

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
October 8, 2018 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:08 pm. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Warshawsky, Engineer Tim DeWire, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel.

RECORDING MEETING – A member of the public may be recording the meeting off and on.

EXECUTIVE SESSION – Executive Sessions were held on September 19, 2018 from 7:00 until 8:00 pm and September 26, 2018 from 7:00 until 8:00 pm to discuss personnel matters.

PUBLIC COMMENT PERIOD – **Chad Lebo** asked about the status of the Fisher Alley right of way.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru October 8, 2018. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Paul and second by Supervisor Schreffler to pay the unpaid bills as of October 8, 2018. Vote called. Motion carries 5-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the meeting minutes of the September 10, 2018 meeting. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – EMC Tim Neiter was present to let the Board know that the radios were ordered and that we are still waiting delivery. The extra batteries and radio cases were delivered.

PLANNING COMMISSION REPORT – Chairperson Mallonee reported that Nightwine Subdivision plans received and accepted for review. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to grant a request made by HRG for the Planning Commission to generate a letter in Support of the Halifax Borough's Strawberry Alley and Division Street Drainage Improvement Project which will be signed by the Chairperson of the Planning Commission and the Chairman of the Board of Supervisors. Vote called. Motion carries 5-0. **Private Roads** – Solicitor Warshawsky and Engineer DeWire are looking into other municipalities to see if they are experiencing issues regarding this topic. Changes in the SALDO will be presented to the Board in November.

ENGINEER REPORT – Engineer Tim DeWire presented his report dated September 28, 2018 for services in September. The report was placed on record.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated October 4, 2018 for services during September. The report will be placed on record. Bold text items are on the agenda. **UDITO** - All issues should be resolved within the next 30-60 days. **Norfolk Southern** – Wants to keep option open to be able to close the private crossing at Fort Halifax. Discussion is still taking place regarding the verbiage on the agreement.

ROADMASTER REPORT – Roadmaster Stazewski submitted his report for work performed during the month of September. The report will be placed on record. Corey reported that Kieffer Road is currently being paved and that Konick will not be paved this year. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to make a donation of \$200 to the Fisherville Fire Department for their assistance on Kieffer Road. Vote called. Motion carries 5-0. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to advertise for snow plow drivers for the upcoming winter season. Vote called. Motion carries 5-0.

SEO REPORT – No report

FRIENDS OF FORT HALIFAX – Submitted their report for the record. Discussion took place regarding access to Fort Halifax from Buffalo Park Road. No action taken.

ADMINISTRATIVE

Roadmaster Resignation – Motion was made by Supervisor Bruner and second by Supervisor McBurney to accept Corey Stazewski's letter of resignation effective November 16th, 2018. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to advertise the Roadmaster position. Vote called. Motion carries 5-0.

COG – A list of acceptable electronic recyclables was provided at the most recent COG meeting. This list will be made available on the Township's website.

OLD BUSINESS

Ordinance for Intermunicipal Agreement with Halifax Borough – Motion was made by Supervisor Bruner and second by Supervisor Paul to dispense with the reading of the Ordinance. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to adopt the Ordinance for the Intermunicipal Agreement with Halifax Borough. Vote called. Motion carries 5-0.

Act 537 – After discussion with Cory Salmon of HRG being present, **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to have HRG submit the Act 537 Draft to DEP. Vote called. **Motion** carries 5-0. Motion was made by Supervisor McBurney and second by Supervisor Paul to grant permission for HRG to submit the Act 537 Draft to the Halifax Area Water and Sewer Authority, the Halifax Township Planning Commission and the Tri Valley Regional Planning Commission for comments. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to advertise the date for the Public Hearing for November 14, 2018 at 7:00pm at the Township building. Vote called. Motion carries 5-0.

NEW BUSINESS

2018 Fire Relief Payment – Act 205 – Motion was made by Supervisor Bruner and second by Supervisor McBurney to disburse \$18,620.89 representing the amount of Fire Relief monies received by the Township which will go to the Halifax Fire Department. Vote called. Motion carries 5-0.

Green Light Go Grant Resolution – Motion made by Supervisor Bruner and second by Supervisor Schreffler to dispense with the reading of the resolution. Vote called. **Motion** carries 5-0. Motion was made by Supervisor Schreffler and second by Supervisor McBurney to pass the resolution for Chairman Kenneth Bechtel to sign all documents relating to the Green Light Go Grant. Vote called. Motion carries 5-0.

Comcast Franchise Fee Agreement – Letter was received by Comcast letter the Township know that the contract will be up for renewal in 36 months and that more documentation will be sent to the Township as time gets closer.

DEP Correspondence - HAWASA – Motion was made by Supervisor Bruner and second by Supervisor Paul to respond to the letter received stating that the Township has no concerns or comments to HAWASA's application requesting the right to withdraw water from the Peters Mountain Springs. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

Act 537

ANNOUNCEMENTS

October 9, 2018 – Senator John DiSanto's Office – 9:00 a.m. – Noon at Municipal Building

October 15, 2018 – 7:00 p.m. – 2019 Budget Meeting

October 22, 2018 – 2019 Budget Meeting – 7:00 p.m.

October 23, 2018 – Senator John DiSanto's Office – 9:00 a.m. – Noon at Municipal Building

October 24, 2018 – Halloween Parade – 7:00 p.m.

October 29, 2018 – 2019 Budget Meeting – 7:00 p.m.
October 31, 2018 – Trick or Treat – 6:00 p.m. – 8:00 p.m.
November 5, 2018 – Planning Commission Meeting – 7:00 p.m.
November 12, 2018 – Monthly Supervisors’ Business Meeting – 7:00 p.m.

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 9:50 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary

DRAFT