

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**October 10, 2016 – 7:00 p.m.**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:06pm followed with the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Paul, Schreffler, McBurney are present along with Engineer Frank Lentz, Solicitor Bruce Warshawsky, Roadmaster Corey Stazewski, and Secretary Wendy M. Wentzel.

**RECORDING MEETING** – No one other than the Recording Secretary is recording this evening's meeting.

**EXECUTIVE SESSION** – An executive session was held this evening from 6:15pm until 7:00pm to discuss matter os possible litigation and personnel matters.

**PUBLIC COMMENT PERIOD** – **Flo Mallonee** asked about the budget workshop meeting dates published in the Upper Dauphin Sentinel. The date was incorrect on the first meeting. This was corrected and will be reprinted in the next publication of the Upper Dauphin Sentinel. **Michael Snody** as a follow up to the previous month's meeting stated that he did have a building permit which was in his possession at the meeting.

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills** – **Motion** was made by Supervisor Paul and second by Supervisor McBurney to approve the paid interim bills thru October 10, 2016. Vote called. Motion carries 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to pay the unpaid bills as of October 10, 2016. Vote called. Motion carries 5-0. **Minutes** – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Minutes September 12, 2016. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – Tim Neiter, Township EMC, was present and informed the Board that the paperwork for the reimbursement of Snowstorm Jonas has been closed out. The exit interview and briefing was performed with FEMA. The Township was received the monies in the amount of \$11,347.29. Tim thanked Secretary/Treasurer Wentzel, Supervisor Bruner and Roadmaster Stazewski for the quality assistance provided with the paperwork. Chairman Bechtel asked if EMC Neiter was going to attend the meeting sessions for the Hazmat Mitigation Plan on November 17, 2016. Tim will be attempting to alter his work schedule so that he can attend.

**PLANNING COMMISSION RECOMMENDATION** – Chairperson Flo Mallonee reported on the most recent Planning Commission meeting held on October 3, 2016. **Doug Landis Subdivision** – **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to approve waiver 403 of the Preliminary Final Plans. Vote called. Motion carries 5-0. **Motion** is made by McBurney and second by Supervisor Bruner to give conditional approval with Engineer Lentz's report of October 10, 2016 and Comment #1 regarding the monuments being addressed. Vote called. Motion approved 5-0. **Ernest Schreffler Subdivision** – Plans have been accepted for review. Engineer Lentz prepared an escrow amount to be deposited. Mr. Schreffler submitted a check in the amount of \$900 for Escrow.

The owners of the Armstrong Valley Winery were present and complimented the Township and the Planning Commission for working well with the community. They are interested in serving on the Task Force. They were advised to contact Supervisor McBurney. The Planning Commission continues to work on updates for the SALDO. Engineer Lentz was asked to research how other municipalities like Halifax Township handle private access subdivisions.

**ENGINEER REPORT** – Engineer Lentz provided an overview of his report dated November 1, 2016 with the Board of Supervisors for services during the month of October. **B2 Partners** – A second review was performed by Engineer Lentz. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the following waivers: Section 404 which is a waiver of the preliminary plan, Section 502.7.c.ii, involving a cul-de-sac, partial waiver of Section 510.1ax and 513 involving site borders for existing commercial use, Section 606 to construct curbing with a note to be put on the plan and Section 607 to construct sidewalks with a note being put on the plans. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to give conditional approval of 1-3 under Section C and D-1 of the B2Partners Plan. Vote called. Motion carries 5-0.

**SOLICITOR REPORT** – Solicitor Warshawsky presented his report dated October 6, 2016 for services during the month of September. **Lehman** - A letter with an agreement was sent to Mr. Lehman on September 29, 2016. No response has been received by Solicitor Warshawsky. This item will be tabled until next meeting. **Brother Nuisance** - The unclaimed certified letter was posted on the door of the residence on September 12, 2016. There has been no response to this action. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to have Solicitor Warshawsky proceed with the nuisance process. Vote called. Motion carries 5-0. **Ziegler Nuisance** - Hearing has been scheduled for October 26, 2016 at District Justice Johnson's office. **Lenker Nuisance** - The Township is in receipt of Mr. Lenker's response dated September 26, 2016, to the pre-nuisance letter sent. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to respond to Mr. Lenker's letter and inform him that the Township expects to see the range, the mattress and other miscellaneous junk items be removed as he stated in his letter by the next Board of Supervisors meeting dated November 14, 2016. Vote called. Motion carries 5-0. **Palmer Nuisance** – Nuisance Officer Stazewski reported that this has been cleaned up. **Welder Shop Nuisance** – Shelly Burnett was present to address her nuisance complaints regarding The Welder Shop. Pictures were submitted. Mr. Chris Hoover, owner of the Welder Shop was present. He explained how items can accumulate. He stated that One Stop Recycling will be bringing him a dumpster so that these items don't continue to accumulate. Mr. Hoover can have one of the vehicles towed and removed from the premises. Other vehicles were left and abandoned on his property The Welder Shop property by people who did not want to pay the cost of repairing their vehicle. Mr. Hoover also stated that there appears to be a problem with the neighbor's illegal septic system. Ms. Burnett stated that there is an easement for the septic system. Light-Heigel has been out to evaluate. **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to send Mr. Hoover a pre-nuisance letter to have the refrigerator removed, the tires cleaned up and to tidy the property. Vote called. Motion carries 5-0. Mr. Hoover submitted a nuisance complaint about the other neighbors but chose not to have the Township pursue it but wanted the Board to be aware of the issues among the neighbors. **Speed Reduction on Maple Avenue** – **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to advertise the Ordinance for adoption at the next Board of Supervisors Meeting on November 14, 2016. Vote called. Motion carries 5-0.

**ROADMASTER REPORT** – Roadmaster Stazewski submitted his report for September and placed on record. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to advertise for bids for Upper Middle Road and for the Replacement of the pipe on Matamoras Road. Vote called. Motion carries 5-0.

**SEO REPORT** – Report dated October 7, 2016 for September activities was received and placed on record.

### **ADMINISTRATIVE**

**Allocation of Monies from the Winter Maintenance line item to Machine Maintenance and Repair** – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to transfer monies in the amount of \$18,016.93 from the Salt and Snow line item into the following line items: \$4,000 to materials; \$10,000 to Repairs and Maintenance/Vehicle and Equipment; \$16.93 to Pesticide; \$4,000 to Equipment Rental. Vote called. Motion carries 5-0.

**Bank Account Recommendations** – Secretary/Treasurer Wentzel recommended that the Street Light Funds Checking account be closed since Street Light expenses can be paid from the General account in accordance with the Second-Class Township Code Book. She also recommended closing the Fort Halifax checking account since grant monies are no longer being held in this account and that there is a currently line items for expenses under the chart of accounts. Motion was made by Supervisor McBurney and second by Supervisor Bruner to close both accounts. Vote called. Motion carries 5-0.

### **OLD BUSINESS**

**SWM** – No action taken – tabled until the Planning Commission’s recommendations are received.

**2017 Street Light Assessment** – New proposed rates for vacant properties will be .142 and for developed properties will be .569. This resolution will be separate from the other tax resolution due to the deadline for submission of changes and will be on the agenda for next month’s meeting.

**Brother Nuisance** – See Solicitor’s report above.

**Lenker Nuisance** – See Solicitor’s report above.

**Ziegler Nuisance** – See Solicitor’s report above.

### **NEW BUSINESS**

**Fire Relief Monies Distribution** – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to disburse the full amount of \$22,129.56 in Fire Relief Monies received to the Halifax Fire Department. Vote called. Motion carries 5-0.

**Community Task Force** – Chairman Bechtel thanked Supervisor McBurney for his role as moderator of the Town Hall Meeting held at the High School. As an outcome of the Town Hall meeting, an Economic Task Force Committee will be formed with representatives from the School Board, Halifax Township and resident who are interested with being on the Task Force Committee. Supervisors McBurney and Supervisor Schreffler will serve on the Task Force with Supervisor Bruner as an alternate. School Board Members Brad Harker and Tom Weber were assigned to represent the School. Residents are asked to send an email to the Township’s email address if they are interested on serving. They are to state why they want to serve and why.

### **AGENDA ITEMS FOR NEXT MEETING**

Brother Nuisance

Ziegler Nuisance

Lenker Nuisance

Street Light Assessment Resolution

Maple Avenue Speed Reduction Ordinance

## **ANNOUNCEMENTS**

2017 Budget Workshop – October 18<sup>th</sup> and 24<sup>th</sup>, 2016 at 7:00pm

Halifax Halloween Parade – October 26, 2016 at 7:30pm

Trick or Treating – October 31, 2016 from 6:00 thru 8:00pm

Planning Commission Meeting – Monday, November 7, 2016 – 7:00pm

General Election – Tuesday, November 8, 2016 – 7:00am until 8:00pm

Township Supervisors' Monthly Business Meeting – Monday, November 14, 2016 – 7:00 pm

## **ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:20pm. Vote called. Motion carries 5-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**