

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
102 Fisher Street, Halifax
MONTHLY BUSINESS MEETING MINUTES
APRIL 13, 2015**

CALL TO ORDER – Chairman Bechtel called the meeting to order at 7:11 pm followed with the Pledge of Allegiance.

ROLL CALL – Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Steve Roe for Engineer Tom Wilson, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel.

RECORDING MEETING – The Township Secretary is the only person recording this meeting.

EXECUTIVE SESSION – None

PUBLIC COMMENT PERIOD – Flo Mallonee – Spoke in reference to the Friends of Fort Halifax’s article in the Upper Dauphin Sentinel about an open house being held. The article mentioned that volunteers are needed for the Spring planting. Flo asked what was the Spring planting and what was being planted. Norma Shearer answered by saying that the Spring planting was for education day. It was teaching children how to plant seeds, plants and bulbs. They were planting herbs and flowers. Flo stated that anything planted on that property should be provided to the residents. Flo also asked why there was no American flag being flown. She stated that residents have been calling her and inquiring. She is requesting that an American Flag be flown at least when there is an event being held. **Norma Shearer** – extended an invitation to the Supervisors and employees of the Township to the Friends of Fort Halifax Park’s member reception being held at the Armstrong Valley Winery on May 1st, from 6-8 p.m. The Friends of Fort Halifax requested the Township to use the Bush hog to mow Fort Halifax. **Jim Gates:** Requested permission to stage his camper on the east side of Fort Halifax along the ridge line during the four days over the Fort Halifax event. Supervisors granted him permission. **Mike Snody:** Inquired about the progress for Middle Road. **Melinda Warfel:** Inquired about the Special Meeting held to appoint an Auditing firm and how the Audit was coming along and whether or not we would meet the deadline for filing. The Audit was completed and the Report was filed with DCED. The Township was waiting for a date to meet with the Auditing Firm.

RAYMOND MAUS – Was presented a plaque for his 34 years of outstanding service and commitment to the Township. He retired from his full time position and remains with the Township on a part time basis.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor McBurney and seconded by Supervisor Schreffler to approve the paid interim bills. Vote called. Motion carried 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to pay the current unpaid bills. Vote called. Motion carried 5-0. **Minutes – Motion** was made by Supervisor Paul and seconded by Supervisor McBurney to approve the Minutes from the February 12th, 2015 Special meeting. Vote called. Motion carried 5-0. Motion was made by Supervisor McBurney and second by Supervisor Schreffler to approve the Minutes from the March 9, 2015 Board of Supervisors Business Meeting. Vote called. Motion carried 5-0. **Financial Report** - The Board reviewed the Financial Report and had no comments. The Report will be placed on file for audit at a later time.

EMC REPORT – No report submitted.

PLANNING COMMISSION RECOMMENDATION – Chairperson Flo Mallonee gave her report from the last Planning Commission meeting dated April 6, 2015. Charles Paulvir asked if he could take one half an acre from his one property and add it to his parcel with his home on it. It was explained to him that the lot of one acre would be nonconforming according to Halifax Township’s SALDO that requires a minimum lot size of 1.5 acres for on lot septic and water. **PennDOT/Sheetz** – Bryan Soyka presented his report on the Highway Occupancy Permit application and stated he was concerned about meeting PennDOT’s requirements. It was PennDOT’s request that Oak Avenue from Rte. 225 would be a right in turn, right out turn rather than a full movement access road. There would be no left out turn onto Rte. 225 from Oak Avenue. The Lebo driveways will become two separate driveways and permit them as individual driveways. To satisfy the Lebo’s, they will still have the connection back behind the right-of way so they can do those turning movements so they are not backing out onto the road. Clarification was also made regarding left in turn access at the site. Left in turn is entirely restricted from Rte. 147 at all times. Left out turn onto Rte. 147 will be restricted between the hours of 3:00 pm and 6:00 pm. Monday through Friday. If they provide to Tom Wilson, the Township Engineer, all the information needed that states all this has been taken care of and the two property owners have agreed, and has time to review it, They come to the May meeting for the Board of Supervisors to vote on it. If they did not meet the demands, they would have to come to the Planning Commission meeting prior to the next Board of Supervisors meeting. Flo also stated that an hour each meeting is being set aside to work on the SALDO modifications and changes. In working with the Stormwater Management section, another option is being considered for the residents. The next section that the Planning Commission will be working on is the impervious coverage section.

ENGINEER REPORT – Steve Roe presented the April 1, 2015 report submitted by Tom Wilson, who was absent. Also, not on the report was the 225 Sidewalk Project preliminary meeting with PennDOT which was held on April 13, 2015. An upcoming field review meeting will be held which the Township will be invited to regarding the 225 Sidewalk Project and the draft proposal for the project should be available next week.

SOLICITOR REPORT – Solicitor Warshawsky presented his report dated April 8, 2015. He stated that everything on his report in bold for discussion is already on the agenda. **Kolva:** Will find out tomorrow if the Sheriff Sale Proceedings are still on for the real estate. Will send email to the Township with the status. **Funk Dispute:** The Board had authorized the title search on the deed research for the Funk property and the Loudenslager property. A search was also done on the Clugston property and discovered no reference at all to a public road. Search was performed back to the late 1800’s as far back as they could go for each property. Also, did not find anything stating that the private easement and access was wider than it was on the 1991 subdivision. There is no reference of history that references the access road itself. **Motion:** Motion was made by Supervisor Bruner and second by Supervisor Paul to have Solicitor Warshawsky send a letter to Senator Teplitz regarding the findings of the title searches and the deed searches. Vote called. Motion carried 5-0.

ROADMASTER REPORT – Roadmaster Stazewski presented his report dated April 13, 2015. **Nuisance Report** – noted that nothing changed from last year. Truck is still there with debris and not inspected. Construction debris is still there. **Motion:** Motion was made by Supervisor Paul and second by Supervisor Bruner to send a pre-nuisance letter to 1059 N. River Road. Vote called. Motion carried 5-0. **Paving and Tar and Chipping Projects for 2015:** Corey provided a list of the roads that will be either paved or tar and chipped: McClellan Road will be tar and chipped to Tourist Park Road to adjoin somewhere below Ebenezer Road; Ebenezer Road; will be tar and chipped; Lehman Road between Million Dollar Road and Creek Road will be paved; and tar and chip from that point to the Township line; Parmer Drive needs to be paved, in addition to placing a new fabric down to ensure cracks don’t come through; and Kinsinger Road needs to be paved. Motion was made by Supervisor Paul and second by Supervisor Bruner to advertise for bid proposals for the 2015 road projects. Vote called. Motion carried 5-0.

SEO REPORT – The SEO Report dated April 11, 2015, was submitted and made part of the records.

OLD BUSINESS

Matamoras (former Jorich Subdivision) – Solicitor sent another letter to Mr. and Mrs. Bettis on March 6, 2015. Mr. Bettis called Solicitor Warshawsky and asked to be placed on the Agenda of the next Board of Supervisors meeting which was April 13, 2015 to discuss the matter. Mr. Bettis did not appear. There is a Memorandum of Understanding that two other landowners signed which sets out what the actual Stormwater Management was on the property. It was compliant with our Stormwater Management Ordinance but was different from the plan. The plan was to correct it for the benefit of the landowners and future potential landowners so that the actual Stormwater Management is reflected. Mr. Bettis has yet to sign it. This will be placed on the agenda for next month's Board of Supervisors Meeting dated May 11, 2015.

Market Street – None of the residents were present for this meeting. Joe Gaughan from Dauphin County EMA talked to Mr. Wagner and gave him some suggestions on how to pick some names and has not heard from anyone since. It was decided to place this on next month's agenda for the Board of Supervisors' meeting. Permit Officer Stazewski will get Joe Gaughan's recommendations for street names for the next meeting.

Kennel Ordinance – Solicitor Warshawsky discussed the contents of the Dog Kennel Ordinance for review. Motion was made by Supervisor Paul and second by Supervisor Bruner to advertise the Dog Kennel Ordinance for future adoption. Vote called. Motion carried 5-0.

HAWSA/TWP Sewer Service Agreement – There was discussion about the Agreement which was before the Board. Motion was made by Supervisor Bruner and second by Supervisor Paul to adopt the Sewer Service Agreement between Halifax Area Water and Sewage Authority and Halifax Township. Vote called. Motion carried 5-0.

Doughboy Liquor License Transfer – The hearing for the Liquor License Transfer from Carsonville Catering to Doughboys Pizza was held April 13, 2015 at 6:45 p.m. At tonight's Board of Supervisors' meeting, a motion was made by Supervisor Paul and second by Supervisor McBurney to approve the transfer of the Liquor License from Carsonville Catering, LLC to Doughboys Pizza in writing. Vote called. Motion carried 5-0.

NEW BUSINESS

Masser Potatoes – Mike Peckart, COO of Masser Potatoes, provided to the Township a history of Masser Potatoes and what the company produces. They purchased the former Harman Stove Building on Route 225. He reported all the maintenance that was performed at the building. Currently they use the building as an agricultural building strictly for storing potatoes and dehydrated potato flake and flour which for designated for food banks.. They made a decision to construct a refrigerated portion of the building (22,000 square ft. agricultural storage unit) within a building for storing the potatoes year round. Cost for this project will be \$1.7 Million Dollars. They requested through Light-Heigel & Associates, the SEO for Halifax Township, a waiver from the Uniform Construction Code because it is an agricultural storage facility that is being proposed. On April 9th, Light Heigel denied their request.

Jim Diehl, Counsel for Masser Potatoes, spoke on behalf of Masser Potatoes. He asked the Township to stand with Masser Potatoes and grant the application for exemption. If not, to present to the Appeals Board the Township's support for Masser Potatoes.

Motion: Motion was made by Supervisor McBurney and second by Supervisor Paul to support Masser Potatoes' decision to the Uniform Construction Code Board of Appeals. Vote called. Motion carried 5-0.

2015 Proposed PSATS Resolutions – The Board reviewed the list of PSATS Resolutions and were asked to let Supervisor McBurney their recommendations on the proposed PSATS Resolutions since Supervisor McBurney is the Township representative at the Annual PSATS Conference being held in Hershey April 19-22nd and will be voting on behalf of Halifax Township.

Township Insurance Renewal – Supervisor McBurney went over a list of items for renewal of the Commercial Insurance for the Township.

Dale Greene requested permission to fly rockets at Fort Halifax in conjunction with the festival on May 2nd and again on August 8th. Motion was made by Supervisor Bruner and second by Supervisor McBurney to grant Dale Greene permission to fly rockets during Fort Halifax's festival and again on August 8th upon receipt of the \$1,000,000 insurance certificate. Vote called. Motion carried 5-0.

AGENDA ITEMS FOR NEXT MEETING

Jorich Subdivision
Market Street Addresses
Kennel Ordinance

ANNOUNCEMENTS

Planning Commission Meeting – May 4, 2015
Township Meeting – May 11, 2015
Heritage Days – August 8th and 9th

ADJOURNMENT – Motion was made by Supervisor Schreffler and seconded by Supervisor Paul to adjourn the meeting at 9:04 pm. Vote called. Motion carried 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary