

HALIFAX TOWNSHIP
102 Fisher Street
BOARD OF SUPERVISORS
MONTHLY BUSINESS MEETING MINUTES
December 14, 2020 7:00 p.m.
Public Meeting and by Virtual Conference

CALL TO ORDER - Chairman Bechtel called the meeting to order at 7:04 p.m. followed by the Pledge of Allegiance.

ROLL CALL - Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present along with, Secretary Wendy M. Wentzel, and Roadmaster Tim Belk. Solicitor Bruce Warshawsky and Engineer Marc Kurowski were present by virtual conference.

MEETING RECORDING – The Secretary is the only person reportedly recording the meeting.

EXECUTIVE SESSION – There was an executive session held this evening from 6:05 pm until 6:45 pm to discuss personnel and real estate.

PUBLIC COMMENT PERIOD – None

SECRETARY/TREASURER REPORT

Paid Interim Bills – Motion was made by Supervisor Paul and second by Supervisor Schreffler to approve the paid interim bills thru December 14, 2020. Vote called. Motion carries 5-0. **Current Unpaid Bills – Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through December 14, 2020. Vote called. Motion carries 5-0. **Minutes – November 9, 2020 Meeting Minutes – Motion** was made by Supervisor Paul and second by Supervisor McBurney to approve the Meeting Minutes of November 9, 2020. Vote called. Motion carries 5-0. **Financial Report** – Placed on file for audit at a later period.

EMC REPORT – None

PLANNING COMMISSION RECOMMENDATIONS – Planning Commission member Randy Paul reported that the Planning Commission accepted for review a preliminary/final subdivision small lot addition from Kevin Sponsler and forwarded it to the Township Engineer for review.

ENGINEER REPORT – Engineer Report dated December 3, 2020, for services during November and placed on record.

SOLICITOR REPORT – Solicitor Warshawsky submitted his report dated December 8, 2020, for services during November. The report will be placed on record. **Bold text items are on the agenda.** **UDITO** – Solicitor Warshawsky reported that there appears to be no monies left due to the filing of bankruptcy by Rogers Powells and Speaks.

ROADMASTER REPORT – A written report was submitted for November activity. **Tree Trimmings** – The Roadmaster received a report from Goods Tree Service confirming the dead sycamore trees and the cost for removing them. After a review of the report and further discussion, a **Motion** was made by Supervisor Paul and second by Supervisor Bruner to send letters to the owners of the properties with the dead sycamore trees letting them know that they have permission to remove the dead trees and to let the Township know of their intentions. Vote called. Motion carries 5-0.

SEO REPORT – Report submitted for the record.

FRIENDS OF FORT HALIFAX – No written report submitted.

ADMINISTRATIVE

Rte. 225/Kinsinger Road – The Township filed a concern with PennDOT out and address a concern with the speed limit on Route 225 in this area for travelers turning left onto Kinsinger Road. The Township received a response.

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to have the Township Engineer reach out to Rick Levan of PennDOT to discuss this concern. Vote called. Motion carries 5-0.

OLD BUSINESS

Hershey Road Culvert – **Motion** was made by Supervisor Paul and second by Supervisor McBurney to accept the bids Hershey Road Culvert Project and award the project to Farhat Excavating LLC with the bid of \$161,500. Vote called. Motion carries 5-0.

A to Z Construction – Permitting – Elliot Shibley, Engineer for A to Z Construction, was present to discuss what is needed to be compliant. He was informed that an O & M Agreement is required, along with Financial security. A confirmation of the initial \$500 fee will be provided. Mr. Shibley has been unsuccessful in reaching the Township's SEO. The Township secretary has been asked to reach out to the SEO to determine if there is an issue.

North Country Unlimited – Burch's office is currently working on this. On the agenda for next month.

Fireworks Ordinance – **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to advertise the Fireworks Ordinance for adoption at January's meeting. Vote called. Motion carries 5-0.

Boyer Street – The Township Engineer will talk to the Traffic Engineer regarding changing the section of Boyer Street near State Route 147 to a no parking zone and have another option for the Board's consideration at the January meeting.

Fort Halifax Barn and Farmhouse – Bruce Henry, of the Friends of Fort Halifax, is requesting a meeting with the Township Roadmaster, the Township's Insurance Agent, the PA Conservancy, Village Restoration and a Township Supervisor to be held at the barn. Supervisor McBurney noted that the Township received a letter from the Conservancy concerning the liability. Anna Yelk, of the PA Conservancy, talked about the availability of small land trust. She mentioned about using a third-party insurance carrier. Bruce Henry felt that mitigating steps could be taken instead of demolishing the structures. Supervisor McBurney addressed the concern regarding putting a stay of the demolition and possibly having to rebid the project. The bid for demolition was not awarded at this time.

2021 Budget Adoption – **Motion** was made by Supervisor Paul and second by Supervisor Bruner to adopt the 2021 Budget as advertised. Vote called. Motion carries 5-0.

NEW BUSINESS

Kemble Stormwater Management Approval – On agenda for January

2021 Meeting Dates - Motion was made by Supervisor Bruner and second by Supervisor Schreffler to approve and advertise the 2021 meeting dates for the Planning Commission and the Board of Supervisors. Vote called. Motion carries 5-0.

Ag Security Area Submission – Ritchie Enders – Notification was received on November 2nd, 2020 that Ritchie Enders is proposing an agricultural security area consisting of 42.2 acres on Million Dollar Road.

AGENDA ITEMS FOR NEXT MEETING

A to Z Construction, Fireworks Ordinance, Kieffer Road, Railroad Crossing, Boyer Street, Kinsinger Road Traffic Study, Fort Halifax Barn and Farmhouse

ANNOUNCEMENTS

December 24, 2020 – January 3, 2021 – Office **Closed**

January 4, 2021 – Board of Supervisors Re-Org Meeting – 7:00 pm

January 5, 2021 – Auditors Re-Org Meeting – 6:30 pm

January 5, 2021 – Planning Commission Re-Org/Regular Meeting – 7:00 pm
January 11, 2021 – Board of Supervisor Meeting – 7:00 pm

ADJOURNMENT

Motion was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 8:42 pm. Vote called. Motion carries 5-0.

Respectfully Submitted,

Wendy M. Wentzel
Secretary

DRAFT