

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**July 10, 2017 – 7:00 p.m.**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:06 pm followed with the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Paul, Schreffler, McBurney are present along with Engineer Tom Wilson, Solicitor Warshawsky, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel.

**RECORDING MEETING** – In addition to the Secretary, there is one other person recording the meeting periodically.

**EXECUTIVE SESSION** – There was an executive meeting held this evening from 6:30 pm until 6:50 pm to discuss matters of litigation.

**BID OPENING - 2017 Paving:** Camp Hebron Road from Route 225 to the bridge; Hershey Road from Rutter Road to the inlet box; Bunker Hill Road from Route 225 to the area where it was resurfaced (close to the bridge);  
Bids received: Meckley's Limestone Products, Inc.: \$142,130  
Shiloh Paving & Excavating, Inc: \$158,245  
New Enterprise Stone & Lime Co., Inc.: \$137,030

**2017 Tar and Chip:** Pawnee Lane; McClellan Road, remainder of Hershey Road; Ridge Road from the seam to the bridge. The rest of the area of Ridge Road will be stabilized before it can be paved.  
Bids Received: Hammaker East, Ltd.: \$57,006  
Martin Paving, Inc. - \$50,545.32

**Motion** was made by Supervisor Bruner and second by Supervisor McBurney to award the bid for Paving to New Enterprise with the bid of \$137,030 and the bid for tar and chipping to Martin Paving with the bid of \$50,545.32. Vote called. Motion carries 5-0.

**PUBLIC COMMENT PERIOD** – **Chad Lebo** wanted to let the Board know that he was contacted by the owner of 502 N. 2<sup>nd</sup> Street to clean and mow the property. He stated that he cleanup will be completed by the end of the upcoming weekend.

**Sgt. Wolf**, new Station Commander of the PSP barracks in Elizabethville, was present to give a report for the area known as Zone 9 which covers Halifax Township, Halifax Borough, Reed Township and Wayne Township. He was thanked for PSP's services throughout the area.

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru July 10, 2017. Vote called. Motion carries 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills as of July 10, 2017. Vote called. Motion carries 5-0. **Minutes** – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the meeting minutes of June 12, 2017. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – EMC Neiter was present and announced that the fireworks will be held on July 15, 2017 at Fort Halifax. Gates open at 6:00 pm. with the fireworks to begin at 9:00 pm. He also shared with the Board that the Fire Department would like to apply for a grant to acquire a radio for the Roadmaster for communication between the Township and the Fire Department. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to

grant EMC Neiter permission to apply for a grant of \$2,500 to pay for a radio for the Roadmaster of Halifax Township. Vote called. Motion carries 5-0.

**PLANNING COMMISSION RECOMMENDATION** – Chairperson Mallonee submitted her report dated July 3, 2017 which has been made a permanent part of the Minutes. Recommended for approval was the Mortorf Subdivision Plans. Accepted for review as part of her report were land development plans submitted by A to Z Construction, Mid Penn Bank and Members 1<sup>st</sup>.

**ENGINEER REPORT** – Engineer Gally provided an overview of his report dated June 30, 2017 with the Board of Supervisors for services during the month of June. This report has been placed on record.

**SOLICITOR REPORT** – Solicitor Warshawsky presented his report dated July 5, 2017 and provided an overview of the items in his report. Bold text items are on the agenda. **Tobias** – An agreement has been executed. The deeds will be re-executed and be recorded which are a prerequisite of the Resolution to adopt the road and property that the Township acquired. **Konchar** – The proposal with the confirmatory deeds appears to be proper. Deeds will correct the maps. **UDITO** – Payment should occur in early 2018. **A to Z Construction** – Their counsel stated that A to Z Construction needs 8-10 months to have their plans approved, buildings built and vehicles moved. No action taken by the Board. **1005 N. River Road** – A letter was sent. **Lenker Estate II** – On the agenda for next month. **631 Matamoras Road** – Letter will be sent – on Agenda for next month.

**ROADMASTER REPORT** – Roadmaster Stazewski submitted his report for June to be placed on record. The Board asked the Roadmaster to reach out to the Halifax Borough via letter and seek a response from them regarding the Halifax Brush area. This item is placed on the agenda for next month.

**SEO REPORT** – Reports from SEO McFeaters dated July 3, 2017 and Alternate SEO Light-Heigel dated July 7, 2017 for June's activities was received and placed on record.

#### **ADMINISTRATIVE**

**Bank Analysis Report** – Secretary Wentzel presented to the Board an Analysis of the proposals presented to the Township for its depository. Based upon the report a **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to move the Township's money to Mid Penn Bank. Vote Called. Motion carries 5-0.

**Camping Permit Authorization Signature** – **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to authorize the signature of the Secretary/Treasurer for approval of Camping Permit applications. Vote called. Motion carries 5-0.

**Electric Rates** – Contract with Patriot Energy will not be renewed. Still trying to find out if Co-Stars has a contract that municipalities may participate.

#### **OLD BUSINESS**

**A to Z Construction Complaint** – After further discussion regarding a nuisance complaint, it was determined that the Solicitor reach out to their counsel owners and ask to move the vehicles to be rear of the property.

**Fort Halifax Artifacts** – Tabled until next month

**Pawnee Lane** – Request for additional time was received. After a brief discussion, **this item was** tabled until next month

**Kieffer Road** – Tabled until next month

**Quail Commons** – Tabled until next month

**Uplift Community Church of God** - Upon getting clarification, the Church will be reaching out to Halifax Borough their request to be covered for liability purposes during their event to be held in August at the Halifax Borough Park.

## **NEW BUSINESS**

**Railroad Crossing Application - Motion** was made by Supervisor Paul and second by supervisor McBurney to have Solicitor Warshawsky and Roadmaster Stazewski proceed with the Railroad Crossing Application at a nonrefundable fee of \$500.00. Vote called. Motion carries 5-0.

**Mortorf Subdivision – Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the Mortorf Subdivision waiver requests 1-5 submitted with the Plans and grant final approval to the Plans as presented. Vote called. Motion carries 5-0.

**Camp Hebron – Co Applicant for Gaming Monies – Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to grant Camp Hebron’s request to be Co-Applicant on their grant application for gaming monies. Vote called. Motion carries 5-0.

**Stormwater Management Applications** – Supervisors Paul and Schreffler will work together with Solicitor Warshawsky, Engineer Wilson and Roadmaster Stazewski to determine the requirements for filing a Stormwater management application with making application for a building permit.

## **AGENDA ITEMS FOR NEXT MEETING**

Fort Halifax Artifacts – Dane Snyder

631 Matamoras Road

1005 N. River Road

Pawnee Lane

Quail Commons

Kieffer Road

Lenker II Estates Resolution

Borough Brush Park

## **ANNOUNCEMENTS**

July 15, 2017 – Fireworks – Fort Halifax – 9:00 pm

August 7, 2017 – Planning Commission Meeting – 7:00 pm

August 8<sup>th</sup> and August 22<sup>nd</sup> – Senator DiSanto – 9:00 am until Noon

August 14, 2017 – Monthly Board of Supervisors Meeting – 7:00 pm

## **ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 8:58 pm. Vote called. Motion carries 5-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**