

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
May 13, 2019 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:06 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Secretary Wendy M. Wentzel, Engineer Tom Wilson, and Roadmaster Tim Belk. Solicitor Bruce Warshawsky was absent.

RECORDING MEETING – In addition to the Secretary recording the meeting, there is a person from the public recording the meeting.

EXECUTIVE SESSION – None held.

BID OPENING – Paving:	<u>Meckley’s Bid</u>		<u>New Enterprise’s Bid</u>
	Both ends of Konick Road	\$16,435	\$17,127
	Parmer Drive	3,500	1,650
	Oak Avenue	12,019	10,460
	Hilltop Circle	17,000	16,830
	Gilbert Street	<u>8,700</u>	<u>7,917</u>
	TOTAL	\$57,654	\$53,984

Base Repairs:	<u>New Enterprise’s Bid</u>	
	Dunkel School Road (13 Locations)	\$45,369.60
	Round Top Road	16,886.60
	Dunkel School Road	6,228.00
	McClellan Road	2,151.12
	Middle Road (4 Locations)	16,932.60
	Ridge Road (14 Locations)	68,820.42
	Hoffman Road (2 Locations)	14,297.95
	Mountain Road (3 Locations)	15,459.30
	Lehman Road (2 Locations)	13,329.60
	Oak Avenue (4 Locations)	14,701.80
	Maple Street (2 Locations)	13,160.55
	Matamoras Road (11 Locations)	45,290.96
	Taylor School Road (2 Locations)	4,774.50
	Camp Hebron (2 Locations)	<u>5,058.90</u>
	TOTAL	\$ 282,461.90

Motion was made by Supervisor Schreffler and second by Supervisor Paul to award the paving bid to New Enterprise with the lowest bid of \$53,984.00 and award the base repair bid to New Enterprise in the amount of \$282,461.90. Vote called. Motion carries 5-0.

PUBLIC COMMENT PERIOD – Chad Lebo – Inquired about the overgrown grass at 1 Fisher Street. Also asked why all the cops were in the Township parking lot. **Jeff Enders** was present to brief the public with an update on the new sewer plant. A cost analysis was done and the cost to upgrade the current sewer plant is \$5 million. The cost to run the sewer lines to Powells Creek would approximately \$15 million. The financing for the project was shopped. There was not much difference in financing \$5 million vs \$20 million total to the HAWASA customers with the lower interest rate financing the higher amount over a 30-year period. An approximate quarterly rate to HAWASA customers could fall between \$200 and \$240. A topographical survey will be conducted next for this project.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru May 13, 2019. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through May 13, 2019. Vote called. Motion carries 5-0. **Minutes – April 8, 2019 - Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the meeting minutes of the April 8, 2019. Vote called. Motion carries 5-0. **Financial Report –** Placed on file for audit at a later period.

EMC REPORT – Tim Neiter shared that there was tree damage at Camp Hebron during one of the recent storms and it was determined by the weather service that there were straight-lined winds that caused the damage to approximately 100 trees.

PLANNING COMMISSION REPORT – The Planning Commission held its meeting on May 6, 2019. They recommended conditional approval to the Board of Supervisors for the Sweigard/Schlegel Subdivision. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the requested waivers as outlined in Engineer Wilson’s memo dated April 26, 2019. Vote called. Motion carries 5-0. **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the Sweigard/Schlegel subdivision. Vote called. Motion carries 5-0.

ENGINEER REPORT – Engineer Tim DeWire submitted K & W’s report dated April 26, 2019 for services in April. The report was placed on record. **Route 147 and Tourist Park Road –** After Discussion took place with the owner of the parcel at Route 147 and Tourist Park Road, it was relayed to the owner that a Floodplain Development Permit Application is required to be completed and submitted.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated May 10, 2019 for services during April. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT – Roadmaster Belk submitted his report for work performed during the month of March. The report will be placed on record. **Summer Hours – Work Crew - Motion** was made by Supervisor Schreffler and second by Supervisor McBurney allowing the work crew to work four 10-hours days during the work week from Memorial Day thru Labor Day. Vote called. Motion carries 4-1 with the “no” vote from Chairman Bechtel. **2009 Freightliner – Motion** was made by Supervisor Bruner and second by Supervisor Paul to accept the winning bid on Muncibid in the amount of \$75,000 by Huntington Township in Adams County. Vote called. Motion carries 5-0. **T-Tag –** Quotes were received for a new T-Tag. Build time would be 6-9 months. No action taken at this time. **Green Light Go Grant – Motion** was made by Supervisor McBurney and second by Supervisor Bruner to accept PA Percs’ quote for the traffic light upgrade conditioned upon the response from the grant administrator. Vote called. Motion carries 5-0. **Clean-up Day –** Cleanup day was a success. Motion was made by Supervisor Bruner and second by Supervisor Paul to send thank you letters to Doughboys for the food donation for the work crew and to Mid Penn Bank for the donated beverages. Vote called. Motion carries 5-0.

SEO REPORT – Submitted and placed on record.

FRIENDS OF FORT HALIFAX – Submitted their report for the record. No action taken.

ADMINISTRATIVE

Halifax Day – Harrisburg Senators Game – It was announced that Halifax Day will be held at the Harrisburg Senators game on Saturday, June 22, 2019. The game starts at 6:00 pm. The First 1500 fans into the stadium received a Game of Thrones Harrisburg Senators bobblehead. The link to purchase tickets is on the Township’s website.

Fire Department Audit – Auditor Chairman Robert P. Wentzel submitted his written report to the Township Supervisors. Emphasis was placed on the Fire Department and the Supervisors to meet and update the Service Agreement and to also meet prior to budget preparation time each year.

OLD BUSINESS

Flemish Down/Wech Subdivision – A representative from Burget & Associates, Inc. was present to obtain signatures from the Supervisors prior to plan recordation. No further action needed.

134 Kinsinger Road – A Stormwater Management Application was submitted to the Township and forwarded to the Township Engineer for review.

Nuisances - Buffalo Park Road – On agenda next month.

Kinsinger Road – Letter was sent. On agenda next month.

Armstrong Valley Road – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to consider the nuisance abated at the present time. Vote called. Motion carries 5-0.

Maple Street Issue – After discussion, **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to send a letter to the Halifax Area Water and Sewer Authority requesting them to take a camera down the drain to verify that there isn't an issue with sewer lines in that area. Vote called. Motion carries 5-0.

NEW BUSINESS

Conservancy Request – Received correspondence. No action taken.

Impervious Coverage Records – Conversation took place, but no action was taken at this time.

Smokee Bros – Stormwater Management – Paul Morgan, owner of Smokee Bros, was present to explain to the Board that he has hired an engineering firm to prepare a stormwater management plan. The Board agreed for him to continue spreading the stones on his parcel but reminded him that he may have to move it based upon the submission of the stormwater management application and the review of the plan by the Township Engineer.

Quail Commons – Letter of Credit Release – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to have K & W Engineers go out and perform an inspection for compliance. Vote called. Motion carries 5-0.

Onlot Septic Ordinance – Discussion was held regarding the next step of the Act 537 process which is to implement an Onlot Septic Ordinance. No action taken at this time.

AGENDA ITEMS FOR NEXT MEETING

Holding Tank Ordinance

Buffalo Park Road Nuisance

Kinsinger Road Nuisance

ANNOUNCEMENTS

May 14, 2019 – Senator John DiSanto's Office – 9:00 a.m. – Noon at Township Building

June 3, 2019 – Planning Commission Meeting – 7:00 p.m.

June 10, 2019 – Board of Supervisors Meeting – 7:00 p.m.

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 10:32 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary