

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
August 14, 2017 – 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:07 pm followed with the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Paul, Schreffler, McBurney are present along with Engineer Tom Wilson, Solicitor Warshawsky, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel. Supervisor Bruner arrived at 7:20 pm.

RECORDING MEETING – In addition to the Secretary, there is one other person recording the meeting periodically.

EXECUTIVE SESSION – None

PUBLIC COMMENT PERIOD – Mandy Shadle – was present and asked for permission to use Fort Halifax Park for a wedding ceremony on September 16, 2017 and to take photographs using the barn as a backdrop. **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to allow Mandy Shadle to use Fort Halifax for her wedding ceremony on September 16, 2017. Vote called. Motion carries 4-0.

Chairman Bechtel read a Thank You card received by the Halifax United Methodist Church Food Room for the shelving units donated by the Township.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor McBurney to approve the paid interim bills thru August 14, 2017. Vote called. Motion carries 4-0. **Current Unpaid Bills – Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to pay the unpaid bills as of August 14, 2017. Vote called. Motion carries 4-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor McBurney to approve the meeting minutes of July 10, 2017. Vote called. Motion carries 4-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – EMC Neiter was present to give an update on the application for a grant from the gaming monies to purchase a portable radio and supporting equipment for the Roadmaster. He reported that the first process for these monies was an interview conducted on July 31st. The next step is to write a report detailing the request for \$12,000 for communication equipment. He also wanted to thank the Halifax Township for their support with the annual fireworks.

PLANNING COMMISSION RECOMMENDATION – Chairperson Mallonee submitted her report dated August 7, 2017 which has been made a permanent part of the Minutes. Recommended for approval were the plans submitted by Mid Penn Bank, Members 1st Credit Union and Lake Tobias. Action on the Farhat Plan was deferred due to some unresolved issues. An extension would be granted if necessary. Accepted for review as part of her report was a land subdivision plan submitted by the Borough of Halifax.

Mid Penn Bank – Motion was made by Supervisor McBurney and second by Supervisor Schreffler to approve waivers of 1 and 2 of Engineer Gally's report dated August 22, 2017. Vote called. Motion carries 5-0. **Motion** by Supervisor Schreffler and second by Supervisor Paul to consider the waiver of street trees. Vote called. Motion carries 5-0. After discussion, **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to approve a waiver of Section 5.513.5 for street trees. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Paul and second by Supervisor Bruner to conditionally approve the plan subject to compliance of Engineer Gally's report dated

August 14, 2017 of comments B-2, B-12, B-14, B-17, B-20 and comments 1-5 under Section C. Vote called. Motion carries 5-0.

Members 1st Credit Union – Motion was made by Supervisor Bruner and second by Supervisor Schreffler to approve the five waivers per Engineer Gally's report dated August 14, 2017. Vote called. Motion carries 5-0. **Motion** was made by Supervisor McBurney and second by Supervisor Bruner to conditionally approve the plan subject to compliance of Engineer Gally's report dated August 14, 2017 of comments B-1, B-3, B-7, B-9, B-13-14, B-19 thru 23, B-25 thru 27 and Stormwater Comments 31, 32, 36 and 39 and the requirement of a note of indemnification to the Township Solicitor's satisfaction with regards to basin A. Vote called. Motion carries 5-0.

Motion was made by Supervisor Schreffler and second by Supervisor Bruner to have a letter sent to Tri-County Planning Commission to have the comments letter sent to the applicant or their representatives. Vote called. Motion carries 5-0.

Lake Tobias – Motion was made by Supervisor Bruner and second by Supervisor Paul to approve the four waivers of Engineer Gally's report of August 7, 2017 and a waiver of 604.2 which a note was added on the plan stating that the proposed well will be used for agricultural use and in the event it is converted for human consumption, the requirements of 604.2 of the SALDO will have to be complied with. Vote called. Motion carries 5-0. **Motion** was made by Supervisor McBurney and second by Supervisor Bruner to conditionally approve the plan subject to Comments C-19, C-36, D-42 thru 45 of Engineer Gally's memo dated August 7, 2017. Vote called. Motion carries 5-0.

ENGINEER REPORT – Engineer Gally provided an overview of his report dated July 28, 2017 with the Board of Supervisors for services during the month of July. This report has been placed on record.

SOLICITOR REPORT – Solicitor Warshawsky presented his report dated August 11, 2017 and provided an overview of the items in his report. Bold text items are on the agenda. **Tobias** – Received the revised Settlement Agreement dated after the date of the Power of Attorney. The Deeds and the Settlement will be recorded. **Konchar** – A Quit Claim will be executed for the .93-acre strip directly west of the railroad subject the railroad's right-of-way. After a discussion, a **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the execution of the Quit Claim Deed. Vote called. Motion carries 5-0. **502 N. 2nd Street** has been cleaned up. **Quail Commons Street Dedication** – Roads must be inspected to the Township and the Township Engineer's satisfaction before the road dedication. **John and Sandy Brown** - Capping was done on August 11, 2017. Closing of the cesspool needs to be done under supervision. An agreement should be ready for the next Board meeting. **53 Oak Avenue** – The Conservation District found no violations. **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to send the Township Engineer to inspect and report back to the Township. Vote called. Motion carries 5-0.

ROADMASTER REPORT – Roadmaster Stazewski submitted his report for July to be placed on record. He reported that the tar and chipping has been completed. Paving will be done in September. The top coat for Middle Road will be completed in September.

SEO REPORT – Reports from SEO McFeaters dated August 13, 2017 and Alternate SEO Light-Heigel dated August 11, 2017 for July's activities was received and placed on record.

ADMINISTRATIVE

Chairman Bechtel announced that the Township was in receipt of two emails indicating a positive test result for the West Nile Virus in two separate testings. Both positive mosquitoes were found near the Sewage Treatment Plant. He noted that people should take precaution by wearing long sleeve and long pants and using mosquito repellent.

OLD BUSINESS

Scholl Road – Motion was made by Supervisor Bruner and second by Supervisor Schreffler to approve the name of Lily Lane for the private access of Scholl Road. Vote called. Motion carries 5-0.

Fort Halifax Artifacts – Dane Snyder: Dane Snyder was present and supported taking all the artifacts and surrendering them to the State for curation. He also asked that the Township allow him to be the Artifact Supervisor. The Board asked that Mr. Snyder prepare a list of what he would like to do and share that with the Township Solicitor for the next meeting so that a Resolution can be prepared to appoint him as the Artifacts Supervisor for the Township. The Curation Agreement will be reviewed for the next meeting's discussion.

Pawnee Lane – Motion was made by Supervisor Bruner and second by Supervisor Schreffler to send a second pre-nuisance letter. Vote called. Motion carries 5-0.

Kieffer Road – See Solicitor's Report for Tobias

Quail Commons – See Solicitor's Report

1005 N. River Road – Mr. and Mrs. Herb, owners of the property were present to discuss the issue of the shed placed on their property being constructed without a permit. The building was constructed in the flood plain. After a lengthy discussion, the owners were instructed to get a survey of their property to determine the flood plain and to determine if they may be able to move the structure to an area of the property that may not be in the flood plain. It was suggested that the owners seek a DEP Chapter 105 permit. This will be placed on the agenda for next month.

Halifax Borough Brush Area – Roadmaster Stazewski spoke with the Mayor of Halifax Borough and stated that both municipalities will work through the issues there for the remainder of this year and will work out a schedule for next year.

Lenker II Estates Resolution – Motion was made by Supervisor Bruner and second by Supervisor McBurney to waive the reading of the Resolution. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to approve the Resolution Authorizing the Acceptance of a Deed of Dedication for Road Purposes. Vote called. Motion carries 5-0.

631 Matamoras Road – The resident of this property received approval from the neighboring property owners and the Board asked that written approval be submitted by the neighbors.

Act 537 – After a discussion took place, an Act 537 committee consisting of Supervisor Paul and Supervisor McBurney along with Engineer Gally with instructions to report back to the Board with their progress.

SWM Exemption – Motion was made by Supervisor Paul and second by Supervisor Bruner to approve the Stormwater Management Exemption form which is to be completed by the landowner and submitted with a fee of 10. This form will be attached to the Building Permit Application. Vote called. Motion carries 5-0.

NEW BUSINESS

Use of Fort Halifax Park – Mandy Shadle – See under Public Comment above.

LUCA Census – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to opt out of participation of the LUCA (2020 Census Local Update of Census Addresses Operation). Vote called. Motion carries 5-0.

2018 Gypsy Moth Spraying Program – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to opt into the 2018 Gypsy Moth Spraying Program and opting to collect from the landowners directly. Spraying will cost as much as \$50 - \$60 per acre. Vote called. Motion carries 5-0.

Prouse SWM – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to conditionally approve the submitted Stormwater Management Plan with the condition that Engineer Gally's Comments 1-3 from his July 24, 2017 report are met. Vote called. Motion carries 5-0.

Sweigard SWM – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to grant the exemption for a Stormwater Management Plan as recommended by Engineer Gally's report dated July 25, 2017. Vote called. Motion carries 5-0.

Stoneroad SWM – Motion was made by Supervisor Schreffler and second by Supervisor McBurney to grant an exemption for a Stormwater Management Plan as recommended by Engineer Gally’s report dated July 25, 2017. Vote called. Motion carries 5-0.

Per Capita Taxes – Active Military Exemption – Discussion took place about providing an exemption for Active Military personnel in paying the per capita taxes. Chairman Bechtel suggested Supervisor McBurney take this to the Halifax Area School Board.

53 Oak Avenue – See Solicitor’s Report above.

Matamoras Road Culvert – Emergency repair has been authorized by DEP and a permit was issued. The Township received an estimate from Handwerk to do the repair which will cost \$88,994.76. **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to use reinforced concrete pipe. Vote called. Motion carries 5-0. **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to take \$70,000 out of general use the remaining money out of Liquid Fuels to pay for the repair. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

- Fort Halifax Artifacts – Dane Snyder
- 631 Matamoras Road
- 1005 N. River Road
- Pawnee Lane
- Act 537
- Budget Workshop Dates

ANNOUNCEMENTS

- August 22, 2017 - Senator DiSanto – 9:00 am til noon
- Wednesday, September 6, 2017 – Planning Commission Meeting – 7:00 pm
- September 11, 2017 – Board of Supervisors Meeting – 7:00 pm

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 10:09 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary