

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
June 11, 2018 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:06 pm followed with the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, and Schreffler are present along with Solicitor Warshawsky, Law Clerk Carly Study, Corey Stazewski and Secretary Wendy M. Wentzel. Absent were Engineer Tom Wilson and Supervisor McBurney

RECORDING MEETING – No one other than the Recording Secretary is recording this evening’s meeting.

EXECUTIVE SESSION – No executive session was held.

BID OPENING – Motion was made by Supervisor Paul and second by Supervisor Bruner to the opening of the tar and chipping bid until next year and not do any of the tar and chipping projects in 2018 and re-advertise the bid projects in 2019. Vote called. Motion carries 4-0.

Bids were received by the following for the paving Bids:

Konick Road: New Enterprise - \$65,610.00
Meckley’s Limestone - \$73,710.00
Kieffer Road: New Enterprise - \$205,713.40
Meckley’s Limestone - \$199,140.00

Motion was made by Supervisor Bruner and second Supervisor Paul to award the bid for the paving of Konick Road to New Enterprise whose bid came in at \$65,610.00 and award the bid to pave Kieffer Road was awarded to Meckley’s Limestone whose bid received was for \$199,140.00. Vote called. Motion carries 4-0.

PUBLIC COMMENT PERIOD – Norma Shearer of the Friends of Fort Halifax, thanked the Township and the Roadmaster for the work on the electrical project at Fort Halifax Park. **Steve Auman** asked why the A to Z Construction Land Development Plan was extended until August. Once explained that the Highway Occupancy Permit was the holdup, Mr. Auman stated that he spoke with PennDOT and no HOP had been submitted. The Solicitor will follow up with counsel. **Todd Etzweiler** stated that trees on Camp Hebron Road and Konick Road need trimmed and that he would like to see everything cut down in the Township right-of-way. This was taken under advisement with Konick Road being paved this year. **Frank Wilmarth** reported that the trenching was done and that things were progressing on the electrical project at Fort Halifax Park. **Emily Long Hoffman** gave an update on the Halifax Area Recreation Authority informed the Board that the Recreation Authority is looking at updating their website and announced that the Halifax Pool was holding a gun raffle with only 700 tickets being sold and to contact her at 717-979-8849 if interested.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru June 10, 2018. Vote called. Motion carries 4-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to pay the unpaid bills as of June 11, 2018. Vote called. Motion carries 4-0. **Minutes – Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the meeting minutes of the May 14, 2018 meeting. Vote called. Motion carries 4-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – Jeff Enders was present on behalf of EMC Neiter. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the purchases of the radio equipment with the gaming monies grant amount awarded to the Township. Vote called. Motion carries 4-0.

PLANNING COMMISSION REPORT – Chairperson Mallonee was present. Lisi Halifax Shell Station Land Development Plan was accepted for review. **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to advertise the cancelling of the July 2nd, 2018 Planning Commission meeting and advertise the new date and meeting time as July 9, 2018 at 6:00 pm. Vote called. Motion carries 4-0.

Boeckelman – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the waiver of the rear yard setback waivers on the east side and the north side of the property to replace a one-bay garage with a three-bay garage and to approve the exemption of the stormwater management application as submitted by the Boeckelman's on June 11, 2018. Vote called. Motion carries 4-0.

ENGINEER REPORT – Engineer Wilson submitted his report dated May 25, 2018 for services during the month of May 2018 and was placed on record. No action was taken.

SOLICITOR REPORT – Solicitor Warshawsky presented his report dated June 5, 2018 for services during May and provided an overview of the items in his report. The report will be placed on record. Bold text items are on the agenda. **Tobias/Kieffer Road** - The Solicitor is waiting to hear back from Terry Kerwin about signatures on the Deed. Once recorded, the Township will proceed with vacating Kieffer Road. **207 Tourist Park Nuisance** – Motion was made by Supervisor Paul and second by Supervisor Schreffler to close out the nuisance on a temporary basis. Vote called. Motion carries 4-0. **1059 North River Road** – The owner mowed the lot, so the nuisance can be closed. **Private Roads** – The Engineer and the Solicitor will be looking at flag lots in other municipalities and report back to the Board of Supervisors.

ROADMASTER REPORT – Roadmaster Stazewski submitted his report for May which will be placed on record.

SEO REPORT – No report submitted

ADMINISTRATIVE

Planning Commission Board Vacancy – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the appointment of Jake Gruver to the Halifax Township Planning Commission. Vote called. Motion carries 4-0.

Halifax Area Water and Sewer Authority Board Vacancy – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to advertise the vacancy for the Halifax Areas Water and Sewer Authority. Vote called. Motion carries 4-0.

Chairman Bechtel announced that the Township received a thank you letter from the Halifax Ambulance for the donation they received.

Chairman Bechtel also announced that a thank you letter was received by Halifax Swim Club received a thank you letter for their donation received by the Township.

OLD BUSINESS

Act 172 – Motion was made by Supervisor Bruner and second by Supervisor Paul to advertise the adoption of the Act 172 Ordinance with a hearing date of August 13th, 2018 at 6:30 pm. Vote called. Motion carries 4-0.

Kinsinger Road Nuisance – No further action needed to be taken. If no improvement has been made by June 20, 2018, Solicitor Warshawsky will file the appropriate documents with DJ Johnson.

Hoover/Brown – Solicitor Warshawsky will reach out to counsel to find out the status of the Motion to Enforce a Settlement Agreement which is in the Court's hands.

Fort Halifax Railroad Crossing – Insurance Coverage – Motion was made by Supervisor Schreffler and second by Supervisor Bruner to move forward with additional insurance to indemnify Norfolk Southern and Mr. Konchar. Vote called. Motion carries 4-0.

NEW BUSINESS

Halifax Township Day – Senators Baseball Game – Motion was made by Supervisor Paul and second by Supervisor Bruner to have a Halifax Township Day at a Senators baseball game and provide a link on the Township’s website for tickets to anyone interested. Vote called. Motion carries 4-0.

Fisher Alley – Tax Exemption – Solicitor is currently working on a tax exemption request.

Driveway Permits – Winery and Hoffman Road – No action taken

AGENDA ITEMS FOR NEXT MEETING

ANNOUNCEMENTS

June 12, 2018 – Senator John DiSanto’s Office – 9:00 a.m. – Noon at Municipal Building

June 26, 2018 – Senator John DiSanto’s Office – 9:00 a.m. – Noon at Municipal Building

July 9, 2018 – Planning Commission Meeting – 6:00 p.m. -

July 9, 2018 – Monthly Supervisors’ Business Meeting – 7:00 p.m.

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 8:58 pm. Vote called. Motion carries 4-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary