

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
NOVEMBER 14, 2011**

CALL TO ORDER: Chairman Bechtel called the meeting to order at 7:02 p.m. Followed was the Pledge of Allegiance.

ROLL CALL: Supervisors Bechtel, Shultz, Stopfel, Eppley and Hoover are present. Bruce Warshawsky Solicitor, Tom Wilson Engineer, Corey Stazewski Roadmaster and Carolyn Nye Secretary are present.

EXECUTIVE SESSION: Chairman Bechtel announced an executive session was held on November 1 from 7:15 p.m. to 8:30 p.m. regarding employee issues.

PUBLIC COMMENT PERIOD: **Todd Etzweiler** has nothing at this time. **Eileen Snyder** commented about the trees being planted in the State right-of-way when in a previous meeting it was stated they could not be planted in the right-of-way. It appears the Board is going in different directions. **Fred Anderson** complained about the weeds at 1059 North River Road. The Board will have Dale Shoop do a site inspection of the property. **Norma Shearer** commented about the budget and her concern for lack of budgeting for park and made some suggestions. **Flo Mallonee** congratulated the Board on the budget and mentioned this is the lowest deficit in recent years. She commented on the Franchise Fee.

SECRETARY/TREASURER REPORT: **Paid Interim Bills** – Supervisor Hoover made a motion to approve the Interim Bills, seconded by Supervisor Shultz, vote called, motion carried 5-0. **Current Unpaid Bills** – Supervisor Hoover made a motion to approve the Unpaid Bills, seconded by Supervisor Shultz, vote called, motion carried 5-0. **Minutes** – Supervisor Hoover made a motion to approve the minutes with corrections (page 4 spelling of Freedman to Freeman, in Solicitor's report under Konchar change Tobias to Mr. Konchar and page 1 spelling of Supervisor Schultz to Shultz), seconded by Supervisor Shultz, Supervisor Eppley raised a question under Solicitor's report in minutes pertaining to no requirement for an agreement or easement from neighboring landowners. The Solicitor stated the reason it is not in the agreement is because there is no requirement of a private easement by neighboring landowners. There is no storm water bleeding onto a neighboring landowner thus there is no need for a private easement. There will be calculations which will be reviewed by the Township engineer and if the calculations come out that storm water would be bleeding onto a neighboring landowner, then this violates the agreement, vote called, motion carried 5-0. .

Financial Report – no comments made.

EMC REPORT: None

PLANNING COMMISSION RECOMMENDATION: Fred Ford reported on the November 7 Planning Commission meeting. He stated Bob Artman brought up about the Regional Comprehensive Plan and discussion around the idea of whether a regional planning commission should be created and an implementation agreement be drawn up. The Planning Commission under motion recommended the supervisors accept the proposed SALDO as the modified version of 11/7/11. Bob Artman spoke on the Regional Comprehensive Plan and the idea of the regional planning commission. **Proposed SALDO: Motion** –Supervisor Hoover made a motion to advertise the hearing for December 19 at 6 p.m. followed by a public meeting, seconded by Supervisor Shultz, vote called, motion carried 5-0. Discussion followed with the Solicitor going over the changes.

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ENGINEER REPORT: Tom Wilson read over his November 4 report.

SOLICITOR REPORT: DONCO: Plan is expected to be delivered to Mr. Wilson this Friday for his review. The Solicitor concluded the Right To Know request by Norma Shearer which was initially denied is going to be provided. **Konchar** – Mr. Konchar has not yet assented to the terms. The Township is being requested to pay for the surveying of the line to ensure there is no future encroachment. **Harns – Motion** – Supervisor Shultz made a motion to authorize the Solicitor to execute on the writs and schedule for Sheriff sale, seconded by Supervisor Stopfel, vote called, motion carried 5-0. **Kolva/Albright Nuisances** - Supervisor Shultz made a motion to withdraw complaints and remove from hearing, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Masser Issue** – per Supervisor Stopfel weeds have been sprayed. **Stewart Issue** – a municipal lien will be in place by November 18 for approximately \$1,900.00 incurred for the cleanup. **Ft. Halifax Park** – A meeting was to be held for the Master Site Plan at the School and there was some confusion as to whether it was advertised. The Solicitor felt that it had to be advertised for the public to be informed and followed thru with the advertisement. Afterwards the Solicitor was notified the meeting was cancelled.

ROADMASTER REPORT: Corey gave his Roadmaster report which includes setting up the fuel card system for trucks and equipment, a new fuel pump meter at township, oil at park in damaged tank, watering trees at park, running boards for township truck Ramie drives and mud flaps and emergency light for the new pickup truck. He stated he has time sheets and work logs on file. Corey will get prices for the running boards, check to see if there is a water issue in the fuel at the park, check into getting something to water the trees at the park and will get prices for mud flaps and the emergency light. **CDL Training** – Corey will attend this training. **Intermunicipal Agreement** – Board discussed issue and concerns relating to insurance, ownership and maintenance of equipment under this type of situation and decided to look further into this.

ADMINISTRATIVE: New Account with Credit Card Limit – Motion – Supervisor Hoover made a motion to authorize a township credit card with a \$500 limit to be used by Carolyn and Corey for township purchases, seconded by Supervisor Shultz, vote called, motion carried 5-0.

SEO REPORT: None.

OLD BUSINESS: Inter-Municipal Equipment – discussed previously

FEMA Update – Supervisor Stopfel gave an overview of the workshop she attended. She informed the Board and public there is a CRS (Community Rating System) which would allow for a lower insurance rate for residents on flood and fire insurance with volunteer participation by the Township. A flood plain ordinance is required and also an overseer.

Tax Collector Fees: This issue has to do with the Tax Collector providing information to mortgage companies etc. pertaining to taxes on properties. This will be discussed further in January. Suggested limit by Tax Collector is a \$5.00 fee.

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Selection of Hearing Date for DONCO Agreement – Motion – Supervisor Shultz made a motion to advertise the hearing for December 8th or December 9th, contingent upon Supervisor Stopfel's availability to attend on one of the dates, the doors to open at 5 p.m., hearing at 7 p.m., seconded by Supervisor Hoover, vote called motion carried 5-0.

PA Historic Museum State Preservation Plan Photos – Supervisor Stopfel indicated photos were taken of Taylor School and the Archaeological dig at the park. The museum thanked the Township for its participation.

NEW BUSINESS: 2012 Proposed Budget- Chairman Bechtel moved this further down on the agenda.

Todd Etzweiler – Todd spoke about the HARA budget and the Township's ongoing increased payments and participation. He feels the Township should audit HARA's books and negotiate the contract with them. He also questioned HARA's efforts in seeking grants. Fred Ford suggested that Todd attend a HARA meeting to seek information. Chairman Bechtel stated he wants to attend HARA's next meeting which is scheduled for November 28 at 7 p.m.

FEMA/PEMA EMC Resolution – This resolution authorizes Charles Bisking to be the Township representative in connection with the flood of September, 2011. **Motion** – Supervisor Stopfel made a motion to waive the reading of the resolution, seconded by Supervisor Eppley, vote called, motion carried 5-0. **Motion for Resolution** – Supervisor Stopfel made a motion to approve the resolution, seconded by Supervisor Eppley, vote called, motion carried 5-0.

Advertisement for Planning Commission Vacancy, Sewer/Water Authority Vacancy and Auditor Vacancy – Motion to Advertise Vacancies – Supervisor Hoover made a motion to advertise for one vacancy on the Planning Commission, one vacancy on the Sewer and Water Authority and for one auditor, seconded by Supervisor Shultz, vote called, motion carried 5-0.

Fire Company Agreement – Chairman Bechtel stated the agreement ends 12/31/2011. Sunday, December 4 at 1 p.m. is the next meeting. Supervisors Bechtel and Shultz will attend the meeting.

Nuisance Complaint – Rick and Sharon John submitted a complaint about the loud music at the Armstrong Valley Vineyard and Winery. The Secretary informed the Board that she spoke with the Johns informing them that the owners put in for a building permit to insulate the barn. At the time this information seemed to appease the Johns but they have since complained again. The Board instructed Dale Shoop to make another visit to talk to the owners about the noise.

Advertising the 2012 Proposed Budget – Melinda Warfel submitted a letter to the Township asking the Board to change her salary from \$4,600 to \$600 which would add more income to the budget. Melinda commented about the budget and indicated that the deficit is mainly caused by the poor economy and therefore the loss of income tax. **Motion** – Supervisor Shultz made a motion to advertise the 2012 proposed budget, seconded by Supervisor Hoover, vote called, motion carried 5-0. The Secretary will contact Upper Dauphin Income Tax Office to see if they will be making a final payout to the Township.

Public Hearing and Special Meeting on Amended SALDO – discussed under Planning Commission Report.

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Marty Sowers – Marty presented a Uniform Construction Code Building Permit Application packet from Light-Heigel & Associates, Inc. which includes the various fees for inspections. On behalf of Light-Heigel & Associates, Inc. Marty is asking for reappointment by the Township in 2012.

AGENDA ITEMS FOR NEXT MEETING: None mentioned.

ANNOUNCEMENTS: Planning Commission Meeting December 5 at 7 p.m., Township Meeting December 12 at 7 p.m., Master Site Plan Meeting November 17 at High School.

ADJOURNMENT: Supervisor Shultz made a motion to adjourn at 9:45 p.m., seconded by Supervisor Stopfel, vote called, motion carried 5-0.