

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**March 11, 2019 7:00 p.m.**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:03 pm. followed by the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Secretary Wendy M. Wentzel, Solicitor Bruce Warshawsky, Engineer Tim DeWire, and Roadmaster Tim Belk.

**RECORDING MEETING** – No one other than the Secretary was recording the meeting.

**EXECUTIVE SESSION** – An executive session was held this evening from 6:15 pm until 6:45 pm to discuss personnel matters.

**PUBLIC COMMENT PERIOD** – **Jacque Cooper and Donna Suskie** shared that they have 206 Hometown Hero's Banners arriving and are asking if the Township can provide any assistance in hanging the banners throughout the Township. **Chad Lebo** stated that S. Middle Road is very bad and asked that the Township address this road as soon as possible. North Middle Road has all kinds of potholes and needs addressed as well. Chad shared with the Township the different sections of the road that needs addressed. He also asked the Township about the idea of outsourcing the mowing for Fort Halifax.

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru March 11, 2019. Vote called. Motion carries 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through March 11, 2019. Vote called. Motion carries 5-0. **Minutes – February 11, 2019** - **Motion** was made by Supervisor McBurney and second by Supervisor Bruner to approve the meeting minutes of the February 11, 2019. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – **Tim Neiter** shared that an active shooter situation training is taking place on Friday, March 14<sup>th</sup> at 8:00 am. This involves the Fire Department and the school teachers. Tim invited the Township officials to attend.

**PLANNING COMMISSION REPORT** – The Planning Commission held its meeting on March 4, 2019. **Shoop Subdivision** – The Planning Commission recommended approval contingent upon addressing Tom Wilson's comments of March 11, 2019. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve waivers of Section 404 – Preliminary Plan Procedure, Section 502(3)(b)(3) – Street Width and Sections 606 and 607 - Curbs and Sidewalks. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to approve the Shoop Subdivision Plan contingent upon compliance Sections 2,3 and 4 of Engineer Tom Wilson's memo dated March 11, 2019. Vote called. Motion carries 5-0.

The Planning Commission is currently working on a sign ordinance as well.

**ENGINEER REPORT** – Engineer Tim DeWire submitted K & W's report dated February 22, 2019 for services in February. The report was placed on record.

**SOLICITOR REPORT** – Solicitor Warshawsky submitted his report dated March 8, 2019 for services during February. The report will be placed on record. Bold text items are on the agenda.

**ROADMASTER REPORT** – Roadmaster Belk submitted his report for work performed during the month of February. The report will be placed on record. Discussion was held regarding the different roads that need base repair. **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to have the roadmaster research options to sell the Freightliner. It will be advertised locally and also on Municibid. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to approve Assistant Roadmaster Sweigart to attend a Welding Class 101 at the Dauphin County Technical School at the cost of \$475 beginning March 26<sup>th</sup> and concluding on April 30, 2019 so long as he stays employed by Halifax Township. Use of the Township truck is permitted to go to and from the classes. Work hours will be reduced during the weeks of attending the welding classes and overtime will be limited at the discretion of the Roadmaster. Vote called. Motion carries 5-0.

**SEO REPORT** – No report.

**FRIENDS OF FORT HALIFAX** – Submitted their report for the record. Motion was made by Supervisor Paul and second by Supervisor Schreffler to allow the purchase of 3 charcoal grills and installation by the Friends of Fort Halifax. Vote called. Motion carries 5-0.

#### **ADMINISTRATIVE**

**Permit fees** – No action taken. On next month's agenda.

**Insurance Rebates/Refunds** – The Township received a check in the amount of \$6,014.69 representing a rebate for its General Liability Insurance for 2018. It also received a check in the amount of \$969.00 refund for the Employees' Worker's Comp for 2018. Liquid Fuels received for 2019 was \$204,107.68.

PSP responded about trailer hitches. They stated that there is nothing in the statutes about having them except that nothing can obscure the vision of the license plate.

#### **OLD BUSINESS**

**Keypad Quotes for Building** – No action taken. On the agenda for next month.

#### **NEW BUSINESS**

**Halifax Ambulance** – Jeff Tracey, representing the Halifax Ambulance, was present to discuss Halifax Ambulance's Workers Compensation Policy. He informed the Board that Halifax Ambulance had changed insurance providers and was not renewing the existing policy with Deibler Straub & Troutman. He asked for the Township's continued financial support. The Township has no issue paying for Halifax Ambulance's Workers Compensation at this point in time, but Chairman Bechtel made it aware that the Township is under no obligation to pay for the Workers' Compensation for the Halifax Ambulance since there are no volunteers. Audited Financials were requested for Halifax Ambulance.

**Clean Up Day Dates/Joint Municipalities** – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to set the Cleanup day dates for Friday, May 10<sup>th</sup> from 7:00 am until 3:00 pm and Saturday, May 11<sup>th</sup> from 6:00 am until noon for residents of Halifax Township and Halifax Borough and possibly Wayne Township pending their meeting and confirmation. Vote called. Motion carries 5-0.

**Farhat Stormwater Management Plan Exemption** – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to give conditional approval of the Farhat Stormwater Management Plan with the elimination of B-6, a revision to B-10 and a revision to General Comment #4 of Engineer Tom Wilson's memo dated March 11, 2019. Vote called. Motion carries 5-0.

**134 Kinsinger Road** – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to send a letter to the parcel owner to initiate proceedings regarding enforcement provisions in the SALDO. Vote called. Motion carries 5-0.

**Upper Dauphin Sentinel Response** – The Supervisors will work on a response to the article in the Upper Dauphin Sentinel regarding Governor Wolf's proposal imposing a fee per resident for State Police coverage.

**Harrisburg Senators Halifax Township Day – Motion** was made by Supervisor Bruner and second by Supervisor McBurney to have a Halifax Township day at a Harrisburg Senators game. Vote called. Motion carries 5-0.

Chairman Bechtel announced a seminar being hosted by Senator DiSanto on Identity Theft and Avoiding Scams. This will be held on April 22<sup>nd</sup> from 1:30 – 3:30 at the East Shore Library.

It was also announced that State Representative Sue Helm and Senator DiSanto will be honoring Vietnam Veterans on March 29<sup>th</sup> at 9:00 am at the Widener University of Law in Harrisburg. The brochure was placed on the website for more information.

Supervisor Bruner and Supervisor Paul have agreed to sit on a committee for a future project with Halifax Borough.

#### **AGENDA ITEMS FOR NEXT MEETING**

Key Pad Quotes  
Permit Fees

#### **ANNOUNCEMENTS**

March 12<sup>th</sup> and 26<sup>th</sup>, 2019 – Senator John DiSanto’s Office – 9:00 a.m. – Noon at Township Building  
April 1, 2019 – Planning Commission Meeting – 7:00 p.m.  
April 8, 2019 – Board of Supervisors Meeting – 7:00 p.m.

#### **ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:49 pm. Vote called. Motion carries 5-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**