

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
102 Fisher Street, Halifax
MONTHLY BUSINESS MEETING MINUTES
September 14, 2015**

CALL TO ORDER – Chairman Bechtel called the meeting to order at 7:04 pm followed with the Pledge of Allegiance.

ROLL CALL – Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Roadmaster Corey Stazewski, and Secretary Wendy M. Wentzel. Ralph Salvia was present on behalf of Solicitor Bruce Warshawsky, Steve Roe sat in on behalf of Engineer Tom Wilson.

RECORDING MEETING – The Township Secretary is the only person recording this meeting.

EXECUTIVE SESSION – An executive session was held on September 3, 2015, from 6:45 pm until 8:55 pm to discuss personnel matters.

PUBLIC COMMENT PERIOD –Flo Mallonee – Asked if the Fire Convention being held that Fisherville Fire Department was hosting in 2016 was for the whole county. It was confirmed that it was. **Larry Michaels** – stated that he was aware that a Sewer Ordinance was being considered for adoption and inquired whether there would be a timetable in hooking the residents up to the public sewer. Chairman Bechtel explained that the Sewer Ordinance considered for adoption in order to give the Sewer Authority teeth for requiring people to hook up for the areas and the capacity of which they have at this time which would entail Sheetz, when Sheetz goes in, and there is a possibility of Triangle Manor being a part of that, the Township doesn't know any further. Mr. Michaels asked if there were any plans for Witmer Manor to hook up. Fred Ford, Chairman of the Halifax Sewer and Water Authority stated there were no plans at this time. Upgrades will be needed for the sewer plant before that area could be considered. **Michael Snody** – Asked is there is an update for upper Middle Road on conservation. Roadmaster Stazewski stated that everything appears to be in order to begin in the spring of 2016. All the paper work is in order. The Township is waiting on Engineer Wilson's office to survey the road and work can begin following the survey.

SECRETARY/TREASURER REPORT - Paid Interim Bills – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills. Vote called. Motion carried 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to pay the current unpaid bills with the change of payment amount to Kurawski & Wilson, LLC to \$3,384.61 making the total of unpaid bills \$9,721.10. Vote called. Motion carried 5-0. **Minutes** – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Minutes from the August 10, 2015, Board of Supervisors Monthly Meeting. Vote called. Motion carried 5-0. **Financial Report** - The Board reviewed the Financial Report and had no comments. The Report will be placed on file and made part of the records for audit at a later time.

EMC REPORT – Tim Neiter, EMC, was present and had nothing to report.

PLANNING COMMISSION RECOMMENDATION – Druckenmiller - Chairperson Flo Mallonee reported that the Druckenmiller's are putting a modular home on a building lot. A Stormwater Management Plan had been approved in the past for this lot, therefore the Druckenmiller's will not need to make application for another Stormwater Management Plan unless they make changes to the

approved plan. It is required of him to acquire a building permit for the modular home. In addition, Mr. Druckenmiller provided a \$300 check for the Stormwater Management Application which will be placed in escrow. He would also be required to put up a security deposit to ensure that all the approved plan is completed and he is in compliance. **Flight Source** – The Planning Commission is requesting approval of the plans submitted by Flight Source with the following contingencies: waiver of the preliminary plans under Section 404; **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the waiver of the preliminary plans under Section 404. Vote called. Motion carried 5-0. A waiver of the Stormwater Management under section 508 was requested, but such waiver was not needed. The Township will not require the curbs and sidewalks. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the final plan with the conditions needing to be addressed and approved by Engineer Tom Wilson's office dated August 7, 2015. Vote called. Motion carried 5-0. **Armstrong Valley Winery** – submitted plans for a wine storage building. The Planning Commission accepted the plans for review. **Heath Altland** came to the Planning Commission and had questions regarding building a pole barn and Stormwater Management requirements. All that is required of him is a permit application.

ENGINEER REPORT – Steve Roe was present on Engineer Tom Wilson's behalf and reviewed Engineer Wilson's report dated September 1, 2015, which was submitted and made part of the records. No action was taken on his report.

SOLICITOR REPORT – Ralph Salvia was present on Solicitor Warshawsky's behalf and presented his report dated September 10, 2015 for services in August. **Masser/Smeltz**: Per Roadmaster Corey Stazewski, the trash has been cleaned up, therefore, the matter is closed. **DONCO dirt pile**: the pile has been sprayed with a Round Up type material. The matter should be placed on next month's agenda for follow up. **Quail Commons**: Would ask the Roadmaster to provide a report on what was found regarding standing water since there hasn't been any rain until recently. **Farhat**: The 37th day of the date of the Nuisance Letter sent is September 18th. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to allow the Solicitor to proceed with the next steps should the nuisance not be addressed by Mr. Farhat. Vote called. Motion carried 5-0. **Sewer Ordinance**: Solicitor Warshawsky will be meeting with the Halifax Sewer and Water Authority Solicitor regarding further revisions to the Sewer Ordinance on October 5th.

ROADMASTER REPORT – Roadmaster Stazewski presented his report for August, 2015. **Pay Loader**: Corey was asked by the Board to get some quotes for a new pay loader if the Township chooses to consider purchasing one. The quote he received was \$80 – 100,000. Trade-in may be \$9,000. Maybe \$15,000 if sold privately. **Line Painting**: Rates were provided to the Board. Roadmaster is recommending that a regular schedule be maintained for the line painting of the 30 miles in the Township. **Motion** was made by Supervisor Paul and second by Supervisor McBurney to move ahead with line painting on 1/3 of the paved Township roads (10 miles) this year and maintain a regular yearly schedule for each year. Vote called. Motion carried 5-0. **Truck Lettering**: The Board asked Corey to get an estimate for lettering of all the trucks for the next meeting. **First Aid Bags**: Roadmaster Stazewski requested permission to purchase 3 first aid bags to be kept in the Roadmaster and Assistant Roadmaster's truck along with one being kept at the shop. **Motion** was made by Supervisor Paul and second by Supervisor Bruner to purchase 3 first aid kits for the Township vehicles and the shop at an approximate cost of \$300. Vote called. Motion carried 5-0. **Emory Eyster**: The Township will send him the plans and have him sign off on what will occur at the corner of his property. Steve Roe will be preparing the plans.

ADMINISTRATIVE – Budget Meeting Dates: Motion was made by Chairman Bechtel and second by Supervisor Paul to set the Public Budget Meeting Workshops for October 19, 2015, at 7:00 pm and October 26, 2015, at 7:00 pm. for the 2016 Budget dates. Vote called. Motion carried 5-0.

Annual Township Convention of the Dauphin County Association of Township Officials – The convention will be held on Thursday, October 1st, at the Halifax Area Ambulance Association Building From 5-9 pm. The official are to let the Township Secretary know if they are attending so reservations can be made.

USDA – Farm Service Agency Program – This program is a 5 year sign up and a program for agricultural use, namely, Fort Halifax Park. It was made know that the Township is unsure whether or not the Township is eligible for the program. Deadline is the end of September, 2015. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to have Chairman Bechtel prepare the paperwork for participation. Vote called. Motion carried 5-0.

Comcast – The Township received a meeting notice from Kristin Ritchie of Comcast which will be held on September 21, 2015 in Harrisburg regarding Comcast products.

NDRC – A meeting is scheduled for September 21, 2015 in Swatara Township for Phase II of the NDRC program. The County is proceeding with an approach that HUD has been very receptive to which is a Rural, Urban & Suburban approach, that links the projects, its initiatives, its requirement that at a minimum 50% of the funds requested must benefit Low to Moderate Income populations. This will affect the whole county if such funding is granted to Dauphin County. Supervisor Bruner and Supervisor Schreffler will be in attendance representing Halifax Township along with Steve Roe from Engineer Tom Wilson's office.

SEO REPORT – The SEO Report for August was submitted and made part of the records.

OLD BUSINESS

Key Lock Boxes – Motion was made by Supervisor McBurney and second by Supervisor Paul to adopt the Key Lock Box Ordinance 15-10-2015. Vote called. Motion carried 5-0.

Sewer Ordinance – Representatives of the Township attended the Halifax Sewer and Water Authority meeting and it was determined that the Township Board of Supervisors would like to see a 180 day time frame from the official notification of time to connect. This would give residents 3-6 months prior to the official notification to connect. PHFA has a program with 0% financing. It was suggested that this pamphlet be sent to the residents that receive notification to hook up. The Sewer Ordinance will be on the agenda for the next meeting for possible adoption in November.

Borough Recycle Cleanup – The Township is going to set on this until the vegetation dies off to determine what is actually at the site. This item has been tabled for a later date.

Middle Road Follow Up – Roadmaster Stazewski stated that two issues exist – addressing corner with the tree and the pole which can be moved. The Board requested a revised estimate to address the tree. The telephone company will be contacted to move the pole.

Winery Complaints – The Township has received noise complaints regarding the Winery. Permit Office Stazewski has made 3 unannounced visits and recorded the noise levels with the Township noise meter. At no time was the Winery in violation of the noise nuisance. **Motion** was made by Supervisor

Paul and second by Supervisor Bruner to have the Winery monitor their music events and send the noise level reports to the Township within three business days. Vote called. Motion carried 5-0.

NEW BUSINESS

Fisherville Fire Department Request for use of Fort Halifax for 2016 Dauphin County Firemen's Convention – Jason Faust, a representative from the Fisherville Volunteer Fire Department and the Firemen's Convention Board and Tim Neiter, EMC for Halifax Township were present to make a request for the Township for use of Fort Halifax in the upper fields to allow a hose and barrel competition to take place involving the different fire companies in June, 2016. Fort Halifax is one of the locations being considered. This competition would require 2 poles in the air with a 12-14 foot cable. Beer barrels are used and battled by water back and forth until it is narrowed down to the winner. A portable pump would be placed in the creek for use and the water would flow back into the creek. It would take place from 8:00 am until 3 or 4 pm. Traffic control would be handled by them. Portable toilets would be provided and a certificate of liability would be required. The Board will be agreeable to such an event should the Fisherville Volunteer Fire Department choose the Fort Halifax Park. If chosen, the Board will do a formal approval.

Hill Drive – The Water Company will complete their work in October and then will work with the Township to fix the road. Resurfacing will be in 2016.

Resolution to Make Supplemental Appropriations for its 2015 Budget – Motion was made by Supervisor Bruner and second by Supervisor Paul to waive the reading of the Resolution. Vote called. Motion carried 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to approve the Resolution to Make Supplemental Appropriations for its 2015 Budget for salt for winter maintenance. Vote called. Motion carried 5-0.

Assignment of Street Address for Friends of Fort Halifax Park parcel on Buffalo Park Road – Motion was made by Supervisor McBurney and second by Supervisor Bruner to assign a street address of 509 Buffalo Park Road to the Friends of Fort Halifax parcel on Buffalo Park Road. Vote called. Motion carried 5-0.

AGENDA ITEMS FOR NEXT MEETING

Sewer Ordinance

David Feidt – CRS Flood Insurance for people in the flood plain

ANNOUNCEMENTS

Planning Commission Meeting – Monday, October 5, 2015 at 7:00 pm.

Township Business Meeting – Monday, October 12, 2015 at 7:00 pm.

ADJOURNMENT – Motion was made by Supervisor McBurney and seconded by Supervisor Bruner to adjourn the meeting at 9:14 pm. Vote called. Motion carried 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary