarth and Norma Shearer were called on but all defer comment at this time. Loretta Prouse thanked the Board for the donation to Upper Dauphin Human Services. She stated she is resigning from the Election Board and thanked the township employees for their help in setting up the room for the elections.

**SECRETARY/TREASURER REPORT:** Chairman Bechtel stated he would like a motion for approval of the roller and trailer . **Motion -** Supervisor Bruner made a motion to approve the purchase of the trailer, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Motion -** Supervisor Bruner made a motion to approve the purchasing of the roller from Stephenson Equipment, seconded by Supervisor Paul, under discussion Corey stated he made three telephone calls and sent out emails inquiring about a roller and what he received was for older models with higher prices, Corey had suggested the purchase of the newer model for less money, vote called, motion carried 5-0. **Paid Interim Bills – Motion:** Supervisor Hoover made a motion to approve the interim bills, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Current Unpaid Bills – Motion:** Supervisor Shultz made a motion to authorize the unpaid bills, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Minutes – Motion:** Supervisor Shultz made a motion to approve the January 7 minutes as written, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Motion:** Supervisor Hoover made a motion to approve the January 14 minutes as written, seconded by Supervisor Shultz, vote called, motion carried 5-0. **Financial Report –** Report was reviewed. Chairman Bechtel then asks the Board to consider paying for the roller and trailer from the Capital Improvement Account. **Motion:** Supervisor Hoover made a motion to pay for the roller and trailer from the Capital Improvement Account, seconded by Supervisor Paul, vote called, motion carried 5-0.

**EMC REPORT:** None

**PLANNING COMMISSION RECOMMENDATION:** Flo Mallonee gave the report of the February 4 meeting. She stated the Bruner Stormwater Management Plan has been kicked back to Tony Trost, the engineer representing the plan to provide the items listed on Tom Wilson's memo dated January 22, 2013. There was discussion involving the idea to incorporate into one packet the building permit application, the Stormwater Management Plan and the Land Development Plan Process. The applicant would then use the application (s) that apply to their project.

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**ENGINEER REPORT:** Tom Wilson gave his report and no action was taken.

**SOLICITOR REPORT: Bruner Stormwater Management** – Tony Trost will come back next month with specific waivers. **Snody Nuisance** – Mr. Snody has removed the junk pile and the Solicitor recommends the nuisance issue be closed. **Etzweiler Complaint** – Wells Fargo has not responded to the letter that was sent regarding the complaint. **Motion:** Supervisor Shultz made a motion to send a formal nuisance letter to Wells Fargo, seconded by Supervisor Bruner, vote called, motion carried 5-0.

**ROADMASTER REPORT:** Corey provided a copy of his report to the Board. **Girl Scouts Community Service** - Corey asks if the Board has any objection to the Girl Scouts doing community service at the park. **Motion:** Supervisor Shultz made a motion to allow the Girl Scouts to do a Community Service Project at the park pertaining to trash pickup, seconded by Supervisor Hoover, vote called, motion carried 5-0. Also, Corey asks if the Girl Scouts could have their cookies delivered to the Township meeting room for distribution. **Motion:** Supervisor Shultz made a motion to allow the Girl Scout cookies delivered to the Township meeting room, seconded by Supervisor Bruner, under discussion Corey stated he will open up the room and supervise the delivery, vote called, motion carried 5-0. Corey also mentioned there was a request from a resident to have “Brake Retarder Prohibited” signs put up at Tourist Park area. The Board is not interested in doing this.

**ADMINISTRATIVE:** Corey drafted a combined building permit/authorization form for the Board to review. **Motion** - Supervisor Paul made a motion to approve the new form until something else is proposed, seconded by Supervisor Bruner, under discussion Supervisor Shultz suggested making check boxes instead of circles, Supervisor Hoover suggested making another line item for “Other” under Use of Building, the Solicitor suggested adding “Proof of a Recorded Plan” if applicable, vote called, motion carried 5-0.

**SEO REPORT:** A report was sent to the Township. The Board discussed the ice problem at 87 Pawnee Lane which allegedly results from wash water. The Secretary indicated the SEO called her and stated he visited the site and requested the complainant to notify him immediately if there is another occurrence in order for him to have time to trace the source.

**OLD BUSINESS: Tax Collector Resolution – Motion:** Supervisor Bruner made a motion to waive the reading of the resolution, seconded by Supervisor Paul, vote called, motion carried 5-0. **Motion** - Supervisor Hoover made a motion to approve the resolution, seconded by Supervisor Shultz, vote called, motion carried 4-1. **Fees Collection/Paulvir & Jorich** – The Solicitor stated both individuals are in bankruptcy. The Township may not be able to collect on Jorich, but should submit claims for both. **Outstanding Fees Bistline** – Supervisor Shultz suggested the Township go to the next step since nothing has been paid since September 2012 and the Secretary sent a letter requesting payment resulting in no response from Mr. Bistline. **Motion:** Supervisor Hoover made a motion to authorize the Solicitor to file an action at the District Justice office, seconded by Supervisor Shultz, vote called, motion carried 5-0. **Representatives for Emergency Services Committee** – Charlie Bisking agreed to chair the committee. The committee should have representatives from Med X, Medic 6, HAARA and the Borough to meet, discuss and work out a plan for emergency services. Supervisors Bechtel and Paul will represent Halifax Township.

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Supervisor Bruner will be alternate. **Approval of Purchase of Roller/Trailer** – addressed under Secretary/Treasurer Report.

**NEW BUSINESS: Hara Frank- Tobias Road** – Hara asks the Board about abandoning a portion of Tobias Road due to trash being dumped, trespassing problems and maintenance difficulties. With discussion continuing, it appears that two of the four residents along this property do not want it abandoned. Supervisor Bruner asks to table this issue to next meeting in order to provide more time for the Board to consider. The Board wants “No Winter Maintenance” signs put up along this area. **Chad Lebo – Line Painting & Culvert Pipe Blockage** – Chad brought up about the lines needing painted on the newly paved roads. The Board indicated when warmer weather returns, this will be done. He also brought up about a blocked pipe on McClellan Road. It is stated this belongs to Strohecker Trailer Park. The Secretary was authorized to send a letter of complaint to the park owners asking them to clean out the pipe. **Planning Commission Review of SWM** – The discussion involved having the Planning Commission review the SWM packet. **Motion:** Supervisor Hoover made a motion to authorize the Planning Commission to review the SWM plan packet and make their recommendation to the Board of Supervisors, seconded by Supervisor Paul, vote called, motion carried 5-0. **Anna Borges Inquiry** – Mrs. Borges submitted an email inquiring about trimming the sycamore trees that are in front of her property. It has been determined that the trees are not on Halifax Township right-of-way. They are protected by ordinance. **Motion:** Supervisor Paul made a motion to send a letter to Mrs. Borges requesting her to submit a formal letter asking for permission to trim the trees based on the ordinance provisions and to provide pictures, seconded by Supervisor Shultz, vote called, motion carried 5-0. The Board discussed the idea of contacting the State Forester to evaluate the trees and submit a report to the Township and also there was mention of having Corey take pictures of the trees in question. **Locust Street Trees** – A resident complained about the evergreen trees hanging out over the Township right-of-way and impeding sight distance. Corey tried to contact the landowner to see if he would be willing to cut back the trees in lieu of the Township cutting them back but he has been unsuccessful. **Motion:** Supervisor Hoover made a motion to have a pre-nuisance letter sent to the resident giving him 30 days to trim the trees and if nothing is done in that time frame, the Township will cut them back, seconded by Supervisor Bruner, vote called, motion carried 5-0.

**AGENDA ITEMS FOR NEXT MEETING:** Tobias Road Abandonment and Sycamore Tree Ordinance.

**ANNOUNCEMENTS**

Planning Commission Meeting March 4 at 7 p.m.  
Township Meeting March 11 at 7 p.m.

**ADJOURNMENT:** Supervisor Shultz made a motion to adjourn at 8:28 p.m., seconded by Supervisor Bruner, vote called, motion carried 5-0.

Respectfully Submitted,

Carolyn Nye  
Township Secretary