

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
August 13, 2018 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:10 pm. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Warshawsky, Roadmaster Corey Stazewski and Secretary Wendy M. Wentzel. Engineer Tom Wilson was absent.

RECORDING MEETING – No one other than the Recording Secretary is recording this evening’s meeting.

EXECUTIVE SESSION – An executive meeting was held this evening, August 13, 2018 from 6:08 pm until 6:58 to discuss matter s of litigation.

PUBLIC COMMENT PERIOD – **Mark Zeigler** spoke about the nuisance complaint received about his property. **Tim Miller** requested that the Township trim the trees in the Township due to their encroachment of the roads.

SECRETARY/TREASURER REPORT

Paid Interim Bills – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills thru August 13, 2018. Vote called. Motion carries 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills as of August 13, 2018. Vote called. Motion carries 5-0. **Minutes** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the meeting minutes of the July 9, 2018 meeting. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – EMC Tim Neiter informed the Board that a summarized report was sent to the County totaling \$35,000 in damages due to recent flooding. He reported that the NIMS Compliance Report was submitted to the County. EMC Neiter reported that the fireworks went well and thanked the Township and the Friends of Fort Halifax.

PLANNING COMMISSION REPORT – Chairperson Mallonee reported that no new business came to the Township, which resulted in the monthly meeting of the Planning Commission being cancelled.

ENGINEER REPORT – Report was submitted and placed on record.

SOLICITOR REPORT – Solicitor Warshawsky presented his report dated August 9, 2018 for services during July and provided an overview of the items in his report. The report will be placed on record. Bold text items are on the agenda. **Farhat Subdivision** – A request for an extension until November 12, 2018 was submitted by the new engineer for Farhat. Motion was made by Supervisor Paul and second by Supervisor McBurney to grant the extension request. Vote called. Motion carries 5-0. **Ziegler Nuisance** – Progress was made. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to consider the nuisance to be abated and excuse the fines attached to this nuisance. Vote called. Motion carries 5-0.

ROADMASTER REPORT – Roadmaster Stazewski submitted his report for the month of July which will be placed on record. The Roadmaster received a nuisance complaint from a resident regarding a burn barrel being placed on the property line which is in violation of Burn Ordinance and the Nuisance Ordinance. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to send a nuisance letter to the resident. Vote called. Motion carries 5-0. Stazewski also received a report of a shed possibly being used as a dog kennel. **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to send a copy of the Kennel Ordinance and ask if they are complying with the ordinance and if the Township can verify that they are in compliance. Vote called. Motion carries 5-0. **Bunker Hill Road** – Discussion took place on how to handle the repairs on Bunker Hill Road. **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to clean it up, temporarily stone it and have it open in time for

school buses to run as it is an emergency for which the Township will avail itself to the emergency bidding procedures. Vote called. Motion carries 5-0.

SEO REPORT – No report submitted.

FRIENDS OF FORT HALIFAX – The Friends of Fort Halifax submitted their report and as part of that report they requested approval to build a 50' by 30' pavilion. Bruce Henry of the Friends of Fort Halifax spoke and explained the plans in more detail. After discussion, the Board asked the committee to come back next month with a different location other than what was originally proposed.

ADMINISTRATIVE

DCATO Annual Dinner – The annual Dauphin County Associate of Township Officials convention will be held on October 4, 2018 at the West Hanover Township Parks and Recreation Building. Dinner is at 6:00 pm. Social Hour begins at 5:00 pm. Invited to participate are Supervisors, Secretaries, Treasurers, Auditors, Tax Collectors and Roadmasters. RSVP by September 28th.

Clean up Days – Motion was made by Supervisor Paul and second by Supervisor McBurney to approve expenses incurred associated with the approved Clean up Days held on August 10th and August 11th. Vote called. Motion carries 5-0.

West Nile – It was announced by Chairman Bechtel that the Township has received reports for three different positive mosquitoes found within the area...one at Fort Halifax Park at the north canal and two tested positive at the Halifax Sewer Plant. Precautions should be taken.

Fire Department Audit - Auditor Chairman Ernest Schreffler submitted his written audit report for the Halifax Fire Department. His report showed that the Fire Department had no findings. This report is on records at the Township.

Sheetz - Release of Financial Security – Motion was made by Supervisor Bruner and second by Supervisor Paul to dispense with the reading of the Resolution. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to adopt the Resolution to release the Letter of Credit Sheetz Store #228 per Engineer Wilson's memo dated July 16, 2018. Vote called. Motion carries 5-0.

OLD BUSINESS

Act 172 – A public Hearing was held at 6:00 pm this evening. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to waive the reading of the Ordinance. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to adopt the Act 172 Ordinance. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to waive the reading of the Resolution. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to approve the Act 172 Resolution. Vote called. Motion carries 5-0.

Corsnitz SWM – Motion was made by Supervisor Paul and second by Supervisor Schreffler to grant a waiver of the requirements of the stormwater ordinance per Engineer Tom Wilson's memo dated August 6, 2018. Vote called. Motion carries 5-0.

Flag Lots – After further discussion, Supervisor Paul recommended the Planning Commission to come back to the Board with a recommendation for verbiage on this topic for the SALDO.

UCC Inspectors – John Faust of Building Inspection Underwriters of PA was present to discuss the services provided by BIU. After discussion, **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to have Building Inspection Underwriters of PA serve as an additional UCC Inspector for Halifax Township for the remainder of 2018 and all of 2019 subject to their acceptance with the changes made on the agreement. Vote called. Motion carries 5-0.

Water and Sewer Authority Rep - An application was received by Tim Neiter with interest in serving on the Halifax Area Water and Sewer Authority. **Motion** was made by Supervisor Paul and second by Supervisor Bruner to appoint Tim Neiter as a representative of Halifax Township to serve on the Halifax Area Water and Sewer Authority. Vote called. Motion carries 5-0.

NEW BUSINESS

Gypsy Moth Program – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul for Halifax Township to participate in the 2019 Gypsy Moth Suppression Spraying Program and obtaining its funding by collecting the monies directly from the landowners in the spray blocks. Vote called. Motion carries 5-0.

Halifax Borough/Stormwater HOP – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to execute the Highway Occupancy Permit upon entering into and executing an Intermunicipal Agreement with Halifax Borough. Vote called. Motion carries 5-0.

Brake Retarder Sign Request – Township resident Steve Aumen was present to make a request to install a Brake Retarder Sign along South River Road. After discussion, the Board asked that the Solicitor come back to the next meeting with more information.

PennDOT Winter Maintenance Agreement – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to accept the 2018-2019 Winter Maintenance Agreement between PennDOT and Halifax Township. Vote called. Motion carries 5-0.

AG Security Area – Kevin Mallonee – **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to waive the reading of the Resolution. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to approve the Resolution to accept the Kevin Mallonee property into the Halifax Township Agricultural Security Area. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

Flag Lots, Brake Retarder Sign, Budget Meeting dates

ANNOUNCEMENTS

August 14, 2018 – Senator John DiSanto’s Office – 9:00 a.m. – Noon at Municipal Building

August 28, 2018 – Senator John DiSanto’s Office – 9:00 a.m. – Noon at Municipal Building

September 5, 2018 – Planning Commission Meeting – 7:00 p.m.

September 10, 2018 – Monthly Supervisors’ Business Meeting – 7:00 p.m.

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor McBurney to adjourn at 9:26 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary