

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
March 13, 2017 – 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:04pm followed with the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler, McBurney are present along with Engineer Tom Wilson, Solicitor Bruce Warshawsky, Roadmaster Corey Stazewski, and Secretary Wendy M. Wentzel.

RECORDING MEETING – In addition to the Recording Secretary, Chad Lebo was recording the meeting from time to time.

EXECUTIVE SESSION – An executive session was held on this evening prior to the meeting from 6:05 pm until 6:55 pm to discuss personnel, land purchase and litigation.

PUBLIC COMMENT PERIOD – **Kendra Martin** of Camp Hebron, was present to request permission for the use of Fort Halifax as a boat access and picnic area Monday thru Thursday mornings for five weeks for approximately 2-3 hours each day beginning the week of July 3rd and ending the week of July 31st. There is also a request for June 8th for a training session. Approximately 20 people will be bused in on the dates provided. The Board of Supervisors had no objection to their request. **Chad Lebo** – asked the Board whether he was in compliance after the previous meeting when the Board asked about the reported nuisance items on his property. The Board stated that they were satisfied with his replies regarding the use of the reported items at last month's Board meeting. The Township will be working on the Stormwater issue that was discussed at last month's meeting.

SECRETARY/TREASURER REPORT

Paid Interim Bills – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru March 13, 2017. Vote called. Motion carries 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to pay the unpaid bills as of March 13, 2017. Vote called. Motion carries 5-0. **Minutes** – **Motion** was made by Supervisor Paul and second by Supervisor McBurney to approve the meeting minutes of February 13, 2017. Vote called. Motion carries 5-0. **Minutes** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the Special Meeting Minutes of February 23, 2017. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – Tim Neiter, EMC for the Township, was present and announced that a Declaration of Disaster Assistance was signed in preparation of the upcoming snowstorm. The Fire Department received the check from the Township representing one half the cost for the purchase of a drone for use at fires and trainings. Operators of the drone will be certified. Those operators at this time will be Jeff Tracey, Brad Bruner and Bob Stout.

PLANNING COMMISSION RECOMMENDATION – Chairperson Flo Mallonee submitted for the record her report for the Planning Commission for the month of March 2017. There were no new items for the agenda submitted for review.

ENGINEER REPORT – Engineer Wilson provided an overview of his report dated March 1, 2017 with the Board of Supervisors for services during the month February. This report has been placed on record.

SOLICITOR REPORT – Solicitor Warshawsky presented his report dated March 9, 2017 for services during the month of February. **DONCO Construction/Lenker v. Halifax Township – Sweigard Intervention** – No appeal has been filed by Mr. Sweigard, therefore the case is now closed. **Brother Nuisance** - Another nuisance letter was sent to Mr. Brother as it appears the nuisance became worse. Mr. Brother was invited to attend tonight’s meeting. The 36-day period for the nuisance will run after the next meeting. Solicitor Warshawsky’s recommendation will be based upon what it looks like at the next meeting, but recommends beginning the process of administrative fines and consider another prosecution if nothing improves. **Locust Street Nuisance** – It was determined that the nuisance report to the Township was incorrectly reported as of Mr. Wetzel’s property. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to send a letter to Mr. Wetzel instructing him to disregard the pre-nuisance letter sent to him. Vote called. Motion carries 5-0. The property where the nuisance lies is undergoing the task of removing the nuisance. The Board agrees to give them more time as they are moving in the right direction.

ROADMASTER REPORT – Roadmaster Stazewski submitted his report for February. The Township received a noise complaint in the vicinity of the 1600 block of North River Road. The resident across the road reported that tractor trailers’ engines are started at 4:00 am and the noise is preventing the resident from getting sleep. The current noise ordinance on record is for amplified music only. The Roadmaster will go to the business and talk to the owner. The Assistant Roadmaster has been in touch with the Mayor of Halifax Borough regarding the purchase of a chipper to be used at the recycle site. The Mayor mentioned using grant monies for this purchase. A quote for a new chipper was provided to the Board. There was discussion regarding storage and maintenance on the chipper. The Roadmaster was instructed to come back to the Board with more research. No action was taken.

SEO REPORT – Report dated March 10, 2017 for February’s activities was received and placed on record.

ADMINISTRATIVE

Keiffer Road – Moving Funds/Spelling - Motion was made by Supervisor Bruner and second by Supervisor McBurney to move \$90,000 from the General Fund into the Keiffer Road Fund. Vote called. Motion carries 5-0. Chairman Bechtel mentioned that he believed the original spelling of Keiffer Road to be spelled as Keefer, named after the Keefer family from that area. The original subdivision plans recorded show it as Keefer Road. The road signs and local maps show the spelling as Keiffer Road. There was discussion regarding how many parcels a name change would affect. No action was taken.

A letter was received by the Township from PennDOT. They will be placing traffic counters on portions Camp Hebron Road from Konick Road to Taylor School Road and Matamoras Road beginning at Taylor School Road to the municipal line. These counters are being installed for the sole purpose of counting traffic.

Senator DiSanto’s office contacted the Township and would like to use the Meeting room two days a month from 9:00 am until noon for constituents to come in and talk to Senator DiSanto’s office. This will begin in April on the 2nd and 4th Wednesday of each month. **Motion** was made by Supervisor Bruner and second by Supervisor Paul approve Senator DiSanto’s request to use the Muncipal Meeting Room as requested in his letter. Vote called. Motion carries 5-0.

Chairman Bechtel announced that the Township received a check from EMC representing the insured's dividend for the previous year. The amount received was \$4,742.31. To be eligible for this dividend, the carrier needs to be a member of the Keystone Insurer's Group.

OLD BUSINESS

Halifax Village – Zonya Stoltzfus, owner of the Halifax Village Trailer Park was present to address her concern for the current address assignments of the lots located in the Halifax Village Mobile Trailer Park. She stated that there are people who live on North Elmer with addresses listed on South Elmer. She was provided the current list of addresses and a proposed list of recommendations. Ms. Stoltzfus' request is to have all the lots be given an address based upon the lot numbers on the recorded plans. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to change the addresses to reflect the lot numbers on the recorded plan. Vote called. Motion carries 5-0.

Hoover/Brown Issue – This issue was handled during the executive session held prior to tonight's meeting.

Truck Purchase – Roadmaster Stazewski discussed about purchasing a truck from the Federal Surplus. Because it is a heavy built truck and the registration and weight limit laws, we have a certain limit on that style of truck. If this truck weighs too much, the Township will have to haul less than they would like to haul. The Roadmaster will check on the capacity based on the weight of the truck. The monies to purchase this piece of equipment will be taken out of the Capital Improvement Funds. **Motion** was made by Supervisor Paul and Second by Supervisor McBurney to make the purchase on the truck so long as we are going to be within reason on what we can haul. Vote called. Motion carries 5-0.

Matamoras Road Pipe – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to get the specs and advertise for bids to repair the Matamoras Road culvert. The Township will then look at the time for advertising and bid opening and do that accordingly. Vote called. Motion carries 5-0.

A to Z Construction Complaint – Steve and Angela Auman were present to discuss a complaint that is in conjunction with a complaint filed by them in June of 2016 about the vehicles on the A to Z Construction property that are unlicensed and uninspected. He counted seven (7) unlicensed vehicles on the property. Mr. Farhat assured Mr. Auman that the equipment would be kept back over the hill and that a building would be constructed to store the equipment. This has not happened. The Auman's are asking the Township to look at the nuisance ordinance and to enforce the nuisance in relationship to the vehicles that are unlicensed and uninspected. The vehicles in question are a box truck, an old fire truck and dump trucks which are not used or moved for any reason. **Motion** was made by Supervisor McBurney and second by Supervisor Bruner to send a letter addressing the unregistered and unlicensed vehicles on their property. Vote called. Motion carries 5-0.

Response to DEP – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to have Engineer Tom Wilson review the Act 537 Plan and come back to the Board of Supervisors with a report to see what the minimum requirements would be for an updated 537 Plan. Vote called. Motion carries 4-1 with Chairmen Bechtel voting against it.

Fort Halifax Proposal – The Board of Supervisors reviewed the contents of the letter and ok'd it to be sent to the School Board which was approved at the previous Board of Supervisors meeting.

NEW BUSINESS

Kolish SWM Application – The application was reviewed by Engineer Tom Wilson and found no issues. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to grant conditional approval as long as all the items identified by the memo submitted by Engineer Lentz dated February 17, 2017 are met. Vote called. Motion carries 4-0-1 with one abstention from Supervisor Schreffler.

Emergency Management EOP Resolution – Motion was made by Supervisor Bruner and second by Supervisor Paul to dispense with the reading of the resolution. Vote called. Motion carries 5-0. **Motion** was made Supervisor Schreffler and second by Supervisor Paul to approve Emergency Management EOP Resolution. Vote called. Motion carries 5-0.

Dirt Road Approaches – There was discussion regarding the blacktopping of approaches to dirt roads. By doing such, it eliminates spinouts. The decision to blacktop different approaches was left to the discretion of the Roadmaster.

Sheetz exit onto Route 147 – The Township was in receipt of a complaint by a driver heading south on South River Road. Her concern was she had on numerous occasions deal with drivers of other vehicles making a left-hand turn into Sheetz from 147 when left-hand turns are prohibited. In addition, drivers are making left-hand turns exiting Sheets onto Route 147 causing her to slam on her brakes. She asked if there was anything the Township can do to address this issue. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to send a letter to PSP and cc PennDOT about the left turn activity and ask if they could monitor it. Vote called. Motion carries 5-0.

B2 Partners - HOP application – Motion was made by Supervisor Paul and second by Supervisor Bruner to send an awareness letter to PennDOT acknowledging B2 Partners' Highway Occupancy Permit application. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

Matamoras Road

ANNOUNCEMENTS

Planning Commission Meeting – Monday, April 3, 2017 at 7:00 pm

Township Board of Supervisors Monthly Business Meeting – Monday, April 10, 2017 at 7:00 pm

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 9:12 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary