

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
June 12, 2017 – 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:05 pm followed with the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler, McBurney are present along with Engineer Tom Wilson, Solicitor Warshawsky, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel.

RECORDING MEETING – The Secretary is the only person recording the meeting and doing so for transcribing the minutes only.

EXECUTIVE SESSION – An executive session was held on May 30th from 6:15 pm until 8:00 pm for discussion of litigation and possible land purchase.

PUBLIC COMMENT PERIOD – None

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor McBurney and second by Supervisor Schreffler to approve the paid interim bills thru June 12, 2017. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills as of June 12, 2017. Vote called. Motion carries 5-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the meeting minutes of May 8, 2017. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – None. Ernest Schreffler, Chairman of the Township Auditors, conducted the annual audit of the Halifax Fire Department financials and presented his report to the Supervisors. His report showed a clean record. This report has been placed on permanent record.

PLANNING COMMISSION RECOMMENDATION – Chairperson Mallonee submitted her report dated June 5, 2017 which has been made a permanent part of the Minutes. Accepted for review as part of her report was the Mortorf subdivisions and Land Development plans submitted by Lake Tobias.

ENGINEER REPORT – Engineer Wilson provided an overview of his report dated May 26, 2017 with the Board of Supervisors for services during the month of May. This report has been placed on record.

SOLICITOR REPORT – Solicitor Warshawsky presented his report dated June 8, 2017 and provided an overview of the items in his report. **Tobias Matter** – All documents have been executed. A Resolution to adopt the Road Dedication and a Resolution In Lieu of Condemnation will be prepared for next month's meeting. **Konchar Matter** – documents were received but have not been reviewed yet; **Farhat Nuisance** – a proposal just was received and will be reviewed during the meeting; **502 N. 2nd Street – high grass – Motion** was made by Supervisor Bruner and second by Supervisor McBurney to send a nuisance letter to the parcel owner of 502 N. 2nd Street. Vote called. Motion carries 5-0; **1005 N. River Road** – a building was constructed in the flood plain. **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to send a letter to cease and desist. Vote called. Motion carries 5-0. **Hoover/Brown** – A proposed settlement and Release Agreement was received by the Township. Payment will be made to the Township by July 10th. Litigation will continue and a trial date will be set for a later time; SEO McFeaters will be contacted to oversee the abandonment of the cesspool.

ROADMASTER REPORT – Roadmaster Stazewski submitted his report for May to be placed on record.

2017 Paving: Camp Hebron Road from Route 225 to the bridge; Hershey Road from Rutter Road to the inlet box; Bunker Hill Road from Route 225 to the area where it was resurfaced (close to the bridge);

2017 Tar and Chip: Pawnee Lane; McClellan Road, remainder of Hershey Road; Ridge Road from the seam to the bridge. The rest of the area of Ridge Road will be stabilized before it can be paved.

These will be two separate contracts.

Motion was made by Supervisor McBurney and second by Supervisor Paul to advertise for bid as listed. Vote called. Motion carries 5-0.

SEO REPORT – Report dated June 8, 2017 for May's activities was received and placed on record.

ADMINISTRATIVE

Possible Change in Depository – The Township received proposals from Mid Penn Bank and Riverview Bank. The Board asked that the Township seek a proposal from BB&T and create a spreadsheet for next month's meeting showing the comparison.

Electric Rates – Contract with Patriot Energy will not be renewed. Still trying to find out if Co-Stars has a contract that municipalities may participate.

OLD BUSINESS

Halifax Village – After further discussion, a **Motion** was Supervisor Paul and second by Supervisor Bruner to approve the addressing as proposed complying with the appropriate directional signage and that all lots have proper numbering to be identified. Vote called. Motion carries 5-0.

A to Z Construction Complaint – After further discussion regarding a nuisance complaint, it was determined that the Solicitor reach out to their counsel owners and ask to move the vehicles to be rear of the property.

Schreffler Private Access – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to accept the name of Ronnie Lee Lane. Vote called. Motion carries 5-0.

Scholl Road – Letters were sent to the parcel owners to get input for a name for the private access. This item has been tabled until the Township hears from the parcel owners.

Fort Halifax Artifacts – Pennsylvania Historical and Museum Commission – Joe Baker, a PennDOT archeologist and historian was present to inform the Board that a ground penetrating radar survey was conducted at the Fort Halifax Park at the request of DCNR. As a result, he has numerous boxes of artifacts and wanted to know what the Township wanted him to do with them. The State has offered to curate the items at no charge and store them in the large climate facility. The Board made the decision to invite Dane Snyder to the next meeting before any decision will be made.

Matamoras Road Culvert - Motion was made by Supervisor Paul and second by Supervisor Bruner to patch the pipe and begin the process of holding moneys back to completely replace the culvert in 2-3 years. Vote called. Motion carries 5-0.

Camp Site – East Side – The Board asked the Friends of Fort Halifax to correct the map posted at the park showing the correct locations for camping at the Park. Camping on the east side has not been approved by the Board.

NEW BUSINESS

Peck Stormwater Management Application – Motion was made by Supervisor Bruner and second by Supervisor Paul to approve the Plan as presented to be recorded along with the O & M Agreement and waive the unsatisfied sections of the ordinance as outlined in Engineer Wilson’s comment review memo. Vote called. Motion carries 5-0.

Pawnee Lane Nuisance complaint – Water draining from a pipe onto Pawnee Lane. SEO made a site inspection and found the water not to be from the parcel owner’s washing machine, but rather from the Sump pump in the basement. **Motion** was made by Supervisor Paul and second by Supervisor Bruner to send a letter to the parcel owner inviting them to the next Supervisors meeting to discuss a remedy. Vote called. Motion carries 5-0.

Uplift Community Church of God – Sent a letter to the Township asking if the Township could carry them on the Township’s insurance for the day of their event in August to be held at the Halifax Borough Park. The Supervisors wanted some clarification for the need for insurance before acting.

Matamoras Road – Stormwater – A complaint was received by the Conservation District regarding Stormwater at 631 Matamoras Road. There was a site review done by Tom Wilson. It was recommended that a Stormwater Site Plan be prepared or get documentation from the adjacent landowner indicating that they were fine with the procedure being done at 631 Matamoras Road.

AGENDA ITEMS FOR NEXT MEETING

A-Z Construction
Fort Halifax Artifacts – Dane Snyder
Scholl Road
Konchar
Pawnee Lane
Quail Commons
Kieffer Road
Railroad Crossing Application

ANNOUNCEMENTS

June 13th and June 27th – Senator DiSanto – 9:00 am until noon
July 3, 2017 – Planning Commission Meeting – 7:00 pm
July 10, 2017 – Monthly Board of Supervisors’ Meeting – 7:00 pm

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 9:45 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary