

**HALIFAX TOWNSHIP
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING
OCTOBER 8, 2012**

CALL TO ORDER: Chairman Bechtel called the meeting to order at 7 p.m. followed with the Pledge of Allegiance.

ROLL CALL: Supervisors Bechtel, Bruner, Hoover, Paul and Shultz are present. Solicitor Bruce Warshawsky, Roadmaster Corey Stazewski and Secretary Carolyn Nye are present. Engineer Tom Wilson is absent.

EXECUTIVE SESSION: An executive session was held prior to the meeting from 5:30 p.m. to 6:55 p.m. regarding litigation and personnel matters.

PUBLIC COMMENT PERIOD: **Donna Rode** asks the Board about replacing the faded Tourist Park Sign. **Flo Mallonee** has nothing at this time. **Melinda Warfel** asks for clarification on the Stormwater Management Application. **Frank Wilmarth** commented on the RFP he and Dane Snyder worked on for universities to apply for assistance in the archaeological dig at Ft. Halifax Park.

SECRETARY/TREASURER REPORT: **Paid Interim Bills** – Supervisor Hoover made a motion to approve the interim bills, seconded by Supervisor Paul, vote called, motion carried 5-0. **Current Unpaid Bills** – Supervisor Shultz made a motion to authorize payment of the current bills, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Minutes** – Supervisor Paul made a motion to approve the September 10, 2012 minutes as written, vote called, motion carried 5-0. **Financial Report** – Supervisor Hoover made a motion to approve the Financial Report for September, seconded by Supervisor Bruner, vote called, motion carried 5-0.

EMC REPORT: None submitted for September.

PLANNING COMMISSION RECOMMENDATION: The Solicitor in the absence of Fred Ford provided a report of the September 5, 2012 meeting. The Sheetz plan was accepted for review. There was discussion regarding the storm water application. The Solar Ordinance was resubmitted to the Planning Commission for action next month.

ENGINEER REPORT: Supervisor Hoover inquired about what is needed for the Galli Road stormwater issue. The Solicitor stated a survey needs to be done on the new easement area. The Roadmaster will call the Conservation District about need for permitting.

SOLICITOR REPORT: **Harman Issue** – The trailer is still there. The Solicitor suggested monitoring to see when it will be removed. **Masser Nuisance Issue – Motion:** Supervisor Paul made a motion to withdraw complaint, seconded by Supervisor Shultz, under discussion Supervisor Hoover stated the old building is used for storage and Supervisor Shultz stated the Board should be able to assess and make a decision as being satisfactory, vote called, motion carried 5-0. **Carl Snyder Nuisance Issue** – This has been satisfied. **Cedar Halifax Property Nuisance** – No further action taken. **Ebenezer Road Drainage Issue** – A site visit was made by Supervisor Paul and Tom Wilson. It was suggested for Mr. Wells to cut one and a half feet off the bank but to talk to the neighboring

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farmer to resolve this. **Motion:** Supervisor Hoover made a motion to authorize communication with Mr. Zelinski's counsel to inform him that the Board is prepared to execute the memorandum of understanding as revised if they submit it in writing to the Township, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Alex Acres** – The Solicitor sent a letter to the owner outlining the issues and inviting him to contact the Township and seek resolution in advance of the new permit. **Liquid Fuel Issue** – The Solicitor stated it is permissible to make a payment to a subcontractor up to ten thousand dollars without advertising. But, it is unlawful to enter into one or several less than ten thousand dollar contracts with the same person or several merely for the purpose of avoiding advertising.

ROADMASTER REPORT: Building Demolition - Corey stated the roofing materials on the building at the park could be brought down to the Township to use for an additional storage area. **Motion:** Supervisor Paul made a motion to budget up to \$500.00 in materials for construction of the additional storage area using the roofing materials from the park building, seconded by Supervisor Shultz, vote called, motion carried 5-0. **Catepillar Equipment and Safety Workshop** – The workshop is scheduled for October 16. Corey, Raymond and Supervisor Shultz will attend.

ADMINISTRATIVE: Letter of Collateralization - The Secretary contacted the bank to provide this document. Still waiting.

SEO REPORT: None received for September.

OLD BUSINESS: LST Ordinance – The ordinance was advertised September 25, 2012. **Motion:** Supervisor Shultz made a motion to adopt the ordinance, seconded by Supervisor Bruner, vote called, motion carried 5-0. **Employee Manual** – The Solicitor will work on the revisions and bring back to the Board. **Ebenezer Road Drainage** – Previously discussed. **Archaeological Dig** – Chairman Bechtel stated he talked with Dane Snyder and Dane indicated there was some pottery and stoneware found which dates back to the English around 1700 and the Germans around 1600-1700. There was remnants of a structure but at this time it has not been identified. There will be a report of the findings sometime in November or December. A contract will be provided by Dane to the Township. **HARA Meeting Report** – Chairman Bechtel and Co-Chairman Bruner attended the HARA meeting and asked them to try to reassess their budget. Larry Rank was invited to the budget meeting.

NEW BUSINESS: Earned Income Tax Request Letter – Keystone Collections Group sent a letter to the township for the purpose of having the township provide information on the past tax collection agencies. Under Act 32 Keystone can begin tax recovery regarding any delinquent earned income tax. **Storm Water Management Application** – Supervisor Bruner indicated in his research some township's do not go thru this process. Flo Mallonee questioned why do individuals who have greater amounts of acreage have to be subject to this. The Solicitor indicated a waiver can be requested. **Motion:** Supervisor Paul made a motion to accept the Storm Water Management Application, seconded by Supervisor Hoover, vote called, motion carried 5-0. **Twin Valley Lions Club** – This is budgeted for \$250 for 2012. Payment will be made.

AGENDA ITEMS FOR NEXT MEETING: Employee Policy Manual

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ANNOUNCEMENTS: Planning Commission Meeting November 5 at 7 p.m., Township Meeting November 12 at 7 p.m., Budget Meetings Oct. 15 and 29 @ 7 P.M. and Election Day November 6.

ADJOURNMENT: Supervisor Hoover made a motion to adjourn at 8:35 p.m., seconded by Supervisor Bruner, vote called, motion carried 5-0.

Respectfully Submitted By,

Carolyn Nye, Secretary