

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
May 11, 2020 7:00 p.m.
Meeting held by Virtual Conference

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:03 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with Solicitor Bruce Warshawsky, Secretary Wendy M. Wentzel, and Roadmaster Tim Belk. No Engineer was present.

RECORDING MEETING – Besides the Secretary recording the meeting, one person from the public announced that they would be recording the meeting.

EXECUTIVE SESSION – None

SUNSHINE BOARD ACTIONS SINCE MARCH 9TH, 2020 MEETING – Attached to these Minutes

PUBLIC COMMENT PERIOD – No one spoke under public comment.

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru May 11, 2020. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor McBurney and second by Supervisor Bruner to pay the unpaid bills through May 11, 2020. Vote called. Motion carries 5-0. **Minutes – March 9, 2020 Meeting Minutes – Motion** was made by Supervisor Paul and second by Supervisor Bruner to approve the Meeting Minutes of March 9, 2020. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – None

PLANNING COMMISSION REPORT – The Planning Commission meeting was cancelled for April and May.

ENGINEER REPORT – Engineer Report submitted for March. No report submitted for April. Tim DeWire is no longer with K & W. Marc Kurowski, a partner with the firm, will serve as the Township's engineer at this time.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated May 7, 2020 for services during April. The report will be placed on record. Bold text items are on the agenda.

ROADMASTER REPORT – No written report submitted. Preparing for weed spraying. Will be assisting Friends of Fort Halifax in planting the sycamore trees. Meeting with potential bidders for the upcoming road projects.

SEO REPORT – Submitted and placed on record.

FRIENDS OF FORT HALIFAX – Report was submitted. Action items were acted upon during the April 20th teleconference due to timing. Please see the Conference calls and action taken notes attached to these minutes.

NUISANCE REPORT – No new nuisances reported. **Brothers Nuisance - Motion** was made by Supervisor Bruner and second by Supervisor Paul to abate the Brothers Nuisance. Vote called. Motion carries 4-1 with Supervisor Schreffler providing the “no” vote.

ADMINISTRATIVE

Continue Lockdown Order/Dauphin County Response – to be evaluated the next meeting scheduled for May 20th at 6:00 pm.

Bid Opening Advertisement – Additional Business to be added to ad – Motion was made by Supervisor McBurney and second by Supervisor Schreffler to run the advertisement of the bid opening meeting to include the phrase “and any other business that may come before the Township.” Vote called. Motion carried 5-0.

OLD BUSINESS

Nuisance Ordinance Revision – Tabled until June

Kieffer Road Turnback – Tabled until June

NEW BUSINESS

Cleanup Days Rescheduled Dates – Motion was made by Supervisor Schreffler and second by Supervisor McBurney to reschedule the cleanup days for September 18th and September 19th. Vote called. Motion carried 5-0.

Waiver of Permit Fees – Motion was made by Supervisor Paul and second by Supervisor Bruner to waive the permit application fee for Anna Wilson Borges to replace the burned down garage located at 507 N. River Road. Vote called. Motion carried 5-0.

Act 15 – 2020 Tax Relief – Motion was made by Supervisor Bruner and second by Supervisor Paul to waive the reading of the resolution. Vote called. Motion carried 5-0. Motion was made by Supervisor Bruner and second by Supervisor Paul to adopt the Act 15 – 2020 Tax Relief Resolution. Vote called. Motion carries 5-0

AGENDA ITEMS FOR NEXT MEETING

Smokie Bros – June agenda; Yellow Phase, Planning Commission Meeting – May 20th agenda

ANNOUNCEMENTS

May 20, 2020 Board of Supervisors meeting – Bid Opening – 6:00 pm.

June 1, 2020 – Planning Commission – 7:00 p.m.

June 8, 2020 – Board of Supervisors Monthly Business Meeting – 7:00 p.m.

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 8:26 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary

Conference calls and actions taken

March 23, 2020

- Motion was made by Supervisor Schreffler and second by Supervisor Bruner to have the employees of Halifax Township work remotely from home and that the Township will be locked and business with the public is to be conducted by appointment to run concurrent with the Governor's stay at home order. Vote called and carries 5-0.
- Motion was made by Supervisor McBurney and second by Supervisor Schreffler to postpone the cleanup days scheduled for May 8th and 9th. A new date will be set at the next Board of Supervisors meeting. Vote called and carried 5-0.

March 30, 2020

- Motion was made by Supervisor McBurney and second by Supervisor Schreffler to adopt a Declaration of Emergency that runs concurrent with the State Governor's Orders. Motion called and carried 5-0.
- Motion was made by Supervisor McBurney and second by Supervisor Bruner to allow Elias Thompson, who currently has a new home under construction on Dawn Road, to hook up a mobile home to the existing septic and remove the mobile home once the home under construction is completed. Vote called and carried 5-0.
- Motion was made by Supervisor Schreffler and second by Supervisor Bruner to cancel the April 13, 2020 Board of Supervisors meeting. Vote called and carried 5-0.

April 6, 2020

- No action items.

April 13, 2020

- Motion was made by Supervisor Schreffler and second by Supervisor Bruner to act on the letter received by Dauphin County to support the waiving of tax penalties on the real property taxes thru December 31, 2020. Vote called and carried 5-0.
- Motion was made by Supervisor Schreffler and second by Supervisor Bruner to waive the permit application fee for Jared Mills, who lost his shed to a fire and submitted a permit application to replace the lost shed. Vote called and carries 5-0.

April 20, 2020

No action taken. Discussion on the action items requested by the Friends of Fort Halifax. The Board noted that Fort Halifax was not closed during the pandemic. The Board noted that it is still open but social distancing is mandated per the Governor's orders. Approval was granted by the Board to allow the 4H Club to construct two barn owl nesting boxes - one on the north side of the barn and one along the tree line on the other side of Route 147. The Board also had no objection to the 3 sisters gardens, 12 feet in diameter with plantings consisting of corn, green beans. The condition would be to donate the harvested vegetables to a food room or other charitable organization.

April 27, 2020

No Action Taken. Discussion took place regarding the renewal of the Insurance. The Board discussed how the May meeting will be conducted. A “test” meeting will take place on May 7th by virtual conferencing using Microsoft Teams. The May meeting of the Board of Supervisors will be held virtually using Microsoft Teams. This will be advertised on the Township’s website and the Upper Dauphin Sentinel. The Meeting notice will be worked on with Bruce and Wendy. Scott McBurney asked for a report from Kyley reporting how the collection of taxes has been during the crisis.

May 4, 2020

No action items.

DRAFT