

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
November 14, 2016 – 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:02pm followed with the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler, McBurney are present along with Engineer Frank Lentz, Solicitor Bruce Warshawsky, Roadmaster Corey Stazewski, and Secretary Wendy M. Wentzel.

RECORDING MEETING – No one other than the Recording Secretary is recording this evening's meeting.

EXECUTIVE SESSION – An executive session was held October 31, 2016 from 7:00pm until 7:30pm regarding the Engle-Rissinger Property.

PUBLIC COMMENT PERIOD – **Gary Enders** – Expressed his dissatisfaction for having to pay \$348 for a permit to replace the pump to a septic system on the property. He also stated that the Permit he received from the Sewage Enforcement Officer was missing a whole page. The Township is seeking a list of items that require a permit relative to septic systems. **Marleen Broeckel** – a resident of Oak Avenue behind Triangle Manor. She stated she has a failing cesspool. Her concern is the cost she will incur to install a sand mound system estimated at \$15,000 and then within five years having to pay another \$5,000 to hook on to the public sewer system. Fred Ford, Chairman of the Halifax Area Water and Sewer Authority recommended that she try and hold on instead of incurring the costs for a sand mound system. **Shelly Burtnett** – Thanked the Board for acting on the nuisance complaint filed by her on behalf of her parents regarding the Welders Shop. She also informed the Board that her family's attorney is in communication with Light-Heigel on the septic issue. **Chris Hoover** – on behalf of the Welders Shop. He spoke of the name calling from the person representing the property owners next to his Shop at last month's meeting. When he stated that the Solicitor should have taken control and stopped that from occurring, the Solicitor replied that it was not his duty to determine if it was slander, nor was he responsible for controlling the atmosphere of the meeting. **Fred Ford** – a resident of Hershey Road, thanked the Roadmaster and his crew for patching of Hershey Road. He also wanted to inform the Board that DEP is ordering the Halifax Area Water and Sewer Authority to install a new sewer plant. New construction will begin in 2-3 years. This will be a sizable upgrade. Currently, the Authority is under a corrective action plan with DEP and will be meeting with them next month to finalize it. The Authority is seeking grants and financial help. Galli Road, Parmer Drive will be the areas to be required to hook onto the public sewage system with Triangle Manor being the first. There is no answer as to when Matamoras Road will be required to hook on. **Dan Shearer** - expressed his concern about the speed limit on Maple Avenue. The Board informed him that the Ordinance to reduce the speed on Maple Avenue was on the agenda this evening for adoption. **Norma Shearer** – Stated 3 sycamore trees had died at Fort Halifax Park and that she had talked to the nursery. They shared with Norma that the trees were too big to transport and that survivability was too low. Norma found another nursery in Mechanicsburg to replace the trees. The Friends of Fort Halifax are willing to foot the cost but needs the Township to pick them up and plant them. **Motion** was made by Supervisor McBurney and second by Supervisor Bruner to allow the Township to pick up the trees and plant them. Vote called. Motion carries 5-0. **Frank Wilmarth** thanked the Board for helping to organize and participating in the Town Meeting held at the High School.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru November 14, 2016. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills as of November 14, 2016. Vote called. Motion carries 5-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor McBurney to approve the Minutes October 10, 2016. Vote called. Motion carries 5-0. **Minutes – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to approve the Minutes of the 2017 Budget Workshop held on October 18, 2016. Vote called. Motion carries 5-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Minutes of the 2017 Budget Workshop held on October 24, 2016. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – None

PLANNING COMMISSION RECOMMENDATION – Chairperson Flo Mallonee read her report that was submitted for permanent record. **Ernest Schreffler Subdivision** – The Planning Commission has recommended to the Board to approve the plans as submitted with contingencies as noted on Engineer Frank Lentz’s report dated November 7, 2016. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the four waivers - #1 – Waiver of the Preliminary Plan; #2 – Waiver of sidewalks unless required in the future by the Township; #3 – Waiver of curbing unless required by the Township; #4 – Waiver of the 150’ road frontage requirement. Vote called. Motion carries 4-0 with one abstention by Supervisor Schreffler. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to approve the Plans with the condition of Comment #1 on Engineer Frank Lentz’s Comment #1 being addressed. Vote called. Motion carries 4-0 with one abstention by Supervisor Schreffler.

The Planning Commission is currently on the Township’s SALDO. They have reviewed Engineer Frank Lentz’s report on private driveway/lanes from other municipalities. The Planning Commission has asked Solicitor Warshawsky to draft a suitable Ordinance that would benefit Halifax Township and its residents.

ENGINEER REPORT – Engineer Lentz provided an overview of his report dated November 1, 2016 with the Board of Supervisors for services during the month October. No action taken. Report placed on file and made a permanent record.

SOLICITOR REPORT – Solicitor Warshawsky presented his report dated November 9, 2016 for services during the month of October. **Welder Shop Nuisance** – The Solicitor recommended that no further action be taken and that every effort is being taken by Mr. Hoover to be compliant. **Stewart Property** – A check in the amount of \$1,924.69 was received from the Dauphin County Tax Claim Bureau from the sale of 676 Dunkle School Road.

ROADMASTER REPORT – Roadmaster Stazewski submitted his report for October. No action was taken. The report will be placed on record.

SEO REPORT – Report dated November 10, 2016 for October activities was received and will be placed on record.

ADMINISTRATIVE

QuickBooks Class – Secretary/Treasurer informed the Board of a class covering QuickBooks for the Beginner and Intermediate user. There were various dates and places for this one day course taking place. The cost for the course is \$125.00. The Board gave permission for the Wendy Wentzel to attend the class.

Allocation of Monies – Motion was made by Supervisor Bruner and second by Supervisor Paul to redistribute funds as follows: Transfer \$926.41 from the Dues and Subscriptions line item to the following: \$280 to Staff Training and Conference category; \$196.41 to the Miscellaneous category; \$450 into the Advertising, Printing and Binding category. In addition, from the Winter Maintenance – Salt/Snow Removal, transfer \$6,000 to Salaries & Wages – seasonal and \$6,742.15 to Repairs and Maintenance – Vehicles/Equipment. Vote called. Motion carries 5-0.

OLD BUSINESS

Street Light Assessment Resolution – The Street Light Assessments have been reclassified into two categories - .142 for undeveloped parcels and .569 for developed parcels and assessed for every foot of parcel frontage. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to waive the reading of the Resolution. Vote called. Motion carries 5-0. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the resolution. Vote called. Motion carries 5-0.

Maple Avenue Speed Reduction Ordinance – **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to approve the adoption of the Maple Avenue Speed Reduction Ordinance reducing the speed limit from 35mph to 25mph. Vote called. Motion carries 5-0.

Brother Nuisance – Waiting on hearing date from the District Justice.

Lenker Nuisance – This has been taken care of. No further action is needed.

Ziegler Nuisance – A hearing has been scheduled for December 5th, 2016. If there is progress being made to clean up the nuisance, the hearing can be continued.

Tobias Road Bridges – There was discussion whether the Township wants to proceed with the rating of the bridges. Suggestion was made to contact Sue Helm's office for funding the rating. Engineer Frank Lentz will review the past quotes that were prepared by his firm.

Hill Drive – Hill Drive is currently paved 50 feet wide. Consideration is being taken to removing some blacktop of each side leaving 33 feet of blacktop and giving that footage back to the landowner. No action taken.

NEW BUSINESS

2017 Proposed Budget – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to advertise for adoption the 2017 Proposed Budget. Vote called. Motion carries 5-0.

Advertisement for CPA firm for the 2016 Audit – **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to advertise the appointment of a Certified Public Accounting Firm to replace the Township elected auditors with performing an examination of all the accounts of the Township for the 2016 fiscal year and to determine the compensation of the appointed accounting firm for such purpose. Vote called. Motion carries 5-0.

Fort Halifax – Frank Wilmarth’s Complaint – Frank Wilmarth, of the Friends of Fort Halifax, is concerned with residents along the southern end of the field mowing their properties beyond the property line and well onto the property of the Park. He also reported that there was a pile of brush and leaves on the Township property. It was suggested that “No Dumping” signs be erected.

School Flashing Lights – Mike Bower, Business Manager for the Halifax School District, was present to determine who is responsible for replacement of the flashing school signals at the school. The School has received several telephone calls stating that the signals are difficult to see and that the timing of the signals is off. The signals had been installed and paid for by the School District 15+ years ago. Maintenance and the costs for electric is being paid by the Township. While the Second-Class Township Code book states that the Township may incur the cost of replacing the flashing signals, it does not mandate it. Mr. Bower will take the information back to the school officials.

AGENDA ITEMS FOR NEXT MEETING

Meeting Dates for 2017
SEO-Brian McFeaters
2017 Tax Resolution

ANNOUNCEMENTS

Planning Commission meeting – Monday, December 5, 2016 – 7:00pm
Township Board of Supervisors Monthly Business Meeting – Monday, December 12, 2016 – 7:00pm

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:14pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary