

**HALIFAX TOWNSHIP**  
**102 Fisher Street**  
**BOARD OF SUPERVISORS**  
**MONTHLY BUSINESS MEETING MINUTES**  
**October 11, 2021, 7:00 p.m.**

**CALL TO ORDER:**

Chairman Bechtel called the meeting to order at 7:06 p.m. followed by the Pledge of Allegiance.

**ROLL CALL:**

Supervisors Bechtel, Bruner, Paul, Schreffler and McBurney are present in addition to Solicitor Bruce Warshawsky, Engineer Marc Kurowski, Roadmaster Tim Belk and Secretary Sara Glace.

**MEETING RECORDING:**

No person is recording the meeting other than the Township.

**EXECUTIVE SESSION:**

There was an executive session held this evening from 6:20 pm until 6:50 pm to discuss matters of personnel.

**PUBLIC COMMENT PERIOD:**

Chuck Lewis was not present to speak but wanted to make Halifax Township Supervisors aware of the problem on Pawnee Lane. There is a guy who lives on Pawnee Lane who is racing 3-4 four wheelers up and down Pawnee Lane. The road was just chipped and tarred last year and is ripping up the road. Chuck Lewis was advised to call Pennsylvania State Police (PSP) by Supervisor Schreffler.

**SECRETARY/TREASURER REPORT:**

**Paid Interim Bills–Motion** was made by Supervisor Paul and second by Supervisor McBurney to approve the paid interim bills thru October 11, 2021. Vote called. **Motion** carries 5-0. **Current Unpaid Bills–Motion** was made by Supervisor Schreffler and second by Supervisor Paul to pay the unpaid bills through October 11, 2021. Question by Supervisor Schreffler: Russell Standard quality of work? Per Tim Belk, Russell Standard seems to have done a good job however there is concern of the larger stone used and poor flagging. Vote called. **Motion** carries 5-0. **September 13, 2021, Minutes–Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to approve the Minutes of the September 13, 2021, meeting. Vote called. **Motion** carries 5-0. **Financial Report**–Question from Supervisor McBurney: Where did all the extra money come from in the general funds? Supervisor Bechtel advised the extra money is from the American Recue Plan of \$182,857.11. Placed on file for audit at a later period.

### **EMC REPORT:**

EMC Tim Neiter provided a verbal report to the Board of Supervisors. Received submitted report dated October 11, 2021, and placed on record. Since last report, on September 13, 2021, a Brush Truck is schedule to be delivered this month and the dedication ceremony is to be held at the Halifax Fire Department on Sunday, November 7<sup>th</sup> at 11am. Halifax Fire Department is asking for a representative from the Halifax Township to attend. The next regular scheduled meeting is October 21<sup>st</sup>, 2021, at 18:30 located at the Halifax Fire Department. The next regularly scheduled training is October 19<sup>th</sup>, 2021, in Londonderry. The Halifax Fire Department ran a total of 27 events occurred in September 2021. The Halifax Fire Department held a Fire Prevention Class for two elementary schools on October 8<sup>th</sup>, 2021. Halifax Fire Department now has the capabilities to administer Naloxone, a Narcan as a result of being on the scene for twenty minutes trying to revive a person who had overdosed. The bridge on Rummel Road that crosses over Powells Creek will be closed from October 4, 2021-December 31, 2021. Local DCNR Ty Buffington will be hosting two Wildland Fire Classes (S-130 & S-190) in February 2022.

### **PLANNING COMMISSION RECOMMENDATION:**

Randy Paul, Vice Chairman, was not in attendance at the October 4<sup>th</sup>, 2021, Planning Commission Meeting. The McCleaf Subdivision, there was no discussion however comments were given. No action taken. The Land Development Plan submitted by David and Jo Etta Miller was accepted for Review. In the Randy & Candy Paul/Sandy Bowman Subdivision, a Resolution 21-06-2021 for Plan Revision for New Land Development must be approved by the Halifax Township for the Resolution 21-06-2021 to go to the Department of Environmental Protection. A **Motion** made by Supervisor Burner and second by Supervisor Schreffler to dispense of the reading of Resolution 21-06-2021. Vote called. **Motion** carries 4-0-1, with the abstention by Randy Paul. A **Motion** by Supervisor Schreffler and second Supervisor McBurney to approve Resolution 21-06-2021 for Plan Revision for New Land Development. Vote called. **Motion** carries 4-0-1, with the abstention by Randy Paul. Due to Conflict of Interest, Randy Paul is not to sign his own plans. The Planning Commission appointed Dwight Hoffman as the acting "Chairman" for the sole purpose of signing the Randy & Candy Paul/Sandy Bowman Plans to be recorded. A **Motion** was made by Supervisor Bruner and second by Supervisor McBurney to ratify Dwight Hoffman as acting "Chairman," appointed by the Planning Commission on October 4<sup>th</sup>, 2021, for the sole purpose of signing the Randy & Candy Paul/Sandy Bowman Plans to be recorded. Vote called. **Motion** carries 4-0-1, with the abstention by Randy Paul.

### **ENGINEER REPORT:**

Engineer covered his report dated October 5<sup>th</sup>, 2021, for services during September and placed on record. McCleaf Subdivision has been reviewed and has been on the Planning Commission's Agenda for discussion on November 1<sup>st</sup>. The Miller Subdivision Plan is waiting for them to post escrow in order to do the review. Potential Buyers of Cedar Lots trying to get definition of the required traffic impact study scope. Since there are restrictions on where the driveway must be in relation to the turn lane. Supervisor Schreffler asked, "What has to be done in order to sell the property? Potential Buyers may need relief from PennDOT. Supervisor McBurney asked, "Would sending a letter to PennDOT would help in granting some relief on restrictions on where the driveway has to be in relation to the turn lane because of the many interested buyers who back out. Engineer Marc advised that PennDOT does strongly consider a letter from Halifax Township but wasn't sure if it carried enough weight due to the safety concern that PennDOT has with this location. Engineer Marc did advise that he is happy to have a discussion with PennDOT to tell them that Halifax Township would like to see the property sold and developed. Supervisor Bechtel's concern is tractor trailers and enough room for them to navigate the stop light. The problem with the lot is getting the funding to make the intersection right and getting a project big enough to support the funding. The only way to get funding is through Dauphin County's Infrastructure Bank, if they have one. Engineer Marc was given the go ahead from the Supervisors to have a conversation with PennDOT about funding and reinforcing the problem at the stoplight.

### **SOLICITOR REPORT:**

Solicitor Warshawsky submitted his report dated October 6<sup>th</sup>, 2021, for services during September 2021. The report will be placed on record. Bold text items are on the agenda. Ziegler property at 194 Kinsinger Rd still looked the same as of Monday, October 11, 2021, at approximately 3PM. Ziegler's have until Monday, October 18<sup>th</sup>, 2021, to get their act together and cleanup the property or judgment of \$300.00 plus fees may be levied on them at the next Board of Supervisor's Meeting on November 8<sup>th</sup>, 2021, at 7PM, at which point the Board of Supervisors will decide.

### **ROADMASTER REPORT:**

Roadmaster Tim Belk was present and submitted a report for September and it has been placed on record. On Middle Rd, the Roadmaster plans to put up bump signs. Discussed Boom mower quotes.

### **SEO REPORT:**

Report submitted for the record.

### **FRIENDS OF FORT HALIFAX:**

Report was submitted. Friends of Fort Halifax is seeking the help of Halifax Township to repair the park entry sign with a quote \$587.00 to repair however Halifax Township would like to resolve the problem of illegal activity that is occurring at Fort Halifax first by purchasing two additional cameras and switching the cameras that are already there due to complaints coming from a woman sitting at the Yeager House on the porch in the evenings. She states she is being harassed by a group of young men seen in a black dodge charger just like the fisherman who was being harassed by them. PSP has been called twice but because of lack of a license plate and evidence, this group of young men seems to know how to evade the law.

### **NUISANCE REPORT:**

Roadmaster Tim Belk provided a verbal reported to the Board of Supervisors. Since the last report, on September 13, 2021, Gilmore and his neighbor appear to be still working on storm water issues with their driveways. However, still have not seen Gilmore do anything. The neighbor to Gilmore says he is waiting on a settlement in order to do his driveway, so it looks like his neighbor Gilmore. Earl Wilson at 540 Matamoras Rd called the Halifax Township Friday, October 8<sup>th</sup>, 2021, to advise he is taking care of the storm water problem. The property on McClellan Rd, the property owner appears to be reworking his driveway. The pipes that come from State Route 147, the Halifax Township tied into years ago, need to be replaced. The inlets on the same side of Halifax Township all daylight in someone's yard. Two residents coming out of town have had sinkholes form in their yards as a result of all the rain. Roadmaster Tim Belk is waiting for a response back from PennDOT to see if they will replace the pipes. Ms. Mary Bohn, resident, visited the Halifax Township building on Friday, October 8<sup>th</sup>, 2021, with pictures from 2014 showing that the Halifax Township replaced the concrete pipes on Gilbert Street, on what is now considered a private road. Supervisor Kenny Bechtel advised that the pipes on Gilbert Street were replaced as a courtesy years ago so they will not be replacing the pipes for Ms. Mary Bohn because it is now considered a private road. New nuisance, 47 Mountain Road in Halifax owned by Geraldine Scheidler, who is in a nursing house. Her son, Brad Stone, is the contact person located at 1105 Ridge Road in Halifax. The property, 47 Mountain Rd, is rented out to tenants who have the property littered with trash. A **Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to sent out pre-nuisance letters to both the property owner and tenant. Vote called. **Motion** carries 5-0. A pre-nuisance letter was sent out to Mr. Michael E. & Lori A. Kline on Friday, October 8, 2021.

### **ADMINISTRATIVE:**

**Correspondence (List of Farmers Growing Pumpkins)**-Amanda Silcox, Camp Director at Easter seals is requesting free pumpkins and hayrides for military families in October 2021. Supervisor Bechtel suggested his cousin's son Ryan as a contact person. Supervisor Bechtel will provide name and phone to give to Amanda Silcox via email.

**Federal Government Supplemental Appropriation**-Supervisor Bechtel advised that the Halifax Township just sit on the money for the time being until the Federal Government figures out the rules with the money.

**OLD BUSINESS:**

**Sycamore Trees**-Representative Logan Zeigler from State Representative Sue Heim's District 8 Office reached out to PennDOT and was advised that Dauphin County does not require a permit to trim the vines around the trees if all the work is performed outside of the roadway, shoulder, and curb line. Halifax Township is the only one with an ordinance, but the Halifax ordinance does permit regular maintenance. If any of the work needs to be performed from the roadway, the constituent would need to apply for Highway Occupancy Permit. Halifax Township would need to provide Mr. Robert Swope a with letter stating he has authority from Halifax Township to trim the trees. However, Mr. Robert Swope would need to get individual permission from all the private property owners in order to trim the vines around the trees. Contact Nathan Troutman on how to add Mr. Robert Swope as a named insured on the Halifax Township's policy. Halifax Township will need to apply for the Highway Occupancy Permit.

**A to Z Construction Storm Water Management (SWM)**-Engineer Marc Karowski from K&W Engineers reported that A to Z Construction received NPDES at the end of August 2021, still waiting for them to post financial security. Advised to contact Elliot.

**Kieffer Road**-nothing to report.

**Fort Halifax Railroad Crossing**-Halifax Township applied for a grant to help with the widening of the road, waiting for a response on the grant.

**Halifax Farmhouse & Barn**-nothing to report

**NEW BUSINESS:**

**Fire Relief Monies Allocation-A Motion** was made by Supervisor McBurney and second by Supervisor Schreffler to donate \$17818.51 to the Halifax Fire Department. Vote called. **Motion** carries 5-0.

**Creek & Waterway Cleanup**-Supervisor McBurney emailed Representative Chuck Erdman at State Senator John DiSanto's Office about the debris buildup at Norfolk Southern Bridge due to several complaints. Representative Chuck Erdman responded with a contact name for Department of Environmental Protection. Department of Environmental Protection reached out to Norfolk Southern because of the debris would affect a PennDOT road before it would affect a township road. Norfolk Southern sent out a contractor to assess and estimate the cleanup. Department of Environmental Protection believes that Norfolk Southern will clean up the debris.

**Flightsource Letter of Credit (LOC)**-Postponed because K&W must go out and do an inspection.

**Department of Environmental Protection (DEP) Targeted Radon Survey Request**-Supervisor Bechtel suggested Halifax Township Secretary to contact Denise Bleiler and ask her to contact Dauphin County Tax Assessment for residents addresses because Halifax Township does not have resident's addresses on file.

**AGENDA ITEMS FOR NEXT MEETING:**

**Sycamore Trees**

**A to Z Construction Storm Water Management (SWM)**

**Kieffer Road**

**Halifax Farmhouse & Barn**

**ANNOUNCEMENTS:**

**New Hour of Operations at the Halifax Township:**

- Monday, Wednesday, & Friday-9AM to 2PM
- Tuesday and Thursday-9AM to 4:30PM

Monday, October 18, 2021-Board of Supervisor 2022 Budget Workshop-7:00PM

Monday, October 25, 2021-Board of Supervisor 2022 Budget Workshop-7:00PM

Monday, November 1, 2021-Board of Supervisor 2022 Budget Workshop-6:00PM

Monday, November 1, 2021-Planning Commission Meeting-7:00PM

Monday, November 8, 2021-Board of Supervisor Regular Monthly Meeting-7:00PM

**ADJOURNMENT:**

**Motion** was made by Supervisor Bruner and second by Supervisor Paul to adjourn at 9:07 pm. Vote called. **Motion** carries 5-0.

**Respectfully Submitted,**

**Sara M. Glace**  
**Secretary**