

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**May 14, 2018 7:00 p.m.**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:06 pm followed with the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Warshawsky, Engineer Tom Wilson, Corey Stazewski and Secretary Wendy M. Wentzel.

**RECORDING MEETING** – No one other than the Recording Secretary is recording this evening’s meeting.

**EXECUTIVE SESSION** – There was an executive session held this evening from 6:35 p.m. until 6:58 p.m. to discuss matters of litigation and land agreement.

**PUBLIC COMMENT PERIOD** – **Norma Shearer** of the Friends of Fort Halifax, reported that the Fort Halifax Festival was a success. Education Day held the day prior to the festival had 13 students present. ABC27 came and did a clip that was shown on the news that Friday evening. She shared that the only glitch was that the archeologist was not present due to a change in the soccer game days. **Frank Wilmarth** from the Friends of Fort Halifax reported on the electric improvements being made at Fort Halifax. Projected start date is scheduled for June 1<sup>st</sup>. The Roadmaster will dig a trench and the conduit will be laid and backfilled.

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills** – **Motion** was made by Supervisor Paul and second by Supervisor McBurney to approve the paid interim bills thru May 13, 2018. Vote called. Motion carries 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to pay the unpaid bills as of May 14, 2018. Vote called. Motion carries 5-0. **Minutes** – **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to approve the meeting minutes of the April 9, 2018 meeting. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – EMC Tim Neiter was present. Fireworks are scheduled for July 21, 2018 with a rain date of July 28, 2018.

**PLANNING COMMISSION REPORT** – Chairperson Mallonee was present. The May meeting was cancelled. Nothing to report.

**ENGINEER REPORT** – Engineer Wilson submitted his report dated April 27, 2018 for services during the month of April 2018 and was placed on record. No action was taken.

**SOLICITOR REPORT** – Solicitor Warshawsky presented his report dated May 10, 2018 for services during April and provided an overview of the items in his report. The report will be placed on record. Bold text items are on the agenda. **UDITO** – No change in status. **Tourist Park Nuisance** – Roadmaster Stazewski noted that there is progress being made since the last meeting. No action is being taken at this time. **Farhat Land Development Plan Extension** – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to grant an extension for the Farhat Land Development Plan to August 13, 2018. Vote called. Motion carries 5-0. **A to Z Construction Nuisance** - The Township has put off enforcement of the nuisance based upon the representation that A to Z Construction was moving forward with the Land Development. Ameer Farhat was in attendance and available to address the nuisance complaint against A to Z Construction.

Mr. Farhat explained the unregistered vehicles on the property and how they are used with his business, one is an unregistered trailer and the other vehicle is for parts. He also explained that the other unregistered pieces of equipment are not required to be registered and that they are site vehicles, getting hauled to the job site and not driven on the road. He also stated that he wants to move forward with the Land Development Plan that was submitted to the Township.

**ROADMASTER REPORT** – Roadmaster Stazewski submitted his report for April which will be placed on record. He reported that 12 to 15 40-yard dumpsters were used for the clean up days just recently held, and everything went well.

Upper Middle Road Project – New Enterprise reshaped and was approved by Dauphin County.

**SEO REPORT** – SEO McFeaters submitted his report for activities during the month of April. This has been placed on record.

### **ADMINISTRATIVE**

Chairman Bechtel shared information from the last COG meeting. He stated that Light-Heigel has rehired John Poff and that Light-Heigel is trying to find someone to man the Halifax Office. Chairman Bechtel also stated that there is a push with the Sign Ordinances being updated throughout the municipalities and that the Township should look at our Sign Ordinance.

### **OLD BUSINESS**

**Act 172** – This item has been tabled until next month's meeting. The Public Safety Committee has a meeting scheduled on May 24, 2018 and has invited Wayne Township, Jefferson Township and Reed Township to attend.

**207 Tourist Park Road** – See Solicitor's report.

**Employee Handbook – Motion** was made by Supervisor McBurney and second by Supervisor Bruner to accept all revisions made for May 14, 2018 Policy Manual. Vote called. Motion carries 5-0.

**Act 537** – HRG has sent approximately 100 survey letters to residents with onlot septic systems in Halifax Township. They are hoping for a 25% return.

**Kinsinger Road Nuisance** – A Nuisance complaint was filed with the Township regarding 200 Kinsinger Road. A Letter was sent to the owner of the parcel. A reply was received by the parcel owner. **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to send a letter to the owner requesting that the nuisance be abated by June 20, 2018. Vote called. Motion carries 5-0.

**Private Roads – Motion** was made by Supervisor McBurney and second by Supervisor Bruner to send the issue back to the Planning Commission to address section 505.2a of the SALDO - the right of way access which should include a 50-foot right of way with at least an 18-foot cart way. Vote called. Motion carries 5-0.

### **NEW BUSINESS**

**Sheetz LOC** – Engineer Wilson updated the Board with Sheetz' request for the return of the Letter of Credit for the new Sheetz. Engineer Wilson spoke to Bryan Soyka and everything was fine with the exception of a missing pin and stated that instead of reducing the Letter of Credit to \$1,500 until the missing pin is placed, the Letter of Credit will be returned when the missing pin is placed, and a final inspection is made.

**Reed Township** – Keith Rainey, a Supervisor from Reed Township, was present at the request of the Halifax Township Board to discuss services provided by the roadcrew of Halifax Township to Reed Township. Under the current situation of a shortage of plow drivers and Halifax Township acquiring more roads to maintain, the road crew

is finding it difficult to maintain both Halifax Township and Reed Township's roads during snow and ice storms. Mr. Rainey explained that a study had been done in the past and was found that Reed Township could save money by eliminating their trucks and shed which reduces the liabilities associated with the equipment and paying Halifax Township for these services. Reed Township is very appreciative of Halifax Township's services provided to Reed Township. Mr. Rainey stated that he would get quotes from outside sources for the winter maintenance. Other options were discussed. No formal action was taken.

**Arthur Florio – Fair Districts PA** – Arthur Florio was present to address the Board to ask that Halifax Township to adopt a resolution in support of a constitutional amendment that would change the process for drawing state legislative and congressional districts in Pennsylvania after the U.S. Census in 2020. This amendment will create an independent citizens commission to draw the maps, enabling voters to choose their legislators instead of legislators choosing their voters. No action was taken by the Board.

**HRG – Lake Tobias Traffic Control Plan** – Paul Wood of HRG was present to discuss the proposed traffic control plan for Lake Tobias. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the traffic control plan upon the condition that Lake Tobias add Halifax Township onto their insurance policy as an additionally insured. Vote called. Motion carries 5-0.

**Hershey Road Bridge (County)** – Discussion took place regarding Hershey Road Bridge not being on the list of bridges being set to be repaired when it is the one bridge that does need repaired. **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to send a letter and photos to the Dauphin County Commissioners and ask for a formal response to the Township's concern. Vote called. Motion carries 5-0.

**Brandon Smeltz SWM – Motion** was made by Supervisor Paul and second by Supervisor Schreffler to grant the waiver of the requirements of the Stormwater Section 508 of the SALDO referenced by Engineer Wilson's memorandum dated May 1, 2018. Vote called. Motion carries 5-0.

#### **AGENDA ITEMS FOR NEXT MEETING**

Act 172  
Private Roads  
Kinsinger Road Nuisance

#### **ANNOUNCEMENTS**

May 15, 2018 – Election Day – 7:00 a.m. – 8:00 p.m.  
May 22, 2018 – Senator John DiSanto's Office – 9:00 a.m. – Noon at Municipal Building - CANCELLED  
June 4, 2018 – Planning Commission Meeting – 7:00pm  
June 5, 2018 – Senator John DiSanto's Office – 9:00 a.m. – Noon at Municipal Building  
June 11, 2018 – Monthly Supervisors' Business Meeting

#### **ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:40 pm. Vote called. Motion carries 5-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**