

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**July 8, 2019 7:00 p.m.**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:07 p.m. followed by the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Secretary Wendy M. Wentzel, Engineer Tim DeWire, and Roadmaster Tim Belk.

**RECORDING MEETING** – No other person is recording the meeting other than the Secretary for transcription purposes only.

**EXECUTIVE SESSION** – Executive Session was this evening prior to the Monthly Business meeting from 6:30 pm until 6:55 pm for personnel and matters of litigation.

**PUBLIC COMMENT PERIOD** – **Anthony Crum** – Complained about the potholes located on Middle Road. **Mark Ziegler** – was present and explained that he is making attempts to clean up his property regarding the nuisance complaint. The Board granted him a 30-day extension. On the agenda for next month. **Norma Shearer** – Is requesting that the Township consider placing a stop sign at Sycamore and Maple Street. The Board stated that a stop sign cannot be placed without a traffic study from PennDOT. **Kelly Peck** – Representative from the Bluebird Society, asked that the Board to avoid the mowing of certain milkweed patches which are providing a food source for the Bluebirds which is also attracting butterflies and hummingbirds. She identified on the map the locations she was referring to.

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru July 8, 2019. Vote called. Motion carries 5-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to pay the unpaid bills through July 8, 2019. Vote called. Motion carries 5-0. **Minutes – June 10, 2019** - **Motion** was made by Supervisor McBurney and second by Supervisor Bruner to approve the meeting minutes of the June 10, 2019 with a correction to be made under the Friends of Fort Halifax Report. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – **EMC Tim Neiter** thanked the Board for their assistance in the upcoming annual fireworks and wanted to thank the Township Road crew as well for helping to move pylons to the Halifax ambulance building.

**PLANNING COMMISSION REPORT** – Graceful Acres Land Development Plans were accepted for review and the Planning Commission continues to work on a sign ordinance in addition to separating the Stormwater Management from the SALDO.

**ENGINEER REPORT** – Engineer Tim DeWire submitted K & W's report dated June 26, 2019 for services in June. The report was placed on record. **Hershey Road Bridge** – paperwork is moving forward. **Charlie Funk** – surveying needs to be completed outside the right-of-way for the Deed of Dedication. **Impervious Coverage** – Discussion took place regarding concrete pads and impervious coverage which does not require a permit and therefore is difficult to keep track of.

**SOLICITOR REPORT** – Solicitor Warshawsky submitted his report dated July 8, 2019 for services during June. The report will be placed on record. Bold text items are on the agenda. **Paulvir Nuisance**: Waiting for the bank to record the signed deed. **Hoover Cesspool** – Received notification by email that the cesspool has been closed. Will

be contacting the Township's SEO to verify that. **North Country** – Engineer sent letter to North Country and as of meeting time, it was unclaimed. **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to have the Solicitor send a letter with the Engineer's letter as an attachment and to have the Roadmaster serve a copy as well. Vote called. Motion carries 5-0.

**ROADMASTER REPORT** – Roadmaster Belk submitted his report for work performed during the month of June. The report will be placed on record. **Green Light Go Grant** – The Board is requesting that all bidders be contacted and ask if their bid is their best itemized bid as submitted. **Dirt & Gravel Certification Classes** – **Motion** was made by Supervisor McBurney and second by Supervisor Bruner permitting Roadmaster Belk to attend the free Dirt and Gravel Certification Classes being held in Danville on October 30<sup>th</sup> and October 31<sup>st</sup>. Vote called. Motion carries 5-0. **Cat Nuisance** – The Roadmaster brought to the Board a complaint regarding the neighbor's cats entering the Township building and using the building as their litterbox. **Motion** was made by Supervisor Bruner and second by Super Schreffler to send a letter to the owner of the cats. Vote called. Motion carries 5-0.

**SEO REPORT** – Submitted and placed on record.

**FRIENDS OF FORT HALIFAX** – Submitted their report for the record. No action taken by the Board.

#### **ADMINISTRATIVE**

**Copier Lease/Contract** – Received a proposal for a five-year lease on a new copier. The Board is requesting two more quotes. This item is placed on the agenda for next month's meeting.

**Paving Projects/Repairs** – A news article will be composed for the Upper Dauphin Sentinel to publish regarding the base repairs and paving projects for the Township.

**Halifax Ambulance Workers Comp Bill** – Clarification was needed before a check was issued.

#### **OLD BUSINESS**

**Dorman Stormwater Management** – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to approve the Stormwater Management Application as submitted with the condition that hard copies of the plan will be submitted to the Township. Vote called. Motion carries 5-0.

**Smokey Bros Stormwater Management Application** – Tabled until next month.

**Nuisances - Buffalo Park Road** – On agenda next month.

**Kinsinger Road** – See Public Comment section.

**Onlot Septic Ordinance** – After some discussion, it was decided that the Board table this topic and will hold some workshop meetings soon.

**Holding Tank Ordinance** - After some discussion, it was decided that the Board table this topic and will hold some workshop meetings soon.

**Brush Area** – Discussion took place regarding the brush area. Borough residents are continuing to call the Township for the key when the Township has one key for Township residents and the Borough is in possession of 5 keys for Borough residents. The Borough stated that the dump area would be open on Saturdays, but this has not been the place. A contractor will not commit to coming in and clearing the area since it is not known exactly what has been dumped there. The Township has pushed the debris back three times during the month of June. The Board asked that Grosser Excavation be contacted to see if they could push the debris and what the cost would be.

## **NEW BUSINESS**

**Winter Maintenance Agreement – Motion** was made by Supervisor Bruner and second by Supervisor Paul to accept the Winter Maintenance Agreement between PennDOT and Halifax Township for \$4,709.91 in maintaining a portion of Powells Valley Road for the 2019-2020 Winter Season. Vote called. Motion carries 5-0.

**Intermunicipal Agreement - Halifax Township/Wayne Township – Motion** was made by Supervisor Paul and second by Supervisor McBurney to move forward with creating an Intermunicipal Agreement between Wayne Township and Halifax Township for the use of Halifax Township's equipment. Vote called. Motion carries 5-0.

**225<sup>th</sup> Flower Box Storage – Motion** was made by Supervisor Paul and second by Supervisor Bruner to allow the 225<sup>th</sup> Anniversary Committee to store the wooden flower boxes seen throughout the area at Fort Halifax during the winter season. Vote called. Motion carries 5-0.

**Route 147/Seiders Road** – Discussion took place on how dangerous the passing zone is at the intersection of State Route 147 and Seiders Road. **Motion** was made by Supervisor Paul and second by Supervisor Schreffler to send a letter to PennDOT with copies to go to Representative Sue Helm and Senator DiSanto. Vote called. Motion carries 5-0.

**Private Fireworks Debris – Township Parking Lot -** No action taken.

## **AGENDA ITEMS FOR NEXT MEETING**

Copier Lease  
Smoke Bros Stormwater Management Application  
Ziegler Nuisance  
Nihart Nuisance  
Onlot Septic Ordinance/Holding Tank Ordinance

## **ANNOUNCEMENTS**

July 9 and July 23, 2019 – Senator John DiSanto's Office – 9:00 a.m. – Noon at Township Building  
July 20, 2019 – 225<sup>th</sup> Anniversary Parade – Noon  
August 5<sup>th</sup>, 2019 – Planning Commission Meeting – 7:00 p.m.  
August 12, 2019 – Board of Supervisors Meeting – 7:00 p.m.  
August 17, 2019 – Fireworks at dusk – Fort Halifax

## **ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:50 pm. Vote called. Motion carries 5-0.

**Respectfully Submitted,**

**Wendy M. Wentzel**  
**Secretary**