

HALIFAX TOWNSHIP
102 Fisher Street
Halifax, PA 17032
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
July 10th, 2023, at 7:00 p.m.

ANY ITEM LISTED ON THE AGENDA MAY BE AN ACTION ITEM

CALL TO ORDER:

Chairman Bechtel called the meeting to order at 7:02 p.m. followed by the Pledge of Allegiance.

ROLL CALL:

Supervisors Bechtel, Bruner, Paul, and Schreffler were present along with Solicitor Bruce Warshawsky, HRG, Inc. Engineer Alex Greenly, and Secretary Sara Glace.

RECORDING MEETING:

Halifax Township secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION:

There were three executive sessions held in the last month. One was held on June 13th, 2023, from 8:15 p.m. till 9:30 p.m. to discuss personnel, July 3rd, 2023, from 8:05 a.m. till 9:30 a.m. to discuss personnel, and July 6th, 2023, from 9:05 a.m. till 10:05 a.m. to discuss personnel.

PUBLIC COMMENT PERIOD:

No person spoke under public comment.

SECRETARY/TREASURER REPORT:

Paid Interim Bills: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the paid bills through July 10th, 2023. Vote called. **Motion** carries 4-0.

Current Unpaid Bills: A **Motion** was made by Supervisor Schreffler and seconded by Supervisor Paul to approve the unpaid bills through July 10th, 2023. Vote called. **Motion** carries 4-0.

Meeting Minutes:

June 12th, 2023, Meeting Minutes: A **Motion** was made by Supervisor Paul and seconded by Supervisor Schreffler to approve the June 12th, 2023, Meeting Minutes. Vote called. **Motion** carries 4-0.

Financial Report: Place on file for audit later.

EMC REPORT:

Chief Tim Neiter was not present but did submit a report for June 2023.

PLANNING COMMISSION RECOMMENDATION:

The Planning Commission monthly meeting was held Wednesday, July 5th, 2023. The Planning Commission started reviewing the draft Solar Ordinance in length, focusing on the highlighted areas.

Bechtel Land Development Plan: Since Bechtel Farms Land Development Plan is owned by Halifax Township Board of Supervisor Chairman Kenneth Bechtel, the meeting was handed over to Vice-Chairman Brad Bruner, who conducted this portion of the meeting. A **Motion** was made by Supervisor Schreffler and seconded Supervisor Paul to approve the two waivers of SALDO which are Section 404: Preliminary Plan Procedure and Section 606/607: Curbs/Sidewalks, conditioned upon the placement of a Note on the Plan that should Halifax Township require curbs and/or sidewalks in the future, such will be installed in accordance with SALDO then in effect. The Note has been placed on the Plan which shall satisfy this requirement. Vote called. **Motion** carries 3-0-1. The one abstention is Chairman Kenneth Bechtel to prevent conflict of interest. A **Motion** was made by Supervisor Schreffler and seconded Supervisor Paul to approve the Bechtel Farms Plan with the following conditions/contingencies to be satisfied as set forth in the June

29th, 2023, letter from HRG, Inc.: Administrative Comments 1-4. Vote called. **Motion** carries 3-0-1. The one abstention is Chairman Kenneth Bechtel to prevent conflict of interest.

ENGINEER REPORT:

HRG, Inc. Engineer Alex Greenly covered his report dated July 7th, 2023, for services during June 2023.

SOLICITOR REPORT:

Solicitor Warshawsky submitted his report dated July 7th, 2023, for services during June 2023. The report will be placed on record. **Bold text items are on the agenda.**

ROADMASTER REPORT:

Roadmaster Tim Belk was not present and submitted a report for June 2023.

SEO REPORT:

A report was submitted for the work that was done in the month of June 2023.

FRIENDS OF FORT HALIFAX REPORT:

Norma Shearer, member of Friends of Fort Halifax, was present and submitted a report for June 2023. No action items this month.

NUISANCE REPORT:

Mr. & Mrs. Steven Sipe (Parcel #: 29-009-067): No discussion or action taken.

Mr. & Mrs. Garam Farhart (Parcel #: 29-016-048 & 29-016-052): No discussion or action taken.

ADMINISTRATIVE:

Roadmaster Resignation: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to add Roadmaster Resignation to the agenda. Vote called. **Motion** carries 4-0. A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to accept the Roadmaster Resignation. Vote called. **Motion** carries 4-0.

Roadmaster Advertisement: No discussion or action taken.

New Hire: A **Motion** was made by Supervisor Schreffler and seconded Supervisor Paul to accept the hiring of Colton Warfel as a roadcrew member with an hourly wage of \$23.50, a monthly health stipend of \$310.00, and a monthly phone stipend of \$25.00. A township truck will not be part of the package. Vote called. **Motion** carries 3-1. Chairman Bechtel was the opposing vote because he did not feel that the Road Department needs three people when it has run smoothly with two people for several years. Chairman Bechtel did however give Colton Warfel a warm welcome and did suggest Colton Warfel as potential candidate to be hired here at Halifax Township.

Employee Manual: It was discovered that the Employee Manual does not have job descriptions even though the job descriptions are indexed. It was decided to put together job descriptions and present them at the next Board of Supervisors meeting that is scheduled for Monday, August 14th, 2023.

COG UCC Board: Berrysburg & Jim Facinelli: A **Motion** was made by Supervisor Paul and seconded Supervisor Schreffler to approve Berrysburg Borough to join the UCC Board of Appeals. Vote called. **Motion** carries 4-0. A **Motion** was made by Supervisor Bruner and seconded Supervisor Paul to approve Jim Facinelli to join the UCC Board of Appeals. Vote called. **Motion** carries 4-0.

DCNR Visit: Halifax Township Board of Supervisors McBurney and Paul will be hosting DCNR at Fort Halifax on August 15th, 2023.

OLD BUSINESS:

Matt Morgan: A committee was formed to include Supervisor Bruner and Supervisor Schreffler to resolve the issue with Matt Morgan.

NEW BUSINESS:

Fort Halifax Park-Flowers & Susquehanna River Trails Sign: A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to allow Mr. Thomas Wilk to place flowers where someone passed away at Fort Halifax

Park. Vote called. **Motion** carries 4-0. A **Motion** was made by Supervisor Schreffler and seconded Supervisor Paul to allow Susquehanna River Trail Association to put a post in the ground with a camping sign at Fort Halifax Park instead of nailing the sign to a tree, which fell off the tree. Vote called. **Motion** carries 4-0.

National Night Out: Halifax Township Board of Supervisors did not feel there is a benefit for Halifax Township to participate in National Night Out.

Camp Hebron Co-Sponsorship Letter: A **Motion** was made by Supervisor Paul and seconded Supervisor Bruner to support Camp Hebron by writing a Co-Sponsorship letter. Vote called. **Motion** carries 4-0.

Matamoras Road-Washout: Mr. & Mrs. Mark Strohecker had a Stormwater Management issue on Matamoras Road, where they reside. The Board of Supervisors agreed to resolve the problem by having Halifax Township employees divert the stormwater to prevent runoff on Mr. & Mrs. Mark Strohecker's property.

AGENDA ITEMS FOR NEXT MEETING:

Keiffer Road
Roadmaster Advertisement
Employee Manual
Mr. & Mrs. Steven Sipe
Mr. & Mrs. Garam Farhat

ANNOUNCEMENTS:

August 7th, 2023-Planning Commission Regular Meeting at 7:00 p.m.
August 14th, 2023-Board of Supervisors Regular Meeting at 7:00 p.m.
August 19th, 2023- Fireworks at Dusk at Fort Halifax Park, gate opens at 6:00 p.m.

ADJOURNMENT:

A **Motion** was made by Supervisor Bruner and seconded by Supervisor Paul to adjourn at 8:14 p.m. Vote called. **Motion** carries 5-0.

Respectfully Submitted,

Sara M. Glace
Secretary/Treasurer