

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
October 14, 2019 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:07 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Secretary Wendy M. Wentzel, Engineer Tim DeWire, and Roadmaster Tim Belk.

RECORDING MEETING – None other than the Township Secretary

EXECUTIVE SESSION – Executive Session was held on September 25, 2019 from 7:40 pm until 8:20 pm for matters of personnel.

PUBLIC COMMENT PERIOD – Norma Shearer – wanted to know where to take leaves.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor McBurney to approve the paid interim bills thru October 14, 2019. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor McBurney to pay the unpaid bills through October 14, 2019. Vote called. Motion carries 5-0. **Minutes – September 9, 2019 - Motion** was made by Supervisor Paul and second by Supervisor Schreffler to approve the meeting minutes of the September 9, 2019. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – EMC Tim Neiter had nothing to report as EMC but as a representative on the Water and Sewer Authority he shared that a survey would be sent out to parcel owners between McDonalds and Accu Mold and that the Township should receive a copy.

PLANNING COMMISSION REPORT – The Planning Commission accepted the Lehman Subdivision for review. A sketch plan was discussed for the Linda Harteis land consisting of ten lots of approximately 10 acres each.

ENGINEER REPORT – Engineer Tim DeWire submitted and provided an overview of K & W's report dated September 27, 2019 for services in September. The report was placed on record. **Romberger Stormwater Management - Motion** was made by Supervisor Bruner and second by Supervisor McBurney to approve an exemption for stormwater management requirements with the addition of a grain bin to the existing Stormwater Management per the Engineer's memo dated October 14, 2019. Vote called. Motion carries 5-0. **Sommerville Stormwater Management – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to approve the exemption request per the engineer's memo dated October 14, 2019. Vote called. Motion carries 5-0.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated October 10, 2019 for services during September. The report will be placed on record. Bold text items are on the agenda. **Nuisances: Neihart** – November 1, 2019 is expiration of Nuisance letter sent. On agenda for next month. **Ziegler** – Ongoing slow progress being made. On agenda next month. **Brothers** – Mr. Brother was present to address the letter he received. He will attempt to provide new homes for the cats to abate the nuisance and addressed the vehicles parked in the rear of his property. He also addressed the most recent complaint received at the Township office of extremely loud fireworks being shot off on his property each evening. HE stated that he will curtail shooting them off until New Year's Eve.

ROADMASTER REPORT – Roadmaster Belk provided an overview on his report for activities during the month of September. Discussion of tree trimming took place which the Roadmaster shared the proposal for the tree trimming. The roadmaster will go back to the contractor with different requirements to get another proposal.

Fulltime Roadcrew – Motion was made by Supervisor McBurney and second by Supervisor Schreffler to permanently hire Ryan Malone and offer the following: Use of the Township truck to and from work; \$25 per month phone stipend; 1 day per month paid leave for October thru December; holiday pay Veteran’s Day, Thanksgiving and Christmas – 2019); \$15.00 as the starting rate and increasing to \$16.00 with successful completion of CDL Testing and License. Vote called. Motion carries 5-0.

SEO REPORT – Submitted and placed on record.

FRIENDS OF FORT HALIFAX – Submitted their report for the record. No action was taken.

ADMINISTRATIVE

Tax Collection Committee – Motion was made by Supervisor Paul and second by Supervisor Bruner to appoint Matt Ulmer, Halifax School District Business Manager, as an alternate representative for the Dauphin County Tax Collection Committee. Vote called. Motion carries 5-0.

Building – Electrical – currently seeking quotes to upgrade the existing electric service in the municipal building.

Building – Roof Replacement – Motion was made by Supervisor Bruner and second by Supervisor Schreffler to advertise for quotes to replace the roof on the municipal building. Vote called. Motion carries 5-0.

Upper Dauphin Recycling – Upper Paxton Township is seeking assistance from other municipalities in helping with the electronics recycling. Halifax Township offered to assist during March 2020’s recycling and will reach out to see if that date is available.

Audit Financials – Chairman Bechtel asked the Board to review the submitted proposal from TRW for next month’s meeting.

Nuisance Report – After some discussion, Nuisance Report will be a line item on the agenda beginning next month.

OLD BUSINESS

Smokey Bros Stormwater Management – On the agenda for next month.

North Country Unlimited – A hearing has been scheduled for November 18th at District Justice Greg Johnson’s office.

NEW BUSINESS

2019 Fire Relief Payment – Motion was made by Supervisor Schreffler and second by Supervisor Bruner to disperse the Fire Relief monies received to the Halifax Fire Department in the amount of \$13,325.79. Vote called. Motion carries 5-0.

Township Archeology Representative – On the agenda for next month.

Scholl Road – Mr. Bowman, owner of several parcels on both sides of Scholl Road, was present to request that the Township abandon a portion of Scholl Road. Discussion took place with the concern for the other parcel owners gaining access to their land between Mr. Bowman’s lands and the Township line. The Board will be seeking information for a dirt and gravel grant to repair and upgrade that section of Scholl road and will keep Mr. Bowman updated. On the agenda for November.

Tobias Air Strip – Ern Tobias was present to propose the repaving of an existing 40’ x 2700 feet runway. He was asking for a waiver of the stormwater management requirements in compliance with the SALDO Ordinance Article 5,

Section 508. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to conditionally approve the waiver request upon receipt of Engineer DeWire's report. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

Smokee Bros Stormwater Management
Township Archeology Representative
Neihart Nuisance
Ziegler Nuisance
Scholl Road

ANNOUNCEMENTS

October 8, 2019 and October 22, 2019– Senator John DiSanto's Office – 9:00 a.m. – Noon at Township Building
October 21, 2019 – 2020 Budget Workshop Meeting – 7:00 pm.
October 23, 2019 – Lion's Club Halloween Parade – 7:00 pm.
October 28, 2019 – 2020 Budget Workshop Meeting – 7:00 pm.
October 31, 2019 – Trick or Treat – 6:00 – 8:00 pm
November 4, 2019 – 2020 Budget Workshop Meeting 6:00 p.m. (If needed)
November 4, 2019 – Planning Commission meeting – 7:00 pm.
November 11, 2019 – Board of Supervisors Meeting – 7:00 pm.

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 9:45 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary