

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
September 12, 2016 – 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:10 pm followed with the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler, McBurney are present along with Engineer Frank Lentz, Solicitor Bruce Warshawsky, Roadmaster Corey Stazewski, and Secretary Wendy M. Wentzel.

RECORDING MEETING - The Township Secretary is recording this meeting along with Kyle Lehman from the public.

EXECUTIVE SESSION – An executive session was held this evening from 6:05pm until 7:00pm to discuss matters of litigation and personnel.

PUBLIC COMMENT PERIOD – Patricia Powley, a resident of Hill Drive stated her appreciation for the work completed on Hill Drive.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru September 10, 2016. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to pay the unpaid bills as of September 10, 2016. Vote called. Motion carries 5-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Minutes of August 8, 2016. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later time.

EMC REPORT – No report submitted.

PLANNING COMMISSION RECOMMENDATION – Chairperson Flo Mallonee reported that the Planning Commission received and reviewed all the reports regarding the **B2Partners/Doughboys** application for a new restaurant and microbrewery. After discussion, the Commission is recommending approval in concept. The applicant's engineer is working with the Township Engineer on some contingencies. Engineer Lentz will see how much has been completed. Instead of going back to the Planning Commission, it will come directly to the Board of Supervisors meeting for approval in October. **Doug Landis Subdivision** – These plans have been accepted for review. Mr. Landis is asking approval to subdivide 4 acres of his current parcel for DCNR access to the Ibberson Lands. **SALDO** – currently working on the Stormwater Management Application process and subdivision on private roads.

ENGINEER REPORT – Engineer Lentz provided an overview of his report dated September 1, 2016 with the Board of Supervisors for services during the month of August. In addition to what was stated on the report, Engineer Lentz also did some research for speed reduction on a Township Road. Additional calculations were run on the Lehman Stormwater Management. Based upon the information provided to the Township Engineer, Kyle Lehman meets the requirements for Stormwater Management on the additional 500 square feet of impervious coverage added to the existing Stormwater Management Plan. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to have the Township Solicitor prepare a simple agreement between the Township and Kyle Lehman to be kept in the parcel file at the Township. Vote

called. Motion carries 5-0. **Rode Stormwater Management** – Engineer Lentz reviewed the Stormwater Management Plan that was previously approved and recorded. **Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Stormwater Management waiver and grant a building permit contingent upon payment of the review fee of the Township Engineer being paid. Vote called. Motion carries 5-0.

SOLICITOR REPORT – Solicitor Warshawsky presented his report dated September 8, 2016 for services during the month of August, 2016. **Maple Avenue** - It was stated that there appears to be a very narrow exception under PennDOT's rules and Regulations that would allow the Township to reduce the speed limit on Maple Avenue down to 25mph without a traffic study. The speed limit can be reduced by Resolution and Ordinance. **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to have the Township Solicitor craft a Resolution and Ordinance to have Maple Avenue's speed limit reduced to 25mph. Vote called. Motion carries 5-0. **Kline Nuisance** – property has been cleaned. **Brother Nuisance** – Unclaimed letter was posted on the door by Roadmaster Stazewski and this item will be placed on the agenda for next month's meeting. **Lenker Nuisance** – Certified letter was sent and the green card was received by the Township today. This item will be placed on the agenda for next month's meeting.

ROADMASTER REPORT – Roadmaster Stazewski submitted his report for August. The Township along with the Roadmaster have received calls regarding the trash and the health concern it is generating at the Doughboys property. Corey reached out to the owners of Doughboys. They since have cleaned up the concerned area.

SEO REPORT – Report dated September 9, 2016 for August activities was received and placed on record.

ADMINISTRATIVE – The Township received the contract for the Winter maintenance of Powells Valley Road with PennDOT for the 2016-2017 winter season. Roadmaster Stazewski stated that there is an agility program with PennDOT that instead of receiving the monies for the winter maintenance, the Township can “bank” the monies and use those monies for line painting and paving by PennDOT. The Township will consider this in the future.

An invitation was received by the Township of the Halifax Fire Department's open house being held on October 1, 2016. RSVP by September 28th.

The Annual Township Officials Convention is being held on Thursday, October 6, 2016 in West Hanover Township.

Employees – Effective December 1, 2016, the Department of Labor regulations are changing for non-exempt employees. The threshold to paying overtime is just under \$48,000 and informing employers to reclassify employees based on salary and function. The Board adopted an Employee Handbook Policy in 2013 which was refined this year after the snowstorm in January to clarify the workweek is Sunday through Saturday and that the measure for overtime would be in excess of 40 hours in between those days. The Board has also had a liberal policy with respect to comp time whether they are exempt or non-exempt. Based upon these new regulations, the Board has been recommended to eliminate comp time policy for non-exempt employees and pay those employees for any time in excess of 40 hours at one and a half times their regular rate of pay. In the event they have to use time during the course of the work week, that they use the leave that the policy affords to them as opposed to the use of comp time that the Department of Labor frowns upon. **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to approve no comp time and pay the non-exempt employee one and a half times their regular rate of pay over a 40-hour week effective September 11, 2016. Vote called. Motion carries 5-0.

The Board is requiring time sheets to be filled out by the employee and signed by them along with the Roadmaster's signature approving the time sheets. They will then be turned in to the Secretary/Treasurer for payroll.

2017 Budget Workshop dates – Motion was made by Supervisor Paul and second by Supervisor Schreffler to advertise the budget workshop dates of October 18th and October 24th, 2016 at 7:00pm. Vote called. Motion carries 5-0.

OLD BUSINESS

Parking Issue – See Solicitor's Report under Brother Nuisance.

Ziegler Nuisance – Motion was made by Supervisor Bruner and second by Supervisor Schreffler to move forward with enforcement action on the Ziegler property. Vote called. Motion carries 5-0. The Township will contact the SEO and have them look into the report that there is a camper hooked onto the existing sewage system and has been operating this way for quite some time.

Lehman SWM – See Engineer's Report

Snody Complaint – Mike Snody was present to defend the complaint that the Lebo's reported to the Township. There was discussion. The Conservation District views this as a personal dispute between neighbors. Mr. Lebo stated this has been going on since the early 1990's. Mr. Lebo showed the Board pictures of Stormwater runoff from the Snody property. He also stated that he did not have stormwater issues until Mr. Snody did something to his own property. All the issues that were reported by Mr. Snody were addressed by Mr. Lebo.

Town Meeting – Supervisor McBurney announced that there will be a Town Meeting to be held at the Halifax High School Auditorium beginning at 6:00 pm and continuing until 9:00 pm. The agenda is set up as a question and answer session to squash rumors and to see how we can move forward with growth. The questions will be addressed to the panel of School and Township officials from Halifax, Wayne and Jackson Township. Senator Teplitz and State Representative Sue Helm will also be on the panel.

NEW BUSINESS

Camp Hebron – Co Applicant – Gaming Monies – Motion was made by Supervisor McBurney and second Supervisor Schreffler to be co-applicant with Camp Hebron for application of gaming monies to repair the tile on the swimming pool which will cost \$35,000.00. A letter will be sent to the Dauphin County Gaming Board. Vote called. Motion carries 5-0.

SWM – Chairman Bechtel started a discussion explaining the purpose for separating the Stormwater Management from the existing SALDO because it effects assessor buildings in addition to land developments. By going to the Planning Commission, it extends the period of time for approval. The Application will be reconfigured and consideration of changing the fee for Stormwater Management will be under discussion. The application fee will include initial review and site inspection. Recording fees are in addition to the application fees. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to have the Planning Commission move forward to separate the Stormwater Management from the SALDO and create a new Ordinance using option #3. Vote called. Motion carries 5-0.

Daryl Neyhart – A resident who owns the land along Buffalo Park Road was not present, but wanted to have the Township address his concerns. There was discussion about his concern where people are using the right of way for access to Fort Halifax Park by walking and driving. Strange dogs being walk along the right-of-way. People are telling him that the Friends of Fort Halifax are encouraging them to use it. Those that use the right of way can use it to access the Friends of Fort Halifax property but not as a thru way to the public land owned by Halifax Township. The Township is not using the right-of-way to access Fort Halifax Park. This will be relayed to Mr. Neyhart in addition to the Township not sanctioning it as an ingress and egress to

the park. The Township encourages the other landowners of the right-of-way to use it in consistence with the legal rights and obligations.

ASA Resolution – Motion was made by Supervisor Bruner and second by Supervisor Paul to waive the reading of the Resolution. **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to adopt the Agricultural Security Area request submitted for Neil and Sally Snyder to grant the enrollment of the Halifax Township tax parcel onto the Jackson Township Agricultural Security Area. Vote called. Motion carries 5-0.

Street Light Assessment – 2017 – This will be placed on the agenda through a resolution to adjust the rates and reclassify the assessment for street lighting into two classes at the next month’s meeting. New Rates would be .142 for parcels with street lighting and .569 for parcels that are developed with street lighting.

Street Light – Lenker Estates – The Oak Avenue cul-de-sac in the Lenker Estates has a street light that is not working. PPL informed the Township that the Township stated that they wanted it turned off because the lot was not developed. The Township never informed PPL to disconnect this light. The Township secretary was asked to contact PPL to seek the cost of connecting the street light.

AGENDA ITEMS FOR NEXT MEETING

Brother Nuisance
Ziegler Nuisance
Lenker Nuisance
Street Light Assessment
Stormwater Management

ANNOUNCEMENTS

Town Meeting – Thursday, September 22, 2016 – 6:00-9:00pm – Halifax Middle/High School Auditorium
Planning Commission Meeting – Monday, October 3, 2016 – 7:00 pm
Annual Townships Convention – West Hanover Township – October 6, 2016 – 5:00-9:00 pm
Township Supervisors’ Monthly Business Meeting – Monday October 10, 2016 – 7:00 pm

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 10:03pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary