

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
February 10, 2020 7:00 p.m.

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:05 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Secretary Wendy M. Wentzel, Engineer Tim DeWire, and Roadmaster Tim Belk.

RECORDING MEETING – Besides the Secretary recording the meeting, one person from the public announced that they will be recording the meeting.

EXECUTIVE SESSION – An Executive Sessions was held this evening from 6:20 until 6:55 for matters regarding real estate.

BID OPENING – ROOF – Bid was received by Twin-Mar Construction, LLC to replace the roof for \$87,625. No other bids were received. **Motion** was made by Supervisor McBurney and second by Supervisor Paul to award the bid of \$87,625 to Twin-Mar Construction, LLC. Vote called. Motion carries 5-0.

PUBLIC COMMENT PERIOD – Chad Lebo, Planning Commission member, recommended to the Planning Commission, a game plan for coming to the Board for deadlines for plans for both the Planning Commission and the Board of Supervisors. He feels that the due diligence isn't taking place and feels that Plans are being rushed through without having time to absorb the information. Chad Lebo asked for the Board's support.

JoAnne Konick McMahon, a representative from the Halifax United Methodist Church, was present to introduce the Faith in Action project by the church. There are forms in the office to be filled out if there is someone that may need assistance in work around their property. Deadline for submission is March 31, 2020. Workday is scheduled for June 14, 2020 going from 8:30 am until 12:30 am.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor McBurney and second by Supervisor Paul to approve the paid interim bills thru February 10, 2020. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through February 10, 2020. Vote called. Motion carries 5-0. **Minutes – January 6, 2020 Re-Org Minutes - Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the meeting minutes of January 6, 2020 with a change to be made on the Fulltime Roadcrew section. Vote called. Motion carries 5-0. **January 13, 2020 Meeting Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Meeting Minutes of January 13, 2020. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – EMC Neiter was present to advise the Board of Supervisors that a statewide EOC Activation will take place on March 26th, 2020. He also advised the Board that a Countywide Activation will take place on April 17, 2020, for an All-wide Weather event and if any Board members were interested in attending, they should let him know. Also noted to the Board was there is no more text notifications for emergency calls and a new software is being used that allows only emergency personnel to receive notifications.

PLANNING COMMISSION REPORT – Lee and Sandra Sweigard Subdivision – an extension was being filed for Board of Supervisor approval. See under New Business in these Minutes. **Harteis Subdivision** – Under the first review by the Township Engineer, there were changes to be made to the submitted Plans. See under New Business in these Minutes.

ENGINEER REPORT – Engineer Tim DeWire submitted and provided an overview of K & W’s report dated January 31, 2020 for services in January 2020. The report was placed on record.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated February 7, 2020 for services during January. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT – Roadmaster Belk provided an overview on his report for activities during the month of January. The Report is placed on record. Roadmaster Belk asked for approval by the Board to allow the Township to adopt and Beautify the island at the intersection of State Route 225 and State Route 147 at the traffic light. **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to grant Roadmaster Belk’s request to maintain it by laying stones and weed spraying the island. Vote called. Motion carries 5-0.

SEO REPORT – Submitted and placed on record.

FRIENDS OF FORT HALIFAX – Submitted their report for the record. Member Frank Wilmarth advised the Board that the 4H Club cleaned the Wood duck boxes and will be waiting on the installation of the kestrel boxes until the bluebirds are established.

Chairman Bechtel discussed the estimate involving paving. He noted that the sides of the road leading to the railroad crossing will have to be dug out and base material be placed on each side and compacted before putting blacktop of the road. The road will be 16 feet wide with 2 feet shoulder on each side. He was not in favor of doing any other paving due to the potential demolition of the barn and the farmhouse on the site.

NUISANCE REPORT

Brother Nuisance – All the vehicles were removed except those in the enclosure.

North Country Unlimited was present to submit his Flood plain permit to the Township Engineer.

Kinsinger Road – The Township received a complaint with pictures concerning an excess number of vehicles parked at a residence and on church property. It was noted to be an eyesore. Based upon the pictures presented, no action was taken.

ADMINISTRATIVE

Point of Contact for Archeology Representative – Supervisor McBurney will be the point of contact for the Fort Halifax Archeology Representative.

Audit - Secretary Wentzel announced that the appointed Auditing firm will be at the Township building March 11, 2020 through March 13, 2020 to conduct an audit of the 2019 Township financials.

OLD BUSINESS

Nuisance Ordinance Revision – Tabled until March meeting and will include pre-nuisance revisions.

Kieffer Road Turnback – No action taken. On agenda for March’s meeting.

NEW BUSINESS

Cleanup Days dates – Cleanup Days dates are set for Friday, May 8th and Saturday, May 9th.

Sweigard Subdivision Extension Request – **Motion** was made by Supervisor Bruner and second by Supervisor Paul to grant the Sweigard Subdivision Extension request to March 9, 2020. Vote called. Motion carries 5-0.

Harteis Subdivision – **Motion** was made by Supervisor McBurney and second by Supervisor Paul to approve the 10 requested waivers as follows: Sections 405, 405.1.a, 405.1.a.xvii, 405.1.a.xix, 405.2.g.ii, 407.1.a, 407.1.a.xii(9)(b), 604.2.a.ii, 606 and 607. Vote called. Motion carries 3-2 with Supervisor Bruner and Supervisor Schreffler voting No.

After extensive discussion, **Motion** was made by Supervisor Bruner and second by Supervisor Paul to deny the submitted plans and refer them back to the Township's Planning Commission so they can review all the recommended changes submitted by the Halifax Township's engineer. Vote called. Motion carries 5-0.

AGENDA ITEMS FOR NEXT MEETING

Kieffer Road Land Turnback
Nuisance Ordinance Revisions
Harteis Subdivision
Floodplain Permit Application
Sweigard Subdivision
A to Z Construction Stormwater Management

ANNOUNCEMENTS

February 25, 2020 – Senator DiSanto's Office – 9:00 a.m. – Noon at Township Building
March 2, 2020 – Planning Commission – 7:00 p.m.
March 9, 2020 – Board of Supervisors Monthly Business Meeting – 7:00 p.m.

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 9:32 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary