

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**September 13, 2021 7:00 p.m.**

**CALL TO ORDER** - Chairman Bechtel called the meeting to order at 7:09 p.m. followed by the Pledge of Allegiance.

**ROLL CALL** - Supervisors Bechtel, Bruner, Schreffler and McBurney are present in addition to Solicitor Bruce Warshawsky, Engineer Marc Kurowski, Roadmaster Tim Belk and Secretary Wendy Wentzel. Supervisor Paul was absent.

**MEETING RECORDING** – No person is recording the meeting other than the Township.

**EXECUTIVE SESSION** – There was an executive session held this evening from 6:40 pm until 6:55 pm to discuss matters of personnel. In addition, executive sessions were held on September 1, 2021 7:10 pm until 8:00 to discuss personnel matters and real estate and on September 9, 2021 from 7:00 pm until 9:20 to discuss personnel.

**Motion** was made by Supervisor Schreffler and second by Supervisor McBurney add the hiring of the Secretary/Treasurer to the agenda and to add the Martin Konchar Real Estate to the agenda. Vote called. Motion carries 4-0.

**PUBLIC COMMENT PERIOD** – David Hause of Summer Drive was present to provide a bi-pass option, no action was taken.

**SECRETARY/TREASURER REPORT**

**Paid Interim Bills** – **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to approve the paid interim bills thru September 13, 2021. Vote called. Motion carries 4-0. **Current Unpaid Bills** – **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner to pay the unpaid bills through September 13, 2021. Vote called. Motion carries 4-0. **August 9, 2021 Minutes** – **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to approve the Minutes of the August 9, 2021, meeting. Vote called. Motion carries 4-0. **Financial Report** – Placed on file for audit at a later period.

**EMC REPORT** – EMC Tim Neiter provided a verbal report as well as written report to the Board of Supervisors. Since last report, on August 18, 2021, a huge weather event causing an EF1 tornado, resulting in a partial activation of the emergency operation center with the Halifax Fire Department and assisted them in communications and organization. The following morning, the National Weather Service and Dauphin County EMA tasked Halifax Township with using the drone to assess the damage and determined it was EF1 tornado. A Full Activation of Emergency Operations Center at the Halifax Fire Department occurred on September 1, 2021. The next regular scheduled meeting is October 21<sup>st</sup>, 2021, at 18:30 located at the Halifax Fire Department. The DEMA meeting has yet to be scheduled. The Halifax Fire Department ran a total of 56 events occurred in August 2021. Brush Truck is still pending.

**PLANNING COMMISSION RECOMMENDATIONS** – The planning commission conditional approved the Sandy Bowman/Randy & Candy Paul Subdivision. The new business is they accepted the McCleaf subdivision for review. Dan Snyder talked about a possible Air B&B. A couple came in about a possible subdivision on South River Road. Updated comment letter dated September 9, 2021 from Kathy Lee, engineer, to the Sandy Bowman/Randy & Candy Paul Subdivision. Standard waiver. A **Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to approve the 404 waiver and 606 & 607 waivers pertaining to curbs and sidewalks. Vote called. Motion carries 4-0. A **Motion** to conditionally approve Sandy Bowman/Randy & Candy Paul Subdivision, made by Supervisor Bruner and Supervisor Schreffler. Vote called. Motion carries 4-0.

**ENGINEER REPORT** – Engineer covered his report dated September 8, 2021, for services during August and placed on record. Coordinating with Tim and Supervisor McBurney to look at the driveways. Heard back from Mr. Shermeyer with SSA on a grant for Fort Halifax. Approval on the plans for the Sponsler Subdivision, needing signatures.

**SOLICITOR REPORT** – Solicitor Warshawsky submitted his report dated September 10, 2021, for services during August 2021. The report will be placed on record. Bold text items are on the agenda. Martin Konchar property, the purchase price has been settled at \$3100.00, a **Motion** was made by Supervisor McBurney second by Supervisor Bruner. Vote called. Motion carries 4-0.

**ROADMASTER REPORT** – Roadmaster Tim Belk was present and submitted a report for August and has been placed on record. Equipment breakdowns. Speed limits not posted on Middle Road; default is 25 mph. Suggested tree trimming being done again in the spring and put in the budget. Discussion on Ridge Runoff into Mr. Dobbins Pond creating problems with silt. Tree on communication lines on Million Dollar Rd per Supervisor Bruner, recommendation to call PennDOT.

**SEO REPORT** – Report submitted for the record.

**FRIENDS OF FORT HALIFAX** – Report was submitted. Friends of Fort Halifax Park is seeking approval for Ms. Jessica McGuire to bring her 7<sup>th</sup> grade class and Science Action Club to Fort Halifax Park on October 8<sup>th</sup>, 2021. A **Motion** was made by Supervisor Schreffler and second by Supervisor Bruner. Vote called. Motion carries 4-0. The storm event on September 1, 2021 resulted in flooding in the brick house on the Fort Halifax Park, so gutters were cleaned out to prevent further flooding.

**NUISANCE REPORT** – Ziegler, hearing on Wednesday, September 15, 2021 and Brothers Fireworks ordinance violation hearing on Wednesday, September 15, 2021. Grass nuisance on 1052 north river road and the triangle by the doctor's office. Driveway runoff on 158D Brown Lane, 40 Matamoras Rd., 74 & 100 Creek Rd., and 879 McClellan Rd. Pre-Nuisance letters requested to be sent out.

#### **ADMINISTRATIVE**

**DCATO Dinner**-October 7, 2021 at West Hanover Township community center.

**State Redistricting**-Mapping Conversation on September 15, 2021,

**Correspondence**-Thank you note for Dusty Trail Dr. The driveway was washed out, borrowed steel plates from the Halifax Township and in return sent a contribution of \$250.00 cash. A **Motion** to accept the cash made by Supervisor Bruner and second by Supervisor Schreffler. Vote called. Motion carries 4-0.

**2021 Supplemental Appropriations Resolution**-A resolution was prepared due to Halifax Township going over portions of the budget instead of transferring funds all over. In order to resolve the problem a resolution has been drawn up to balance the budget from the general funds. A **Motion** to dispense of the reading of Resolution made by Supervisor Bruner and second by Supervisor McBurney. Vote called. Motion carries 4-0. Approval to accept the Supplemental Appropriations Resolution **Motion** made by Supervisor Bruner and second by Supervisor McBurney. Vote called. Motion carries 4-0.

#### **OLD BUSINESS**

**A to Z Construction SWM**-received an NPDES approval letter from Elliot Sheibley on August 24, 2021 stating last couple comments were the financial security. Operations & Maintenance Agreement and Financial Agreement have been provided.

**Kieffer Road**-Bruce is hoping to have everything done by the end of the month.

**Railroad Crossing**-nothing has been heard.

**Halifax Barn and Farmhouse**-everything is on hold. All grant money paperwork submitted on approximately August 23, 2021 to Dauphin County per Supervisor McBurney to do a study on the buildings and widen the road. A

confirmation was received. If the Martin Konchar property is in the request for the grant submission, we would be able to reimburse ourselves. Several letters of support were included with grant paperwork like Carl Dickson to widen road. Concerned was expressed with the memorial trees planted by Bonnie Freeman.

#### **NEW BUSINESS**

**Bowman/Paul Subdivision**-completed

**2022 Workshop Meeting Dates**-Budget workshop meeting dates are October 18 & 25, 2021 and November 1<sup>st</sup>, 2021. Expressed concern as to where to advertise the dates for the budget workshop. A **Motion** to accept the dates to advertise for the Budget Workshop made by Supervisor McBurney and second made by Supervisor Bruner. Vote called. Motion carries 4-0.

**Tri-County Regional Planning Committee Representative**-open position, Deb Everly from Jefferson Township expressed interest in continuing to serve. A **Motion** to support Deb Everly made by Supervisor McBurney and second made by Supervisor Schreffler. Vote called. Motion carries 4-0.

**Secretary/Treasurer Position**-A **Motion** to accept Sara Glace as the Secretary/Treasurer Position made by Supervisor Bruner and second by Supervisor McBurney. Vote called. Motion carries 4-0.

**5K Race**-to occur on October 2, 2021 by Messiah Church which involves Tobias Road. A **Motion** to add 5k Race by the Messiah Church to the Agenda for September 13, 2021 made by Supervisor Schreffler and second by Supervisor McBurney. Vote called. Motion carries 4-0. A **Motion** accept the request provided there is traffic control present made by Supervisor Bruner and second Supervisor Schreffler. Vote called. Motion carries 4-0.

#### **AGENDA ITEMS FOR NEXT MEETING**

A to Z Construction

Fort Halifax Railroad Crossing

Kieffer Road

Halifax Barn and Farmhouse

#### **ANNOUNCEMENTS**

Monday, October 4, 2021 – Planning Commission Meeting – 7:00 pm

Monday, October 11, 2021 – Board of Supervisor Regular Monthly Meeting – 7:00 pm

#### **ADJOURNMENT**

**Motion** was made by Supervisor Bruner and second by Supervisor Schreffler to adjourn at 8:26 pm. Vote called. Motion carries 4-0.

**Respectfully Submitted,**

**Sara M. Glace**  
**Secretary**