

**HALIFAX TOWNSHIP  
BOARD OF SUPERVISORS  
MONTHLY BUSINESS MEETING  
APRIL 14, 2014**

**CALL TO ORDER:** Chairman Bechtel called the meeting to order at 7:09 p.m. followed with the Pledge of Allegiance.

**ROLL CALL:** Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present. Engineer Tom Wilson, Roadmaster Corey Stazewski and Secretary Carolyn Nye are present. Solicitor Bruce Warshawsky is absent and Gina Lauffer, Attorney is sitting in for Mr. Warshawsky.

**RECORDING MEETING:** The Secretary is the only individual recording the meeting.

**EXECUTIVE SESSION:** None

**PUBLIC COMMENT PERIOD:** **Frank Wilmarth** thanked Supervisor Bruner for the road signs. Frank is hoping that Corey will have the time to clear some areas with the township backhoe before the May festival. **Corporal Calhoun** spoke about State Police services and noted police responses in the Halifax area. **William Burch, Flo Mallonee, Scott and Rick Attivo, Jo Miller and Jeff Enders** deferred comment at this time.

**SECRETARY/TREASURER REPORT:** **Paid Interim Bills** – Supervisor Paul made a motion to approve the paid bills, seconded by Supervisor Schreffler, vote called, motion carried 5-0. **Current Unpaid Bills** – Supervisor Paul made a motion to authorize the unpaid bills, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Minutes** – Supervisor Schreffler made a motion to approve the minutes as written, seconded by Supervisor McBurney, vote called, motion carried 5-0. **Financial Report** – The Board reviewed the report and had no comments or questions.

**EMC REPORT:** None

**PLANNING COMMISSION RECOMMENDATION:** Flo Mallonee gave a report of the April 7, 2014 meeting. **Reed Subdivision** – The plan was accepted for review. There are issues that need to be addressed. **Tobias Safari Bus Loading Area Plan** – The Planning Commission recommended approval with contingencies per Tom Wilson's review memo of April 14, 2014. **Waivers – Motion:** Supervisor Bruner made a motion to approve the waivers which are outlined in Tom Wilson's review memo of April 14, 2014, seconded by Supervisor Paul, vote called, motion carried 5-0. **Tobias Plan – Motion:** Supervisor Paul made a motion to approve the plan with contingences as listed on Tom Wilson's review memo of April 14, 2014 referring to the financial security agreement and the Cross Easement Agreement, seconded by Supervisor McBurney, vote called, motion carried 5-0. **Halifax High School Land Development Plan** – The Planning Commission recommended asking for waiver justification, provide an NPDES Permit, time extension and address the Dauphin County review comments. **Motion:** Supervisor Paul made a motion to approve the 90 day time extension on the plan, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Motion:** Supervisor Paul made a motion to approve the NPDES Permit, seconded by Supervisor Schreffler, vote called, motion carried 5-0. **Sheetz – Motion:** Supervisor McBurney made a motion to approve the Landscaping Modifications, seconded by Supervisor Paul, vote called, motion carried 5-0. Flo commended the township engineer and solicitor for expediting their efforts in order to avoid any delays in the plans due to the February meeting being closed because of weather.

**ENGINEER REPORT:** Tom Wilson read his report of March 27, 2014. No action taken.

## Halifax Township Board of Supervisors' Meeting April 14, 2014

**SOLICITOR REPORT: Nuisances – 220 North Second Street:** This nuisance is abated. **1059 North River Road** – The Solicitor suggests an executive session. **Motion:** Supervisor Paul made a motion to set May 12 at 6 p.m. for the executive session to discuss 1059 North River Road, DONCO/Sweigard and the pilot agreement for Quail Commons, seconded by Supervisor Schreffler, vote called, motion carried 5-0.

**ROADMASTER REPORT: Dump Truck** – Corey stated the projected cost of repair on the truck is between \$5,000 and \$7,000.00. **Plow for 2011 Pickup** – The estimated cost is \$5,200.00. **Hiring Committee** – Cory asks the Board to hire two new flaggers, Bryan Hoover and Rick Armerman. **Motion:** Supervisor Paul made a motion to hire Bryan Hoover and Rick Armerman as flaggers, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Motion to Pay Glenn Warfel for Plowing** – Supervisor Schreffler made a motion to pay Glen Warfel for the plowing he had done in the township, seconded by Supervisor Paul, vote called, motion carried 5-0. **Replacement for Assistant Roadmaster** - Corey reminded the Board about a replacement for Raymond Maus who is planning on retiring as full time by the end of the year. This will be on the agenda for further discussion next month. **Lake Tobias** – There is the issue of water coming out onto the township road from the Tobias pond. If the Tobias' apply for a permit from DEP, it will cost them. But, if the Township applies, there will be no cost per the information provided to Corey. **Motion:** Supervisor Paul made a motion to authorize Tom Wilson to contact DEP about the permit process and cost information, seconded by Supervisor Bruner, vote called, motion carried 5-0.

**PARK COMMITTEE: Toxic Weed Spraying** Supervisor McBurney reported his findings from DEP regarding the test process and license requirements. There is no business license needed to take the test. After passing the test, application must be made for a license. Eileen Snyder who owns the neighboring property to the park asks where is spraying to take place. Chairman Bechtel indicated a spot spraying of poisonous plants and briars is to take place on the river side of 147 not the east side. **Support Letter for Friends of Ft. Halifax** – The letter was drafted and sent last month. **Trail Clearing** – with weather permitting Corey will take the backhoe to the park and work on this. **Flintlock Demonstration** – **Motion:** Supervisor Paul made a motion for the flintlock dry firing, subject to the Solicitor's understanding and approval, and any indemnification if warranted, seconded by Supervisor Schreffler, vote called, motion carried 5-0. **Upcoming Festival Items** – Supervisor Paul made a motion to authorize the items listed on the March 24, 2014 committee report which are 1. Repair of Highway Banner, 2. Notice to RR for temporary 20 mph speed limit, 3. Use of signs in Barn for advertising, 4. Use of Park Granary and Corncrib for displays, 5. Use of Barn for hay wagon and tractor overnight storage, 6. Use of Barn (threshold only) for FoFHP Welcome Table and requiring under #6 that no-trespassing tape or rope be in place to keep people from entering the barn beyond the table that is to be set up, seconded by Supervisor McBurney, vote called, motion carried 4-1. **Proposed Park Rules by Friends of Ft. Halifax** – Tabled for May meeting.

**ADMINISTRATIVE: PA Commuter Services** – Chairman Bechtel mentioned the township was in receipt of a letter which provides information on their services. **May COG Meeting** – The Dauphin County Planning Commission will have their outreach segment at the COG meeting. At the last COG meeting Marty Sowers of Light Heigel spoke about UCC permitting. He indicated cell towers do not need a UCC permit. However, this does not mean they do not require a township permit. Also not requiring a UCC permit is residential projects with no structural changes or egress changes, detached sheds with less than 1,000 square feet do not need a UCC permit, square footage for a two story building includes dimensions of both first and second story. Solar panels on roofs need UCC permits because of the weight situation. Pools that hold 24 inches of water need a UCC permit. Under commercial most anything needs a UCC permit.

**SEO REPORT:** Supervisor Paul asks for an explanation of "OLDS" (On Lot Disposal System) that is mentioned in the SEO's report of April 11, 2014. Chairman Bechtel explained that this has to do with the amount of water that goes thru the system and that there is proper capacity to handle this.

## Halifax Township Board of Supervisors April 14, 2014 Meeting

**OLD BUSINESS: UDITO (Upper Dauphin Income Tax Office)** – This has to do with Powells, Rogers and Speaks who had to turn over their hard drives containing the records of the UDITO in order for an audit to be completed. The CPA firm of Trout, Ebersol and Groff were selected to do the audit. In order for this to take place, each participating municipality and school district must pay a share of the cost. **Motion:** Supervisor Paul made a motion to authorize the payment of Halifax Township's share in the amount of \$796.47 to Trout, Ebersol and Groff Accounting Firm, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Flintlock Demonstration** – Previously discussed. **Crosswalk at Lake Tobias** – The Tobias' at this time are not pursuing the crosswalk but ask for 35 mph speed limit signs which they plan to reimburse the Township. Per the Solicitor, language to avoid which will require a traffic study are signs stating crosswalk, slow yield to pedestrians, etc. A sign saying "Slow" is ok. The Board feels speed limit signs are sufficient. Portable signs were briefly discussed and tabled for further discussion with the Solicitor at the May meeting. **Fireworks** – Supervisor Schreffler gave a report from the meeting with the Borough and Attivo Brothers pertaining to the fireworks. The Attivo Brothers provided a sample contract to the Township. Jeff Enders suggested the Fire Company could provide the cost of \$10,000 thru fund raising. **Motion to Advertise** – Supervisor Schreffler made a motion to advertise the ordinance and agree to the contract in principal and proceed contingent upon the Solicitor's changes agreeable by the Township and Attivo Brothers, seconded by Supervisor Bruner, vote called, motion carried 5-0. Discussion continued regarding a memorandum of understanding between the Halifax Borough and Halifax Township that would include a provision that both entities would make the Fire Company whole financially should the Fire Company not come up with the funding for the fire works. **Motion:** Supervisor McBurney made a motion to move forward with a Memorandum of Understanding between Halifax Township and Halifax Borough, seconded by Supervisor Schreffler, under discussion the Board discussed what amount should be set. **Amended Motion:** Supervisor McBurney amended the motion to include the amount of \$10,000.00 be set and pro-rated, seconded by Supervisor Schreffler, vote called, motion carried 5-0. **Friends of Ft. Halifax Proposed Park Regulations** – Tabled for May meeting. **Sports Practice at Ft. Halifax** – Supervisor McBurney provided a report which included his effort to obtain a definition of "Passive Recreation" provided by the PA. Conservancy and DCNR. This came about as a result of a soccer team practicing at the park without permission. The board was not sure that this type of activity was permitted under the definition of Passive Recreation. Supervisor McBurney was not given a definition by the two entities even though the park was provided grant money under the stipulation it would be used as a passive recreation park. However, he was given permission from the two entities to allow this type of activity. **Motion:** Supervisor McBurney made a motion to allow soccer practice on one field only until the other fields are dry, seconded by Supervisor Paul, vote called, motion carried 5-0.

**NEW BUSINESS: Camp Hebron Cross Walk** – The Board discussed this request from Camp Hebron. It was determined that a traffic study would be needed. **Rocket Launch at Ft. Halifax Park** – **Motion:** Supervisor Paul made a motion to authorized the launching contingent upon proof of insurance and the Township being named insured, seconded by Supervisor McBurney, vote called, motion carried 5-0.

**AGENDA ITEMS FOR NEXT MEETING:** Assistant Roadmaster Replacement, Proposed Park Rules by the Friends of Ft. Halifax, Portable road signs for Tobias', Fireworks Ordinance and insurance coverage.

**ANNOUNCEMENTS:** Planning Commission Meeting June 2 at 7 p.m. and Township Meeting June 9 at 7 p.m.

**ADJOURNMENT:** Supervisor Schreffler made a motion to adjourn at 9:38 p.m., seconded by Supervisor Paul, vote called, motion carried 5-0.

Respectfully Submitted,

Carolyn Nye  
Secretary

