

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
April 10, 2017 – 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:02 pm followed with the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler, McBurney are present along with Engineer Tom Wilson, Roadmaster Corey Stazewski, and Secretary Wendy M. Wentzel. Johanna Rehkamp was present on behalf of Solicitor Warshawsky.

RECORDING MEETING – In addition to the Recording Secretary, Chad Lebo was recording the meeting from time to time.

EXECUTIVE SESSION – None

PUBLIC COMMENT PERIOD – **Norma Shearer**, of the Friends of Fort Halifax, announced that May 6th will be the Festival at Fort Halifax. There will be two re-enactments and the Central York Middle School Drum and Bugle Corp will be performing. May 5th is Education Day at Fort Halifax. During the evening of May 5th, a Reception will be held at the Park. She stated that volunteers are currently working at the park for preparation of the events. **Frank Wilmarth** of the Friends of Fort Halifax stated that trail marker posts will be placed and he asked that the water be turned on for use at Fort Halifax.

SECRETARY/TREASURER REPORT

Paid Interim Bills – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru April 10, 2017. Vote called. Motion carries 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to pay the unpaid bills as of April 10, 2017. Vote called. Motion carries 5-0. **Minutes** – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the meeting minutes of March 13, 2017. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – None

PLANNING COMMISSION RECOMMENDATION – Chairperson Flo Mallonee submitted for the record her report from the Planning Commission meeting held April 3, 2017. There were no new items for the agenda submitted for review.

ENGINEER REPORT – Engineer Wilson provided an overview of his report dated March 31, 2017 with the Board of Supervisors for services during the month March. This report has been placed on record. Engineer Wilson will be meeting with the Roadmaster, and the Conservation District on Matamoras Road. Engineer Wilson will be following up with an assessment of what took place at this meeting. He will also be inspecting the Ridge Road issue with the Roadmaster.

Engineer Wilson reached out to the south-central DEP office with the Act 537 Plan. They are available to meet next week so a date of April 20, 2017. Engineer Wilson stated that K & W no longer has the skill set to do Act 537's and that he reached out to Pete Flezar of Glace Associates and they are willing to work with

K & W on this project and attend the DEP meeting. The meeting must take place to determine what the cost will be for the Township to update the Act 537 Plan. Supervisor Schreffler will attend the meeting along with Supervisor McBurney. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to allow Engineer Wilson to attend the DEP meeting. Vote called. Motion carries 5-0.

SOLICITOR REPORT – Attorney Rehkanp presented Solicitor Warshawsky’s report dated April 6, 2017 for services during the month of March. **Brother Nuisance** - Mr. Brother was present at the meeting and stated that he is currently in the process of erecting a fence to enclosed the eyesore. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler agreeing to give Mr. Brother until the next meeting to complete the fence to enclose the vehicles with no extensions. Vote called. Motion carries 5-0.

ROADMASTER REPORT – Roadmaster Stazewski submitted his report for March. He reported that the Freightliner recently purchased from the Federal Surplus has been stripped and ready for painting in a week.

Supervisor Bruner reported that he received a phone call from a resident about the road trimming and tree saplings being trimmed along the creek bank. She asked that the roadcrew watch how many saplings are taking off that creek bank.

Supervisor McBurney reported that he rode for two days with the roadcrew during the last snow event. He recommended all Supervisors ride along during a snowstorm to see how difficult plowing is during a snow event. He stated that it’s not the plow that hits the mailboxes but rather the snow and the force of the snow coming off the end of the plow that damages mailboxes. Chairman Bechtel mentioned that a snow plow driver sitting in the left side in the driver’s seat must know where the right end of that plow is while pushing 20 inches of snow off the end of the plows which is a lot more than 20 inches of snow being pushed off the end of the plow. The crew spent three and a half hours pulling plows out of places where they were stuck therefore didn’t get to areas for plowing until later.

SEO REPORT – Report dated April 7, 2017 for March’s activities was received and placed on record. Resident Chris Hoover disagreed with an item on the report stating that the water had been turned off on the Brown residence. He stated that he placed a call to the Water Authority who stated that the water had not been turned off at the Brown property. Discussion took place and Chairman Bechtel stated that a second dye test has been scheduled April 12th through April 14th.

ADMINISTRATIVE

Distribute Monies – **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to move the following monies on line item 1.409 in the 2017 budget to the following: \$10,000 moved to 1.437; \$4,787.40 to 1.43805 – Contracted Repairs; \$1,866 to 1.48401 – Workers Comp – Ambulance Full Time; \$250 to 1.402 – Auditing Services; and \$137 to 1.465 – Total-All Other Community Development. Vote called. Motion carries 5-0.

Fire Department Workers’ Comp Billing – The Township received the Fire Department’s annual Workers’ Comp renewal and invoice for the coverage period May 1st, 2017 thru April 30, 2018. The Board agreed to have the Township Secretary pay the premium in one lump sum since the total amount has been budgeted during the 2017 calendar year. This will keep it clean for budgeting the following year instead of paying in installments which will carry over into the next calendar year.

Township Electric Rates – The contract with Patriot Energy and the Township expires on July 1st for the current electric rates. The Board has asked the Secretary to shop the rates which will be presented at the next meeting. Roadmaster Stazewski reported that he received an email about being able to piggyback with the State through Co-stars for better electric rates. He will research that and bring back to the Board next month.

Day change for Senator DiSanto – the Township was notified by Senator DiSanto’s office informing us that the day of the week for a representative to be present at the Township Meeting Room was incorrect. Senator DiSanto’s office will be at the Township on the second and fourth Tuesdays from 9:00 am until noon, not Wednesdays, as stated in their letter, beginning in the month of April.

OLD BUSINESS

Halifax Village – Dauphin County EMA reported back to the Township that it cannot address the lots at Halifax Village based upon the lot numbers on the recorded plan. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to rescind the motion from the previous month’s meeting assigning addresses based upon lot numbers on the recorded Strohecker Mobile Park Plan. Vote called. Motion carries 5-0. The Board recommended that the owners of the mobile park work directly with Dauphin County EMA to come up with a solution and present it to the Township.

A to Z Construction Complaint – Tabled until next month’s meeting. Mr. Aumen has been updated with this issue.

Kolish Building Authorization – This issue has been resolved. No action taken.

NEW BUSINESS

2017-2018 Insurance Renewal – Nathan Troutman, of Deibler, Straub & Troutman was present at the meeting to provide the renewal policy for the new period of May 1, 2017 thru April 30, 2018. He explained each item on the renewal.

PSATS Resolutions – Chairman Bechtel asked that the Board review the proposed PSATS Resolutions in which delegates from statewide municipalities will be voting on at the PSATS Annual Conference during the week of April 23rd. Board members were asked to provide Supervisor McBurney input on any item that stood out since Supervisor McBurney is the voting delegate for the Township at the conference.

Dauphin County Conservation District – Erosion and Sediment Control Plan Fees – Chairman Bechtel informed the public that a letter was received by the Township from the Conservation District informing us that beginning on January 1, 2018, there will be fees for NPDES permits for municipalities, school districts and authorities as there were no fees in the past.

State Museum Commission – Supervisor McBurney received an email regarding how the continued archeology efforts at the park are being handled. He suggested that representatives from the museum be invited to attend a meeting to define what their involvement would mean. The current role of Dane Snyder should also be discussed and whether the Township wishes to continue to use Dane as the archeologist. Dane Snyder’s position was relayed as being that he would like to maintain his role in performing the archeology role. The Museum Commission reassured Frank Wilmarth from the Friends of Fort Halifax that there would be no fees associated with the State Museum taking over. Supervisor McBurney will be reaching out to the State Museum Commission to invite a representative to the next meeting and also inviting Dane Snyder to attend a separate meeting.

HARA Rep – Tabled for a later time

AGENDA ITEMS FOR NEXT MEETING

A-Z Construction

Halifax Village

Brother Nuisance

Act 537

Fort Halifax Artifacts

ANNOUNCEMENTS

April 11, 2017 – 9:00 am until Noon – Senator DiSanto – Hfx. Twp. Mtg. Room – Office Hours

April 25, 2017 – 9:00 am until Noon – Senator DiSanto – Hfx. Twp. Mtg. Room – Office Hours

April 26, 2017 – 7:00 pm – Meet the School Board Candidates – Halifax Twp. Meeting Room

May 1, 2017 – Planning Commission Meeting – 7:00pm

May 8, 2017 – Monthly Board of Supervisors' Meeting – 7:00pm

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 8:39 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary