

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
JULY 8, 2013**

CALL TO ORDER: Chairman Bechtel called the meeting to order at 7:05 p.m. followed with the Pledge of Allegiance.

ROLL CALL: Supervisors Bechtel, Bruner, Hoover, Paul and Shultz are present. Solicitor Bruce Warshawsky, Engineer Tom Wilson, Roadmaster Corey Stazewski and Secretary/Treasurer Carolyn Nye are present.

PAVING BIDS: Bids were received from Meckley's Limestone Inc. at \$49,708.00 and Eastern Industries at \$51,680.00. The Roadmaster will review the bids and bring back later on the agenda.

RECORDING MEETING: The meeting is being recorded solely by the secretary.

EXECUTIVE SESSION: Chairman Bechtel announced an executive session from 6:32 p.m. to 6:47 p.m. regarding litigation.

PUBLIC COMMENT PERIOD: **Flo Mallonee** asks that the Noise Ordinance to be drafted be very clear and simple. However, she is against creating an ordinance for one person. **Scott McBurney** has no comment. **Frank Wilmarth** has nothing at this time. **Robert Ronngren** has nothing at this time. **Norma Shearer** has nothing at this time. **Melinda Warfel** provided Ag. Security Applications along with a chart of all current applicants.

SECRETARY/TREASURER REPORT: **Paid Interim Bills** – Supervisor Paul made a motion to accept the payment of the interim bills, seconded by Supervisor Shultz, vote called, motion carried 5-0. **Current Unpaid Bills** – Supervisor Shultz made a motion to authorize payment of the current bills, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Minutes – June 10, 2013:** Supervisor Paul made a motion to approve the minutes with corrections made under the Sycamore Tree Ordinance Page 3 and Ag Security Area Page 4, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Special Meeting June 17, 2013:** Supervisor Paul made a motion to approve the minutes as written, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Financial Report** – Melinda Warfel asks what the amount was for scrap metal taken to Coleman's as a result of the May cleanup day. Corey thought it was around \$1,400.00.

EMC REPORT: None

PARK COMMITTEE REPORT: Supervisor Shultz went over the report which included 1. Details regarding proposed trail construction, 2. Improvements to the Ft. Halifax Park Sign, 3. Park Spraying Certification, 4. Trimming and clean-up around Park buildings, 5. Building Envelope drawing, 6. Corncrib threshold construction and 7. Park Mowing. **Motion:** Supervisor Shultz made a motion to approve the sign change and location, seconded by Supervisor Paul, vote called, motion carried 5-0. The Board agreed to allow modest improvements to the trail.

PLANNING COMMISSION RECOMMENDATION: Chairperson Mallonee gave the report. The Planning Commission recommended to the Board of Supervisors that they approve the Bechtel SWM Plan to be supplemented by responding to Tom Wilson's comment #1 and #8 in his review of May 31, 2013, the O & M Agreement will need to be recorded and fees paid by the applicant along with completion of the application. Waivers for items 2-7 and 9 of Tom's report were recommended for approval. The Planning Commission approved a motion to recommend to the Board of Supervisors that they draft a letter in support of the Sewer and Water Authority's pursuit of a grant for improvements and expansion.

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ENGINEER REPORT: Tom Wilson read his report dated July 2, 2013. No action taken. Tom will be on vacation the second week of August and will not be attending the supervisors' meeting. Adam Davis will be sitting in for Tom at that meeting.

SOLICITOR REPORT: Bruce Warshawsky went over his report dated July 2, 2013. **Lenker Estates** - Bruce indicated the Township entered into an agreement with Lenker and Sweigard. The Township can expect modified plans in the next two weeks for the township engineer to review. **Farhat Lot** – Bruce stated any subsequent purchaser is bound by the conditions of the subdivision approval and the lot can be developed in accordance with the approval. The subsequent buyer can come to a Planning Commission meeting with advanced notice. The SEO should inspect the septic system before a building permit is issued. **Kline Nuisance** – The cleanup is slowly progressing. **Tracy Cooper Stormwater Complaint** – Chairman Bechtel stated he talked to Tracy Cooper who called into the Township after the recent heavy rains in the area of Tourist Park and complained about the runoff. He indicated after his conversation with Tracy he made contact with Gregg Rainey from Norfolk Southern Railroad reiterating the problem and asked if the railroad company plans to remedy this situation in any way. Mr. Rainey indicated Norfolk Southern plans to work on this to alleviate the problem with stormwater runoff.

ROADMASTER REPORT: Corey provided his report. **Trailer Issue on North River Road – Motion:** Supervisor Shultz made a motion to send a nuisance letter to the property owner regarding removal of the trailer, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Alex Acres** – Corey talked to some of the residents and requested them to take pictures of the runoff when it occurs and provide to the township. **Line Painting** – Corey stated line painting will take place on all the roads paved recently after Taylor School Road is paved. **Jim Bainbridge Complaint Regarding Dusty Trail Road** – Mr. Bainbridge asked if the township could cut down some brush along this road. The Board stated this is a private road and the township cannot get involved. **Part Time Help** – Corey is requesting two part-time employees due to losing two current people. **Motion:** Supervisor Paul made a motion to authorize Corey to review applications already on file and involve the hiring committee, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Masser Nuisance Complaint** – A complaint was received regarding high grass on the Masser property and an unlicensed truck and truck box. **Motion:** Supervisor Shultz made a motion to send a nuisance letter to Mr. Masser regarding the tall grass, seconded by Supervisor Paul, vote called, motion carried 5-0. The Board agreed to not pursue the mentioned truck and truck box. They feel these could be used by Mr. Masser in his business. **Snow Removal Policy** – Corey provided a sample policy used by municipalities and would like the Board to consider this for the township. **Motion:** Supervisor Bruner made a motion to authorize the solicitor to review the policy and report to the Board with any proposed changes or recommendations, seconded by Supervisor Hoover, vote called, motion carried 5-0.

ADMINISTRATIVE: PennDOT Contract-Winter Maintenance – The contract was received from PennDOT which shows an amount of \$4,197.06 to be paid to the township and PennDOT needs the township to sign off on the document. **Motion:** Supervisor Bruner made a motion to authorize the chairman to sign the contract, seconded by Supervisor Paul, vote called, motion carried 5-0. **Audit Committee Report** – Supervisor Bruner went over the report with the Board. **Motion:** Supervisor Hoover made a motion to authorize the secretary to send the report to the auditors, seconded by Supervisor Paul, vote called, motion carried 5-0.

SEO REPORT: The report was reviewed with no comments.

OLD BUSINESS: Paving Bid Approval – Motion: Supervisor Paul made a motion to accept the bid from Meckley's Limestone, Inc. in the amount of \$49,708.00, seconded by Supervisor Shultz, vote called, motion carried 5-0. **Noise Ordinance** – The Solicitor will prepare and submit to the Board. **Bechtel SWM Plan**

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Waivers – Motion: Supervisor Paul made a motion to grant waivers for items 2 -7 and 9 of Mr. Wilson’s review and recommendation report of May 31, 2013, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Bechtel SWM Plan Approval – Motion:** Supervisor Hoover made a motion to approve the plan with the following conditions: 1. Supplemental documentation be provided by the applicant and included with the plan, 2. The application needs to be signed and executed along with the O & M Agreement which will need to be recorded and the fees paid by the applicant, seconded by Randy Paul, vote called, motion carried 5-0.

Fulkroad Financial Security/Flight Source – Tom Wilson did a site visit followed with a report. **Motion:** Supervisor Paul made a motion to authorize release of the Financial Security contingent upon all outstanding fees paid, seconded by Supervisor Bruner, vote called, motion carried 5-0.

NEW BUSINESS: Fireworks Issue – Corey received an inquiry from an individual pertaining to a fireworks permit. The individual submitted a request for the township to acknowledge the sale of fireworks in the township. The township has no permit or ordinance for this. **Motion:** Supervisor Bruner made a motion to authorize the Solicitor to research the law to see if the township is obligated to permit for fireworks sales, seconded by Supervisor Paul, vote called, motion carried 5-0. **S & W Authority Request -** The letter requested has to do with the authority asking for a support letter in applying for a grant to expand, repair and replace the lines. **Motion:** Supervisor Bruner made a motion to authorize the solicitor to draft a letter in support of the authority’s pursuit of a grant for improvements and expansion, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Representative to Water Shed Upgrade –** Issue Tabled til August meeting.

AGENDA ITEMS FOR NEXT MEETING: Noise Ordinance, Fireworks Permit/Ordinance, Snow Removal Policy, Representative to Water Shed Upgrade and Sealmaster bill.

ANNOUNCEMENTS: Planning Commission Meeting August 5 at 7 p.m. and Township Meeting August 12 at 7 p.m.

ADJOURNMENT: Supervisor Bruner made a motion to adjourn at 9:50 p.m., seconded by Supervisor Hoover, vote called, motion carried 5-0.

Respectfully Submitted,

Carolyn Nye
Secretary