

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
September 9, 2019 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:12 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Secretary Wendy M. Wentzel, Engineer Tim DeWire, and Roadmaster Tim Belk.

RECORDING MEETING – None other than the Township Secretary

EXECUTIVE SESSION – Executive Session was this evening prior to the Monthly Business meeting from 6:45 pm until 7:00 pm for matters of litigation in addition to August 21, 2019 from 7:00 until 10:00 pm for personnel matters.

PUBLIC COMMENT PERIOD – No comments from the public were heard.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills thru September 9, 2019. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through September 9, 2019. Vote called. Motion carries 5-0. **Minutes – August 12, 2019 - Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the meeting minutes of the August 12, 2019. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – EMC Tim Neiter and Jeff Enders were present to discuss some road-naming issues. There are two houses in the Twp that are on South Front Street. The County has given those homes a new street name by naming it South Front Street Extended. **Motion** was made by Supervisor Schreffler and second by Supervisor Paul to accept this change in the street name. Vote called. Motion carries 5-0. The County is also reviewing the house numbering system and will be sending letters to residents that have incorrect numbers and street names and changing them due to public safety issues. The Township will receive a copy of the letters sent to the residents affected.

PLANNING COMMISSION REPORT – Due to not having anything for the agenda, there was no Planning Commission meeting held in September,

ENGINEER REPORT – Engineer Tim DeWire submitted and provided an overview of K & W's report dated August 30, 2019 for services in August. The report was placed on record.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated September 6, 2019 for services during August. The report will be placed on record. Bold text items are on the agenda. **Brother Nuisance: Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to send a formal nuisance letter to Geoffrey Brother regarding the Cat Nuisance and unregistered vehicle nuisance since no response was received with the pre nuisance letters sent. Vote called. Motion carries 5-0.

ROADMASTER REPORT – Roadmaster Belk provided an overview on his report for activities during the month of August. One change on his report was that the T-Tag delivery date was changed to September 16th. He also stated that Ridge Road needs paved on a portion where it was tar and chipped over a dirt road.

SEO REPORT – Submitted and placed on record.

FRIENDS OF FORT HALIFAX – Submitted their report for the record. No action was taken.

ADMINISTRATIVE

Tri-County Regional Planning Commission – Motion was made by Supervisor Paul and second by Supervisor McBurney to nominate Deb Everly of Jefferson Township to serve on the regional commission. Vote called. Motion carries 5-0.

PSATS Unemployment Compensation Group Trust 2019 Ballot for Election of Trustee – No action taken.

Pennsylvania Townships Health Insurance Cooperative Trust 2019 Ballot for Election of Trustee – No action taken

OLD BUSINESS

Smoke Bros Stormwater Management Application – On the agenda for next month.

Nuisances - Buffalo Park Road – Motion was made by Supervisor Schreffler and second by Supervisor Bruner to send a formal nuisance letter to the property owner. Vote called. Motion carries 5-0.

Ziegler Nuisance – Progress is being made. Roadmaster is monitoring cleaning efforts.

North Country Unlimited – Motion was made by Supervisor Bruner and second by Supervisor Schreffler to send a letter to North Country Unlimited for violation of the SALDO Ordinance. Vote called. Motion carries 5-0.

Klinger Nuisance – Progress is being made on this property.

Meeting with Fire Department – The Board will be represented by Supervisor Bruner and Supervisor Schreffler at the meeting with the Fire Department.

NEW BUSINESS

Sharon Weaver Stormwater Management Exemption Request – Motion was made by Supervisor Bruner and second by Supervisor Paul to grant a waiver for stormwater management requirements. Vote called. Motion carries 5-0.

2020 Budget Workshop Dates – Motion was made by Supervisor Bruner and second by Supervisor Paul to set the 2020 Workshop dates October 21, 2019 and October 28th, 2019 at 7:00 pm and November 4, 2019 at 6:00 pm. Vote called. Motion carries 5-0.

Fort Halifax Activities Approval – Society for Creative Anachronism – Motion was made by Supervisor Paul and second by Supervisor McBurney to allow the use of Fort Halifax Park (by the river) having the following conditions be met:

1. Provide a Certificate of Insurance in the amount of \$1,000,000 listing Halifax Township as the additional insured;
2. Provide traffic control on Route 147 at the entrance of the park AND at the private railroad crossing in the park;
3. Provide lavatory facilities and trash collection and removal of such;
4. Total cleanup of the park area being used;
5. A check in the amount of \$250.00 payable to “Friends of Fort Halifax”

Vote called. Motion carries 4-1 with Supervisor Bruner giving the “No” vote.

Cub Scout Pack 156 – Motion was made by Supervisor McBurney and second by Supervisor Bruner to permit Cub Scout Pack 156 to use the upper field of Fort Halifax to launch Estes model rockets on September 2, 2019 from 12:00 thru 4:00 pm. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

Smokee Bros Stormwater Management Application
North Country Unlimited

ANNOUNCEMENTS

September 10th and September 24, 2019 – Senator John DiSanto’s Office – 9:00 a.m. – Noon at Township Building

October 7th, 2019 – Planning Commission Meeting – 7:00 p.m.

October 14th, 2019 – Board of Supervisors Meeting – 7:00 p.m.

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor McBurney to adjourn at 9:02 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary

DRAFT